

Good News at GWC!!! One-Time Money Available \$800,000

Proposals may be submitted by any faculty or staff member at GWC to apply for either an allocation of PFE or Instructional Equipment money..

You may request funds for either or both types of funds but if proposals are submitted in each category, the projects may not be dependent on each other for completion of a project since they will be ranked separately.

The limits of \$25,000 for PFE and \$50,000 for Instructional Equipment, are maximum amounts. You may submit a proposal for any amount up to that. This money must be spent by June 15, 2005 and cannot be held over. Please remember that if there are on-going costs after the initial purchase, such as maintenance agreements or printer cartridges, those costs must be absorbed by the recipient's budget.

In preparing your request:

1. It is advantageous to request TSS to review requests that involve technology to insure equipment compatibility and standardized pricing.
2. Review the definitions on page 2 of the request form.
3. Programs scheduled for remodeling in Phase 2 of the bond Measure should not apply for equipment funds unless there is an immediate need and equipment would have value in the new facility.

All proposals will be ranked using a sub-committee structure at the Division or Unit Level. Since this structure varies among the three Major Divisions - Administrative Services, Student Services and Instruction – each Vice President has identified the groupings. If you are unsure of your area, please call their office. Proposals must be submitted for ranking to the Division or Unit by Friday, October 22, 2004. Planning Teams will be notified of all rankings, but will not re-rank proposals at this time.

The ranked requests from the Division or Unit are due to the Office of Instruction by Friday, November 5th at 5 p.m. No exceptions will be made to these deadlines. All Projects will be posted for review and a compilation of the rankings will be posted. Planning and Budget will then review these proposals at their meeting of November 9, 2004.

The proposal form, the requirement list and the college goals are available electronically on the forms page at <http://www.gwc.info/forms/> One-Time Funding Requests.

FUNDING REQUIREMENTS

Funding Requirements for PFE

Old criteria do not apply. These \$ have no restrictions.

Funding Requirements for Instructional Equipment

Must be over \$1,000 and utilized for instructional purposes.

Additional Requirements

- Maintenance Contracts and Warranties:
1st year can be included in this proposal. The following years to be funded from recipient's budget.
- Supplies for equipment that must be replenished (i.e. printer cartridges) must be funded from recipient's budget.
- Supplies, items under \$1,000, or items that are consumable (have no lasting value) cannot be purchased with Instructional Equipment funds.

College Goals 2004-2011

GOAL # 1 – PLANNING

The College will establish a fully integrated planning process.

- 1.1 Three overarching plans, The College Master Plan, the Facilities Master Plan, and The College Technology Plan will be developed and adopted for implementation over a six-year time period.
- 1.2 A summary document, Pathways, Our Guide for College Planning, will be revised on an annual basis to incorporate necessary revisions and to highlight college goals selected for special emphasis.
- 1.3 Annually, each division and program within the college will adopt activities and objectives which formally link its program planning, budgeting and program review to the college-wide goals. All plans will address:
 - Human Resources: to support hiring and training practices which address the needs of an increasingly diverse workforce and the changing nature of higher education.
 - Physical Resources: to improve the physical plant with new construction, remodeling and renovation of classrooms, support services facilities, and faculty/staff offices.
 - Technology Resources: to improve utilization of technology for delivering instruction and facilitating administrative support services.
 - Financial Resources: to improve efficiency, fiscal accountability and encourage activities that increase sources of alternative funding.
- 1.4 The role of the College Planning & Budget Committee will be strengthened to ensure a fully integrated planning process. The committee will seek to:
 - Allocate funds to the highest program priorities.
 - Provide a college reserve of 1 %.
 - Review and approve a scheduled capital replacement plan.

GOAL # 2 - ENROLLMENT MANAGEMENT

The College will develop and implement a comprehensive Enrollment Management Plan aimed at reaching and maintaining the preferred enrollment level within the adopted District guidelines.

The plan will seek to:

- 2.1 Update college marketing and public relations strategies to include modernization of the college image, logo, and educational identity.
- 2.2 Support outreach and recruitment efforts to schools, colleges, and the community in Golden West College's service area and to out-of-district areas in which there is a large population seeking admission to GWC.
- 2.3 Increase the number of applicants who complete the registration process by 1% per year.
- 2.4 Increase the number of students enrolling at Golden West College who successfully complete the matriculation process by 1% per year.

- 2.5 Maintain/expand a variety of schedule alternatives for courses.
- 2.6 Periodically evaluate and improve instructional programs, student services and administrative services in an effort to affect student outcomes positively.
- 2.7 Develop and implement a Student Services Strategic Plan that supports Instruction in its effort to improve student retention and completion.
- 2.8 Develop and implement an Administrative Services Strategic Plan that supports Instruction and Student Services in their effort to improve student retention and completion.
- 2.9 Develop and implement appropriate programs in coordination with other educational providers.
 - Increase the number of students that are transfer ready by 1% per year.
 - Increase the number of students that complete certificates by 1% per year.
 - Increase the number of AA degrees by 1% per year.

GOAL # 3 - STUDENT ACHIEVEMENT

The College will foster an approach to learning which focuses on student achievement and skill acquisition.

- 3.1 Faculty will identify and regularly review Student Learning Outcomes (SLO) for all courses.
- 3.2 Faculty will identify and regularly review Student Learning Outcomes (SLO) for the general education curriculum and all career certificates.
- 3.3 Faculty and staff will identify and regularly review Student Learning Outcomes (SLO) for all student support services where appropriate.

GOAL # 4 - STUDENT SUPPORT

The College will foster student success by encouraging and strengthening support programs that promote greater student and staff involvement in campus and community life.

- 4.1 Promote and support student participation in student government, shared governance and extra-curricular activities.
- 4.2 Promote college sponsored student service learning opportunities to enrich classroom instruction, expose students to careers, and provide services to the community.
- 4.3 Support co-curricular programs that establish learning communities engaging students, faculty, staff, and community members in learning activities that enrich and expand on the students' educational development.
- 4.4 Support tutoring and mentoring programs and activities that increase student learning and student success.

GOAL # 5 - FACILITIES

The College will develop, adopt and implement a College Facility Master Plan which incorporates the adopted Measure C Projects for Golden West College and integrates those projects with other Facility Plans.

Major projects to be completed during this six year planning cycle include:

- 5.1 A new Learning Resource Facility that utilizes appropriate technology which includes:
- A full-service Library with multi-media rooms and study space
 - High Tech Learning Labs that support a wide range of college curriculum and staff development
 - New Media Center for faculty and staff professional development and online course support
- 5.2 A new Health Professions Building which includes:
- Smart Classrooms
 - Skill Demonstration Rooms
 - Small Auditorium
 - Computer Lab
 - Human Patient Simulator Facility
 - Model Health Care Practice Facility
 - The Student Health Center
 - Department and Faculty Offices
- 5.3 Physical Education and Athletics which includes:
- New gymnasium
 - Renovation of existing gymnasium and pool
 - Remodeled men's and women's locker facilities
- 5.4 The remodel of existing facilities which includes:
- Math and Science Building
 - Music and Performing Arts
 - Conversion of Library to new Student Services Building
 - Classroom and facility modernization
 - Cosmetology

GOAL # 6 - CAMPUS DIVERSITY

The College will support an environment to enhance diversity among staff and students and respond to the changing demographics of our district population through the development and implementation of a student equity plan and a staff diversity plan.

These plans will include:

- 6.1 An annual review of enrollment patterns in order to identify any disproportionate impact and the development of plans to address any identified needs.
- 6.2 Hiring and training practices which address the needs of an increasingly diverse workforce, in accordance with the policies of District Human Resources.
- 6.3 Staff Development and training opportunities to address the needs of our diverse staff and students.

GOAL # 7 - INSTITUTIONAL ADVANCEMENT

The College will increase support to students, instructional programs and support services through a coordinated approach to institutional advancement.

- 7.1 Develop and implement a plan for seeking outside funding in the form of grants, endowments and other auxiliary funding.

- 7.2 Highlight the 40th Anniversary of Golden West College through a series of fundraising and friendship building activities.
- 7.3 Develop partnerships with corporations, local businesses, and community members to provide augmented instruction, training, and services on and off campus.
- 7.4 Explore options for future land development.
- 7.5 Encourage and support college participation in local community organizations and events.
- 7.6 Increase scholarships and awards donated to Golden West College students by 3% annually.