

COMPUTER USE POLICY GOLDEN WEST COLLEGE LIBRARY

The Golden West College Library maintains a number of electronic research tools, including the online library catalog, electronic databases, and Internet workstations, all in the support of the educational mission of Golden West College.

The Library reserves the right to limit access to any and all computerized information resources. We also reserve the right to revise the terms under which these resources may be used in the course of meeting the educational needs of Golden West College students, faculty, staff, and community.

Policies

Use of the GWC Library computers and electronic information resources is governed by the following:

- 4Cnet Policy – California State University and California Community Colleges
- Coast Community College District Policy: Student Code of Conduct Policy 030-10-1
- Coast Community College District Policy: Software Use Policy 040-2-14
- Copyright Law of the United States (Title 17, United States Code)
- Non-transferable license agreements with owners of online electronic databases

Authorized Users

- Authorized users are: persons officially registered as full or part-time students of Golden West College and Golden West College faculty, staff, and administration.
- Authorized users may also access these databases from their home computers or other remote location by means of a user ID and password that can be obtained at the Reference Desk.

Responsibilities of Authorized Users

- Follow the guidelines in the policies listed above.
- Do not share the user ID and password with any other person.
- Understand that the Copyright Law of the United States (Title 17, U.S. Code) and GWC licensing agreements govern the reproduction of information. Copyright of the full-text is the property of the publisher. You may copy, download or print single copies of citations, abstracts, full-text, or portions thereof as long as the information is used solely for personal, non-commercial use.

**For details about your rights, responsibilities and policies,
ask the Reference Librarian.**