



GOLDEN WEST COLLEGE

Institute for Professional Development

MINUTES

Thursday, October 1, 2009, 1:00 -2:00 p.m.

Former KOCE Building Conference Room

Italics – absent

MEMBERS: Michael Bach, Debra Berry, Amanda Best, Keisha Cosand, Julie Davis-Wolfe, Joe Filson, Deborah Goldstick, *Jami Josifek, Mary Lynne LaMantia, Theresa Lavarini, William Lawler, Américo Lopez-Rodriguez, Kim Pascoe, Ed Reyna, Sandy Sudweeks, Elizabeth Sykes*

I. ANNOUNCEMENTS

Amanda Best announced the Night at the Races will be held on Friday, October 23, 2009. Tickets are \$40 each and include dinner. IPD members donated \$55 for an opportunity basket. Thank you, IPD members!

II. ADJUSTMENTS TO THE AGENDA

- A. Approval of Agenda
The agenda was approved as presented.
- B. Approval of Minutes from September 17, 2009
The minutes were approved as presented.

III. CONTINUING & UNFINISHED BUSINESS

- A. Budget 2009-2010 Update(Green Handout)
Anita announced the changes are due to the final beginning balance amounts being posted.
- B. IPD Annual Report, Review 2008-2009 Final Draft for Official Approval (e-attachment)
M (Best)/S (Sykes)/U to approve this report and for it to be presented to the Academic Senate.
- C. Sabbatical Leave Update
Theresa reported the subcommittee has met and that four faculty members applied with only one application being returned to be rewritten. A discussion regarding the use of conference travel funds for sabbatical leave related use will be brought back to the next meeting. A similar issue has come up at OCC and came up during Gregg Carr's IPD leadership term and was denied at that time.
- D. Fall Symposiums Update
Anita reported that no symposium applications have been received yet; the deadline for submitting applications is Friday, October 16, 2009, at 5:00 p.m. The announcement and application is posted on the e-bulletin and on the website.
- E. College of Continuing Education at Sacramento State University (e-attachment 9/3/09)
M (Davis-Wolfe)/S (Best)/U to approve the four Community College Faculty Preparation courses through the California State University Sacramento College of Continuing Education for salary advancement credit.
- F. Wish List for Negotiations in Future Contract
Items for future contract negotiations from IPD members included the following items:
- **More funding for alternative methods projects**
 - **Funding for substitutes so faculty can use their IPD conference travel funds and get a substitute for their classes**
 - **Need more flexibility for IPD funds: rollover to next fiscal year, and move from travel categories to other categories**
- G. Academic Rank Application Update
All full-time instructors were emailed the information, list, and petition; this information was also posted on the e-bulletin and website. The deadline for receipt of Academic Rank

applications is Friday, October 23, 2009. The subcommittee will meet on Thursday, October 29, 2009, at 1:00 p.m. in the KOCE conference room.

IV. NEW BUSINESS

- A. Conference/Travel Requests
 - 1. MaryLynne LaMantia (biology) requesting \$1,000 IPD funding to attend the American Society for Cell Biology Annual Meeting, December 5-7, 2009, in San Diego, CA (\$195 registration, mileage, food, lodging, and other allowable expenses). **M (Best)/S (Davis-Wofle)/U to approve as presented.**
 - 2. Karen Hinton (counselor) requesting \$71 IPD funding to attend the Counselor Day at Cal Poly Pomona conference on October 8, 2009 (\$35 registration, mileage, and other allowable expenses). **M (Sudweeks)/S (Best)/U to approve as presented.**
- B. Salary Advancement Applications
NONE
- C. Bookstore Proposal Update
Theresa reported the Requests for Proposals were pulled by the District Board of Trustees until an outside group investigates the issue.

V. INFORMATION ITEMS

- A. Pre-Approved Conference/Travel Requests
 - B. Pre-Approved Salary Advancement Applications Processed
 - C. Electronic Business-Confirmations
 - D. Vacancies & Nominations – IPD
 - 1. Architecture/Drafting/Floral (2010)
 - 2. Auto Technology (2010)
 - 3. Business/Management/Marketing (2011)
 - 4. Computer Science (2011)
 - 5. EOPS/ACE (2011) – **nominations close 10/09/09**
 - 6. ESL (2010)– **nominations close 10/09/09**
 - 7. Life Sciences (2012) – **nominations close 10/09/09**
 - 8. Physical Sciences (2012)
 - 9. Social Sciences (2012)
 - E. Subcommittee Assignments for 2009-2010
 - 1. Academic Rank /Professor Emeritus – Due February, process initiated in October Best, Davis-Wolfe, Filson, Pascoe, Sykes
 - 2. Alternative Methods, Spring Berry , Cosand, Goldstick, Lavarini
 - 3. CA Great Teachers Seminar/early April Josifek, LaMantia, Reyna
 - 4. John D. Renley and CCCD Foundation Faculty Scholarship, August-October Bach, Lawler, Sudweeks
 - 5. Sabbatical Leave/dates announced in May, Intent to File and Applications due in September Best, Davis-Wolfe, LaMantia, Lavarini, Sykes
 - 6. Workshops/Dept. Discipline Retreats /fall Cosand, Pascoe
 - F. 2009/2010 Meeting Schedule
Fall 2009 –October 15; November 5 & 19; December 3
Spring 2010 – February 4 & 18; March 4 & 18; April 15; May 6 & 20
 - G. E-links
GWC map of location of all the emergency phones on campus:
http://www.goldenwestcollege.edu/campus_map_elvphones.html.
<http://www.ccone.org> @One Improving Education through Technology
- Adjournment** Forms and information are posted on the IPD Website
<http://www.goldenwestcollege.edu/senate/ipd.html>