



Admissions and Records Office

15744 Goldenwest Street
Huntington Beach, CA 92647

RESIDENCY DETERMINATION CHECKLIST

Student's Name _____ ID# _____ Date _____

Upon review of your application for admission to Golden West College, you have been classified as a non-resident pending your ability to prove residency by both physical presence and intent to become a resident of California. Non-resident students are required to pay the non-resident tuition fees in addition to all other enrollment and college fees.

In accordance with the California Administrative Code, Title V, Section 54024, a change in residency classification requires that student prove both physical presence in California for one full year immediately proceeding the semester residency determination date and intent to make California the permanent home for the past year. *Presence and intent* may be manifested in many ways – no one factor is controlling. *Students under age 18, students dependent on out-of-state parents/guardians and/or students with visas, which preclude establishing residence, generally are ineligible to establish residence.*

Listed below are items that may be presented as evidence of presence and intent. A student must present a minimum of **TWO** items. All official documents presented must be valid, readable, properly identified with respect to the students name and address, and be dated at least one full year before the residence determination date.

PLEASE CHECK ALL ITEMS SUBMITTED

- 1. **California driver's license or Department of Motor Vehicles documentation of California driver's License issuance date and current validity** - State law requires a resident driver to obtain a California driver's license within 10 days from the date residence is established.
- OR California Identification Card** - This item is not applicable if student has item 1.
- 2. **Possessing California Motor Vehicle License Plates** - California Registration Certificate.
- 3. **Documentation of employment** - check stub, letter from employer, or company identification.
- 4. **Establishing and Maintaining Active California Bank Accounts** - bank statements, canceled checks, passbooks.
- 5. **California State Income Tax Form 540NR (required by law of any part-year, taxpaying resident of California) or 540 or 540A from previous year.** Any one of these forms may require dated check stubs, a note from the employer, or other verification that work began one year or more before the residence determination date.
- 6. **Federal Income Tax Form 1040A or 1040EZ from previous year with California address and/or set of W-2 Forms from previous year with California address and place of employment** - Any one of these forms may require dated check stubs, a note from the employer, or verification that work began one year or more before the residence determination date. This item is not applicable if the student has a California income tax form.
- 7. **Registering to vote and voting in California** - Voter Registration Card.
- 8. **Documentation of purchase of residential real estate in California and living there** - loan papers, tax receipts, escrow papers. **Documentation of rental residential lease for one year.**
- 9. **Selective Service registration with California permanent address** - Selective Service Registration Card.
- 10. **Maintaining permanent military address or home of record in California while in armed forces - DD214.**
- 11. **Documentation of the student as a California resident having received rehabilitation, unemployment, welfare, or other State services** - service receipts or agreements of certification by the appropriate agency showing the student as recipient.
- 12. **Being the petitioner for a divorce in California** - legal document.
- 13. **License from California for professional practice** - legal document.
- 14. **Documentation of active resident membership in California professional, service, or social organization** - school organization not accepted.

As per Section 54026, California Administrative Code, the burden is on the student to demonstrate clearly both physical presence in California and intent to establish California residence.

VISA STUDENTS ONLY: You must comply with visa regulations, in addition to proving intent.

Admissions Eligibility and Residence Status Information

Eligibility for Admission

Anyone 18 years of age or older and who can profit from instruction qualifies for admission. If under age 18, you will qualify for admission if you have satisfied one of these:

1. Graduated from high school.
2. Passed the California High School Certificate of Proficiency Test or equivalent.
3. Completed the 10th grade and received permission for concurrent enrollment from your high school and permission from your parents to attend.

NOTE: K-10 students **may** be eligible to enroll for **advanced** level study in instructional or vocational areas **not** available at their school. The high school and the college will determine who is eligible to enroll based on their judgement of the applicant's ability to profit from instruction at college level and the appropriateness of the course. Contact the Admissions Office for additional information.

International Students

International students with valid F-1 visas are eligible for admission to Golden West College. Students with I-20's issued by other colleges or universities need permission of their school to attend Golden West College.

International students wishing to obtain a I-20 from Golden West College must apply to the International Student Office. Call (714) 895-8146 for additional information.

Residence Requirements

CALIFORNIA RESIDENCE: Generally California residence is established by one of the following:

1. If the applicant is under the age of 18, his or her parents must have had legal residence within the State of California for a minimum of 12 consecutive months preceding the day before the first day of the semester.
2. If the applicant is 18 but not yet 19 years of age, the applicant and the applicant's parents must have had legal residence within the State of California for a minimum of 12 consecutive months preceding the day before the first day of the semester.
3. If the applicant is 19 years of age or older, the applicant must have had legal residence within the State of California for a minimum of 12 consecutive months preceding the day before the first day of the semester.

4. A non-citizen holding a visa that does not preclude the student from establishing residency in California must have legal residence in California for a minimum of 12 consecutive months preceding the day before the first day of the semester.

NON-CALIFORNIA RESIDENTS: An individual who does not meet the California residency requirements may be admitted to Golden West College under the following conditions:

1. Students who are not residents of California as of the day immediately preceding the first day of the semester or summer session will be required to pay a non-resident tuition fee.
2. Active military personnel are exempt from non-resident tuition fees provided they are in California for a purpose other than attending a state-supported institution of higher education.
3. Dependents of active military personnel are granted a one-year exemption from paying the non-resident tuition fee. The one-year period begins on the date the dependent enters California. After the exemption period has ended, dependents will be charged non-resident tuition unless they have met the residency intent and durational requirements for a one-year period prior to the residency determination date.
4. Minors under 18 years of age and not married will be required to pay the non-resident tuition fee if their parents or legal guardians reside outside the state even though such minors may have lived in the State of California for one year or more.
5. Students who are financially dependent on their parents or legal guardians will be required to pay non-resident tuition if their parents or legal guardians reside outside the state even though such students may have lived in the State of California for one year or more.
6. Alien students holding visas which preclude them from establishing residency in California may be restricted in their enrollment at Golden West College and will have to pay non-resident tuition. In addition, alien students with visas who are citizens of another country are required to pay an additional per unit capital outlay fee. See the class schedule for amount of the fee.

Contact the Admissions Office at (714) 895-8197 for specific information regarding residency requirements.

- *It is the responsibility of all students to maintain an accurate address on file with the Admissions and Records Office.*