



**Fall 2011 / Spring 2012
IPD Travel/Conference Funds
Full-Time Faculty & Part-Time (50-60%) Faculty**

NOTE: NO STAFF DEVELOPMENT FUNDS AVAILABLE

IPD Funds

From IPD: \$1,200* maximum per person, per year

An individual can be funded up to \$1,200 per year from IPD. A single request can be funded up to 100% of actual permissible expenses (*including* food, mileage and parking), up to the \$1,200 limit for one event. If the maximum is not used on the first request, and as funds permit, additional requests can be submitted for funds until the maximum of \$1,200 is awarded for the year.

CONTINUING THIS SEMESTER: IPD is offering an additional \$100 of funding to faculty who are unpaid speakers at a conference. Please send a copy of the conference brochure/announcement with your Conference Authorization Request.

VP IPD Funds

(Additional source for funding AFTER requesting funding from IPD)

An individual may apply for up to a \$400 maximum of VP IPD funds (administered through the Office of the Vice President of Student Success with initial approval given by IPD) in accordance to the current guidelines outlined in the Vice President of Student Success's memo (attached.)

Questions? Call Julie Nguyen in the IPD Office: (714) 895-8175

An IPD funded conference or event must be Board approved PRIOR to the event date.

Please see submission deadlines below for Fall 2011 and Spring 2012:

BOARD MEETING DATE	Conference Authorization Requests DUE TO THE IPD OFFICE at NOON on:
October 5, 2011	September 9, 2011
November 2, 2011	September 30, 2011
November 16, 2011	October 14, 2011
December 14, 2011	November 10, 2011
January 18, 2012	December 9, 2011

*Maximum increased to \$1,200 effective 9/16/10 and 9/1/11 IPD meeting.



GOLDEN WEST COLLEGE
Institute for Professional Development

February 1, 2012	December 9, 2011
February 15, 2012	December 9, 2011
March 7, 2012	January 27, 2012
April 4, 2012	March 9, 2012
May 2, 2012	March 30, 2012
May 16, 2012	April 13, 2012**
** This deadline is for conferences for the months of June and July, 2012.	
July 20, 2012	May 11, 2012***
*** This deadline is for conferences for the months of August and September, 2012.	

*Maximum increased to \$1,200 effective 9/16/10 and 9/1/11 IPD meeting.