



ACADEMIC SENATE MINUTES

Tuesday, October 13, 2020

1:00PM – 3:00PM

www.goldenwestcollege.edu/senate/

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://cccconfer.zoom.us/j/96291010285>

Meeting ID: 962 9101 0285 ■ Refer to the last page for further details

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas, minutes, and meeting documents will be archived online through the [Academic Senate Committee page](#) on the [GWC Portal](#).

ACADEMIC SENATE ROLL CALL <i>(Italics = absent)</i>	
Executive Board	
Pete Bouzar - AS President; Math	Jennifer Bailly – CCI Chair; Economics
Laura Duvall - AS Vice President; Psychology	Amanda Best – IPD Chair; Arts
Matthew Flesher - AS Vice President; Kinesiology, Health Ed, Athletics	
Senators	
Margot Bowlby - Social Sciences	Martie Ramm Engle - Performing Arts
Jon Holland - Cosmetology	Alice Rivera - Business, CBA, Computer Science
Damien Jordan - Counseling & EOPS	Julie Terrazas - Library
John Kasabian - Automotive Technology, Digital Arts, Drafting	Tammie Tran - World Languages & Sign Language
Heather Kelley - Communication Studies	Nam Vu - Biological Sciences
Theresa Lavarini - English	Jennifer Wilcox - Physical Sciences
Noah Levin - Liberal Arts & Culture	VACANT - Criminal Justice
Eva Marinotti - Nursing/Health Professions	VACANT - Noncredit & ESL
Kat Olvey - Part-time Faculty	Mylee Madrazo - ASGWC (<i>non-voting</i>)

I. PRELIMINARY MATTERS

A. Call to order – AS President Bouzar

President Bouzar called the meeting to order at 1:03 p.m.

B. Welcome Guests

1. Dr. Susana Castellanos-Gaona, Manager, Student Success and Support Program (SSSP) & Student Equity (1:10 p.m.)
2. Dr. Dawn Person – Director of the Center for Research on Educational Access and Leadership (C-REAL) (1:30 p.m.)

C. Approval of the Agenda and Minutes

1. **Agenda** – October 13, 2020 – A request was made to remove Consent Item A-3 as this faculty member has retired. MOTION by Senator Lavarini to approve the agenda. Seconded by VP Duvall. Hearing no objections, the agenda was approved as amended.
2. **Minutes** – September 22, 2020 –MOTION by VP Flesher to approve the minutes. Seconded by Senator Kasabian. Hearing no objections, the agenda was approved as amended. Report revisions to the Senate office.

D. Announcements, Congratulations, and Appreciation

1. Recognition of Counseling Faculty

President Bouzar paid special recognition to the Counseling faculty and their contributions to assisting with academic counseling, teaching their classes, and for the support system they provide to our students during these extraordinary times.

2. ASCCC Fall Plenary, November 5th – 7th [\[link\]](#)

President Bouzar informed of the opportunity to attend the virtual Fall Plenary. The IPD office provides funding which is separate from the annual faculty conference allowance and will assist faculty with coordinating the payment of their registration fee. Contact the IPD office for further assistance.

3. ASCCC Professional Development College – [\[link\]](#)

President Bouzar shared the professional development opportunities available through the ASCCC PD College.

4. Introduction to Umoja Pedagogy Practices for Faculty – October 23rd, 1:00 - 2:30 p.m. [\[link\]](#)

Contact: Natalie Timpson, Director of EOPS/CARE/NextUp/Guardian Scholars

President Bouzar informed that faculty will soon receive information regarding the October 23rd visit from representatives from San Bernardino College on Umoja pedagogy practices for faculty. Interested faculty may contact Natalie Timpson for further information.

5. DEAC – Level 3 Online Teaching Workshop: How to effectively teach and engage students in the LiveOnline Zoom classroom, 6-hour course, Wednesday, October 28th 1:00 – 4:00 p.m. [\[Enroll here\]](#)

VP Duvall informed the DEAC has ongoing Level 1 and 2 training and faculty will now have an opportunity to participate in advanced training offered in topic-specific Level 3 workshops. There are four seats left. Interested faculty may contact Marisa Whitney, DE Training Coordinator, to express their interest. Based on the interest and positive feedback, the DEAC may assess offering additional LiveOnline Zoom classroom workshops.

E. Opportunity for Public Comment (3 minutes per speaker) Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

President Bouzar read the following public comment which was submitted anonymously to the Senate office:

- *“Did we ever complete vision 2030? Was it approved by the campus community? The campus did a lot of work but processes did not get completed. Program Review process was a big topic but it does not seem to have been completed since we now have a Task Force on this. Building replacement and remodeling proposals seem to be moving forward. Is there a timeline or schedule for these? Additional income possibilities were discussed and have been presented to the Board of Trustees. Several RFP’s went to the Board several weeks ago. Are we really selling off our campus? Where is our campus transparency?” - Anonymous*

- A discussion ensued with various senators sharing concerns and questions. As a result of a proposed motion from a senator, President Bouzar informed that the Senate cannot take action on public comments. He explained that as a result of the importance of this public comment, the AS Executive Board agreed to invite the GWC Executive team to attend the next Academic Senate meeting for a broader Q&A session to address the various concerns.
- VP Flesher thanked those that worked on Vision 2030 and noted it is a very big blueprint moving forward and the PRC will be reviewing it during their next meeting.

CONSENT AGENDA

MOTION by VP Duvall to approve the consent agenda as amended. Seconded by VP Flesher. Hearing no objections, the motion was approved.

- A. The following Faculty At-large to serve on the CCCD Appeals Committee for a one-year term of Fall 2020 through Spring 2021:
 1. **Tasha Chambliss** (Cosmetology)
 2. **Annamaria Crescimanno** (Biology)
 3. ~~**Karen Harelson** (Nursing)-Retired~~
 4. **Kristy Ho** (Counseling)
 5. **Sacha Moore** (English)
 6. **Martie Ramm Engle** (Theater Arts)
 7. **Amy Runyen** (Arts)
- B. **Stephanie Campbell**, Education (Part-time Faculty At-large) to serve on the College Technology Committee for a one-year term of Fall 2020 through Spring 2021.
- C. The following full-time tenured faculty members to serve on the GWC Faculty Handbook Taskforce:
 1. **Martie Ramm Engle** (Theater Arts)
 2. **Amanda Best** (Arts)
- D. The following faculty members to serve on the Distance Education Advisory Committee (DEAC) for a two-year term of Fall 2020 through Spring 2022 and represent the following areas:
 1. **Krissy Barone** (Health Education)
 2. **Herman Singh**, part-time (Social Sciences)
 3. **Michelle Palma**, Geography (LCF representative)
- E. **Shivani Parmar**, English (Part-time Faculty At-large) to serve on the Recruitment to Completion Committee for a two-year term from Fall 2020 through Spring 2022.
- F. **Teresa Nguyen**, (ELL) to serve on the AB 705 Task Force.

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

A list of committee vacancies is available on the [Academic Senate SharePoint site](#). Contact the Academic Senate office at GWC Academic Senate@gwc.cccd.edu to submit your nomination for the following vacancies:

- A. **Election of one (1) Part-time Faculty At-large to serve on the Distance Education Advisory Committee for a two-year term of Fall 2020 through Spring 2022.**
E-ballots were distributed to the senators in advance and final ballots were collected and counted. The election resulted in a tie vote. A second e-ballot was distributed, collected, and counted. Due to time constraints, the results will be included on the next consent agenda.
- B. 1st Call
 1. One (1) full-time faculty member to serve as the GWC Faculty Flex Coordinator for a term of Spring 2021, Fall 2021, Spring 2022. [[Application form](#)]
 2. Two (2) full or part-time faculty members needed (one from Communication Studies & World Languages and one from Biological & Physical Sciences) to serve on the Distance Education Advisory Committee for a two-year term of Fall 2020 through Spring 2022. [[Nomination form](#)]
- C. 2nd Call
- D. 3rd Call

IV. GUEST REPORTS & UPDATES (max 5 minutes per item; total time 15-20 minutes)

V. UNFINISHED DISCUSSION & ACTION ITEMS (max 15-20 minutes per item)

A. **BP/AP 7120C – Faculty Hiring Revision Update (e-attachment)**

President Bouzar reviewed the track changes to BP/AP 7120C and informed he will share the senator's feedback with the DCC. Senators expressed the following concerns:

- Part-time Faculty Hiring Procedures, Search and Selection Process (p.10): "The Search and Selection Committee will be comprised, at a minimum, of the Division Dean, or a designee, and and the faculty department chair, or designee". A senator disagreed with the language stating the

committee is to include the dean “and” the faculty department chair and noted it would slow down the hiring process. Another senator shared that the selection committee composition can be viewed from the perspective that the department chair may meet independently with the applicant, followed by the department chair meeting or conversing separately with the division dean to select the final candidate.

- A senator addressed that the search committee is prevented from inputting on a job description as it is typically posted prior to the committee’s first meeting.
- They also expressed concern that the supplemental questions are predetermined and inquired whether the policy in terms of dean and discipline faculty providing input is being followed.
- In addition, they expressed concern with the accessibility of the three Vice Presidents attending final interviews and belief that it should be reserved to the Vice President of Instruction; in addition to the President’s designee.

B. Revision to Suggestions/Comments Process (e-attachment)

President Bouzar presented the revisions to the agenda process and the new suggestions/comments section.

MOTION by VP Duvall to approve the revisions as presented. Seconded by Senator Bowlby. The votes were counted as: Yes (12) Best, Bowlby, Duvall, Flesher, Holland, Kasabian, Kelley, Lavarini, Levin, Marinotti, Olvey, Ramm Engle. No = (0). Abstain = (1) Bailly. The motion was approved.

C. Proposed Academic Senate Mission and Goals 2020-2021, Second Reading (e-attachment)

President Bouzar presented the second reading of the proposed AS Mission and Goals. **MOTION** by VP Flesher to discuss the proposal. Seconded by Senator Lavarini.

- The senators agreed to a standard Mission statement that represents the charge of the Academic Senate with a focus on the 10+1 and representing faculty; omitting the language regarding “students staff, and community members”.
- The senators agreed to allow each AS President to propose their own Vision. President Bouzar’s proposed Vision received the senator’s support.
- The senator’s agreed to the proposed edits/comments for Goal #1.
- In response to a senator’s concerns with Goal #2, President Bouzar requested they submit their recommended language to the Senate office.
- No comments/discussion for Goal #4.
- Goal #5 received support, however, suggested revising the language to something that can be assessable at the end of each year.

President Bouzar thanked the senators for their continued input and stated the goals will be brought back to the next meeting for a third reading.

VI. NEW DISCUSSION & ACTION ITEMS

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement → Accountability → Action

1. ACADEMIC SENATE – Pete Bouzar, AS President

a. Equity Update and Proposal for the Equity Committee - Dr. Susana Castellanos-Gaona, Manager, Student Success and Support Program (SSSP) & Student Equity (1:10 p.m.) (e-attachments)

Due to time constraints, Susana Castellanos-Gaona agreed to return to the next Senate meeting to provide an Equity Update. She presented on the [Proposal for the Equity Committee](#).

Discussion/concerns:

- Senators affirmed that according to board policy and Title 5, the faculty is charged with developing policies that affect students’ performance.
- Susana informed that the Center for Urban Education and the Equity Squad consisted of the Faculty Equity Coordinator and faculty from the Chemistry, Counseling, English, and

Math departments whose goal was to expand equity protocols that were learned through the partnership with USC.

- Susana discussed the RFP process and informed on the Equity Committee’s mission and vision, charge, membership, committee reporting structure, and benefits of an equity committee.
- Senators shared concerns with the lack of reporting to the Academic Senate on the development of the equity protocols and policies affecting students; the need for broader departmental faculty membership; and the need to assess whether the initial goal of closing the equity gap for students was achieved before moving forward with the development of a new committee with new goals.
- Susana thanked the senators for their feedback and will return to the next Senate meeting for further discussion.

b.Campus Climate Survey – Dr. Dawn Person, Director of the Center for Research on Educational Access and Leadership (C-REAL) (1:30 p.m.)

- i. Introduction/share background
- ii. Share a bit about the plan to ready and implement a climate study
- iii. Share post study outcomes
- iv. Listen to members share their perspective on the campus climate and Equity initiatives - challenges and successes
- v. Facilitate discussion for common language and understanding of terminology

Dr. Dawn Person presented a Common Language Workshop to teach how to articulate the definition of terms and language often associated with campus climates and describe their understanding of equity, inclusion, micro aggression, privilege, oppression, and anti-racism and examine the relationship between the terms on a personal level and be able to contrast that with the work environment expectations in terms of behavior, practices, and policies on campus.

- Senators shared their perspectives, ideas, and engaged in a breakout exercise.
- Dr. Person stated she looks forward to working with the campus and requested senators bring the information back to their colleagues to begin the dialogue process in preparation for the climate study.

2. CCI/SLOs – Jennifer Bailly, CCI Chair (no report)
3. DEAC – Laura Duvall, DE Coordinator, AS Vice President (no report)
4. Program Review Committee (PRC) – Matt Flesher, AS Vice President (no report)
5. IPD – Amanda Best, IPD Chair (no report)

B. Other Agenda Requests – Senators and faculty

VII. REPORTS & UPDATES (max 5 minutes per report; total time 15-20 minutes (@ 2:40pm))

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

A. ASGWC Report – Mylee Madrazo

- [Link](#) to ASGWCs PROptober Guide to California’s General Election Propositions.
- Faculty interested in participating in a panel discussion on the propositions can contact Mylee for further information.
- Reported that ASGWC hosted an Indigenous People event.

B. President’s Report – Pete Bouzar, Senate President

- Invited senators to review the following documents:
 1. Orange County CCDs Point in Time FTES (Fall 2019 to Fall 2020) [[LINK](#)]
 2. GWC Enrollment Presentation to RCC [[LINK](#)]
 3. GWC CaMP Update to RCC [[LINK](#)]
 4. DCC Budget Committee Minutes [[LINK](#)]

- C. Academic Senate Vice President Reports – Laura Duvall (no report), Matthew Flesher (no report)
- D. CCI/SLO– Jennifer Bailly, Curriculum Chair (no report)
- E. IPD – Amanda Best, Professional Development Chair (no report)
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative (no report)
- G. Special Reports (as requested by Academic Senate)
 - 1. Faculty Liaisons (Guided Pathways-Dual Enrollment; SLO; OER; CTE; Noncredit) (no report)
 - 2. Faculty Coordinators (DE; DE Training; Transfer Center) (no report)
 - 3. Ad-hoc Committees (AB705 Taskforce; T5-STEM Grant; Technology Comm.; Bylaws Taskforce)
 - a. Bylaws Task Force Update – Theresa Lavarini, Margot Bowlby (e-attachments)
 - Senator’s Lavarini and Bowlby presented the work of the Bylaws Task Force and reviewed their meeting minutes.
 - Senators may submit ideas to the task force for continued discussion at future Senate meetings.
 - 4. Faculty Sabbaticals & Special Projects

VIII. ADJOURNMENT

President Bouzar adjourned the meeting at 2:57 p.m.

IX. INFORMATION ITEMS

- A. Academic Senate and standing committee vacancies
 - 1. Senators - three-year term unless otherwise noted
 - a. Criminal Justice
 - b. Non-Credit & ESL
 - 2. CCI – three-year term, unless otherwise noted
 - a. Criminal Justice
 - b. Performing Arts (Theater Arts, Music, Dance)
 - 3. IPD – three-year term, unless otherwise noted
 - a. Business, Computer Business Applications, Computer Science
 - b. Criminal Justice
 - c. Noncredit & ESL
 - d. Performing Arts (Theater Arts, Music, Dance)
 - e. Social Sciences (Economics, Political Science, Sociology)
 - 4. DEAC – two-year term, unless otherwise noted
 - a. Counseling & DSPPS
 - b. Kinesiology, Health Ed, Athletics
 - c. Part-time Faculty
- B. Senate Scholarship Fund Balance: \$305.43 (*Contact the Foundation Office to submit donations*)
- C. Senate Sympathy and Salutations Fund Balance: \$82.00
- D. 10+1 Senate Purview
 - 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 - 2. Degree and certificate requirements (*rely primarily*)
 - 3. Grading policies (*mutually agree*)
 - 4. Educational program development (*rely primarily*)
 - 5. Standards or policies regarding student preparation and success (*rely primarily*)
 - 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 - 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 - 8. Policies for faculty professional development activities (*rely primarily*)
 - 9. Processes for program review (*rely primarily*)
 - 10. Processes for institutional planning and budget development (*mutually agree*)
 - 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

ZOOM MEETING – Hosted by Pete Bouzar, AS President

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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