To the Student:

Please provide your information in the spaces below, then submit this form to the Designated School Official (DSO) at your current school. You are responsible for requesting that the proper person at your current U.S. institution completes this form. You are also responsible for returning the completed form to the International Student Program (ISP) office at Golden West College. You must complete the transfer of your SEVIS record in a timely manner in order to maintain your F-1 visa status. Provide a copy of your GWC acceptance letter to your current school and follow their process to arrange for your SEVIS record release.

Complete the fields below, then sign and date in the spaces provided to authorize the release of the requested information to Golden West College.

Student Name ______________________________ SEVIS # ______________________________
(Family Name, First Name)

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Student Signature ___________________________ Today’s Date ___________________________

To the Designated School Official:

Thank you for providing the information below, and for submitting this form to the International Student Program Office directly (by email or FAX), or returning to the student so that he/she may do so.

The above-named student:

☐ is currently maintaining F-1 status. The SEVIS record will be released on ____________________________ Release Date

☐ is not currently in active F-1 visa status. Reason: __________________________________________________________________________________________

DSO Name __________________________________________
Institution __________________________________________
Phone ______________________________

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DSO Signature ___________________________ Today’s Date ___________________________

Thank you!

Golden West College International Student Program
Email: isp@gwc.cccd.edu  ♦  FAX: 714-895-8973

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