



ACADEMIC SENATE

AGENDA

September 8, 2020

1:00PM – 3:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://cccconfer.zoom.us/j/2024877818>

Meeting ID: 202 487 7818 ■ Refer to the last page for further details

Roll Call:

Jennifer Bailly, Amanda Best, Pete Bouzar, Margot Bowlby, Laura Duvall, Matthew Flesher, Jon Holland, Damien Jordan, John Kasabian, Heather Kelley, Theresa Lavarini, Noah Levin, Eva Marinotti, Kat Olvey, Martie Ramm Engle, Alice Rivera, Julie Terrazas, Tammie Tran, Nam Vu, Jennifer Wilcox, Mylee Madrazo -Student Representative (non-voting)

Mission: The Academic Senate is an organization whose primary function is to make recommendations with respect to the following academic and professional matters: curriculum, including establishing prerequisites and placing courses within disciplines; degree & certificate requirements; grading policies; educational program development; standards & policies regarding student preparation & success; district & college governance structures as related to faculty roles; faculty roles in accreditation, including self-study & annual reports; policies for professional development activities; processes for program review; processes for institutional planning and budget development; and other academic & professional matters as mutually agreed upon between the governing board and the academic senate. (Title 5: Section 53200)

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas, minutes, and meeting documents will be archived online through the [Academic Senate Committee page](#) on the [GWC Portal](#).

I. Welcome Guests

- A. Tim McGrath, GWC President
- B. Meridith Randall, Vice President of Instruction
- C. Claudia Lee, Vice President of Student Services
- D. Chad Bowman, Director, DSPS

II. Announcements

III. Congratulations and Appreciation

IV. Approval of Agenda

V. Approval of Minutes: May 12, 2020

VI. Opportunity for Public Comment

Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

VII. Consent Items:

- A. Tenure Review Teams (e-attachment)
- B. **Derrick Watson** (Criminal Justice) and **Tasha Chambliss** (Cosmetology) to serve on the Search Committee for the Associate Dean/Director of the Regional Criminal Justice Training Center. (summer appointment)
- C. **Kat Olvey** (English), part-time, to serve on the District Taskforce Cultural Survey Committee.
- D. The following faculty members to serve on the Institute for Professional Development (IPD):
 - 1. **Amy Jennings** (Political Science) to replace **Steve Isonio** (resigned); Fall 2020 – Spring 2022
 - 2. **Avery Caldwell** (Automotive Technology, Digital Arts, Drafting); Fall 2020 – Spring 2023

3. **David Barrett** (Noncredit & ESL); Fall 2020 – Spring 2023
- E. The following faculty members to serve on the Council on Curriculum and Instruction (CCI):
 1. **Jodie Butler** (Psychology) to replace **Amy Jennings** (resigned); Fall 2020 – Spring 2021.
 2. **James Almy** (Physical Sciences); Fall 2020 – Spring 2023
 3. **Jon Holland** (Cosmetology); Fall 2020 – Spring 2023
 4. **Hector Madrigal** (Criminal Justice), part-time faculty member; Fall 2020 – Spring 2023
- F. Faculty Liaisons to serve a one-year term from Fall 2020 through Spring 2021:
 1. CTE Faculty Liaison: **Yumi Youn** (Cosmetology), part-time faculty
 2. Guided Pathways/Dual Enrollment Co-Faculty Liaisons: **Amanda Best** (Arts) & Jennifer Bailly (Sociology)
 3. Noncredit Faculty Liaison: **Teresa Nguyen** (ELL)
 4. OER Co-Faculty Liaisons: **Noah Levin** (Philosophy) & **Kristine Clancy** (Communication Studies)

VIII. Call for Nominations: Full and Part-Time Faculty members are encouraged to nominate themselves.

A list of committee vacancies is available on the [Academic Senate SharePoint site](#). Contact the Academic Senate office at GWCAcademicSenate@gwc.cccd.edu to submit your nomination for the following vacancies:

A. 1st Call

1. **Distance Education Advisory Committee (DEAC)** - One (1) full or part-time faculty member for each department to serve a two-year term from Fall 2020 through Spring 2022. Meeting schedule: 2nd and 4th Mondays from 2:30 p.m. to 4:00 p.m. via zoom:
 - a. Counseling & DSPS
 - b. Kinesiology, Health Ed, Athletics
 - c. Math & Sciences

B. 2nd Call

1. **Faculty Liaisons** – One (1) full-time faculty member (each) to serve for a one-year term from Fall 2020 through Spring 2021:
 - a. SLO Faculty Liaison [[Nomination form](#)]

C. 3rd Call

1. **Recruitment to Completion (RCC)** – One (1) Academic Senator to serve for a one-year term from Fall 2020 through Spring 2021. Meeting schedule: 2nd and 4th Tuesdays from 3-5 p.m. via zoom. First meeting is September 22, 2020.

IX. Unfinished Business

- A. Action Required
- B. Action or No Action Items

X. New Business

- A. Action Required
- B. Action or No Action Item
 1. **College updates** – Tim McGrath, GWC President; Meridith Randall, Vice President of Instruction; and Claudia Lee, Vice President of Student Services; and Chad Bowman, Director, DSPS
 2. **Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement → Accountability → Action**
 - a. **ACADEMIC SENATE – Pete Bouzar, Senate President**
 - i. A space/forum for collegial and thoughtful discussions
 1. Zoom Meeting Guidelines – (e-attachment)
 2. Agenda request form – (e-attachment)
 3. Suggestions/Comments inbox system – (e-attachment)
 4. AS Goals 2020-2021 – (e-attachment)

5. Senators provide the Senate with feedback from their areas regarding the impact the reorganization of the College has on faculty workload and operations by senate meetings: Oct 13th and Dec 8th
 - ii. Review of campus governance policies and practices (PR, PVR, PDP, R&H, Book Orders, SLOs, Mid-Cycle Review, ...)
 1. Review & revision of Senate Constitution and Bylaws
 - a. membership and operating procedures
 2. Program Review Process under Senate purview

Charge: *As an advisory subcommittee of the Academic Senate, the Program Review Committee will work with the office of VPI to:*

1. *Makes recommendations to the GWC Academic Senate on the process and procedures for Program Review;*
2. *Facilitates the process of Program Review for the college including relevant trainings for faculty in all programs.*

- a. PR Committee (PRC)– Chaired by a AS Vice President
 - b. Membership and operating procedures
 - c. Review of PR model and process recommendations (PR-PVR)
 - d. Timeline to correlate with other P&B timelines
 - e. Feedback loop of PR from VPI office
 - f. Review of mid-cycle process and program needs
- iii. Postpone 2020 Mid-cycle Faculty Requests
- b. CCI/SLOs– Jennifer Bailly, CCI Chair**
 - i. SLO duties under CCI purview - SLO Faculty Liaison (CCI member)
 - ii. Local DE addendum (e-attachment)
 - iii. 5-column 2019-2020 (e-attachment)
 - c. DEAC – Laura Duval, DEAC Coordinator**
 - i. Respondus vs Proctorio
 - ii. Identity authentication
 - d. IPD - Amanda Best, IPD Chair**
 - i. Conference/salary advancement opportunities in the COVID19-era
 - ii. Recap of IPD 2019-2020 actions

XI. Reports

- A. ASGWC Report – Mylee Madrazo
- B. President’s Report – Pete Bouzar, Senate President
- C. Academic Senate Vice President Reports – Laura Duvall, Matthew Flesher
- D. CCI/SLO– Jennifer Bailly, Curriculum Chair
- E. IPD – Amanda Best, Professional Development Chair
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
- G. Special Projects (as requested by the Academic Senate)
 1. Faculty Liaisons
 2. GWC Coordinators

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

XII. Information Items

A. Academic Senate and standing committee vacancies - three-year term unless otherwise noted**1. Senators**

- a. Criminal Justice
- b. Non-Credit & ESL

2. CCI

- a. Criminal Justice
- b. Non-Credit & ESL
- c. Performing Arts (Theater Arts, Music, Dance)
- d. Physical Sciences

3. IPD

- a. Business, Computer Business Applications, Computer Science
- b. Criminal Justice
- c. Performing Arts (Theater Arts, Music, Dance)
- d. Social Sciences (Economics, Political Science, Sociology)

XIII. Senate Scholarship Fund Balance: \$305.43 (*Contact the Foundation Office to submit donations*)

XIV. Senate Sympathy and Salutations Fund Balance: \$82.00

XV. E-Information Sites

<http://www.goldenwestcollege.edu/senate/links/>
<http://www.goldenwestcollege.edu/senate/facultyresources/>
<http://gwc.info/senate/handbook.html>

XVI. Future Meeting Dates –

Fall 2020 - September 8 & 22; October 13 & 27; November 10 & 24; December 8, 2020
Spring 2021 - February 9 & 23; March 9 & 23; April 13 & 27; May 11 & 18, 2021

XVII. Adjourn**ZOOM MEETING - Scheduled and hosted by Academic Senate President, Pete Bouzar**

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

Meeting ID: 202 487 7818

GWC Academic Senate is inviting you to a scheduled Zoom meeting.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/2024877818>

Or iPhone one-tap (US Toll): +16699006833,2024877818# or +12532158782,2024877818#

Or Telephone:

Dial:

- +1 669 900 6833 (US Toll)
- +1 253 215 8782 (US Toll)
- +1 346 248 7799 (US Toll)
- +1 312 626 6799 (US Toll)
- +1 646 876 9923 (US Toll)
- +1 301 715 8592 (US Toll)

International numbers available: <https://cccconfer.zoom.us/j/2024877818>

Or Skype for Business (Lync): [SIP:2024877818@lync.zoom.us](https://cccconfer.zoom.us/j/2024877818)