

# **Constitution of the Academic Senate Golden West College**

(Revised November 17, 1998)

## **Preamble**

In order to have a formal and effective procedure for participating in the formation of district and college policies on academic and professional matters, we, the faculty of Golden West College, do hereby establish a representative organization, known as the Academic Senate to represent us to the administration and the Board of Trustees.

## **Article I**

### **Name**

#### **Section I. Name**

The name of the representative organization herein established shall be the Golden West College Academic Senate, herein called the Senate.

#### **Section II. Faculty**

Representation: all faculty are represented by the Senate.

## **Article II**

### **Scope**

The Senate, as the representative body of the faculty on academic and professional issues, has been established for the purpose of participating with the other District colleges, the administration, and the District Board of Trustees in the formulation of district and college policy in academic and professional matters. These matters include the areas listed below:

- 1) Curriculum, including establishing prerequisites and placing courses within disciplines;
- 2) Degree and certificate requirements;
- 3) Grading policies;
- 4) Educational program development;
- 5) Standards or policies regarding student preparation and success;
- 6) District and college governance structures, as related to faculty roles;
- 7) Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- 8) Policies for faculty professional development activities;
- 9) Processes for program review;
- 10) Processes for institutional planning and budget development;
- 11) Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate.

## **Article III**

### **Role and Responsibilities of the Senate**

The Senate shall concern itself with those areas of responsibilities that it deems essential in the formulation of policy recommendations as stated in Article II of the Constitution. In addition, the Senate formulates recommendations on procedures in these areas. The Senate shall consider in good faith any recommendation submitted by a member of the college community for Senate action. The Senate operates pursuant to the California Administrative Code.

## **Article IV**

### **Affiliation**

The Golden West College Senate shall not affiliate with any professional association, organization or group, except associations of Faculty Senates; however, nothing in this constitution shall be construed to discourage members of the faculty from freely associating in other groups or organizations, and through such association independently expressing their views to the Academic Senate, administration and Board of Trustees.

## **Article V**

### **Amendments**

#### **Section I. Proposal of Amendments**

- A. Proposed amendments to this Constitution may be initiated upon written petition of at least thirty (30) full-time faculty members, and may be presented at any regularly scheduled Senate meeting.
- B. Proposed amendments may be initiated by the Senate.

#### **Section II. Ratification of Amendments**

- A. Upon receipt of a proposed amendment in Section I A, the Senate shall call for a special election to be held by written secret ballot.
- B. Written notice of a proposed amendment shall be distributed to the faculty at least five days prior to the election.
- C. Not more than 20 school days after the Senate meeting an election will be held by secret ballot.
- D. Voting on the proposed constitutional amendments shall be limited to full-time faculty. The proposed amendment shall pass if it is approved by two-thirds of those voting, provided that at least 60% percent of the full-time faculty have voted.