

A COPY OF YOUR TICKET MUST BE SUBMITTED WITH YOUR INITIAL REVIEW REQUEST

MAIL ALL DOCUMENTS TO:

GWC Parking Enforcement
c/o Parking Citation Service Center
P.O. Box 11923
Santa Ana, CA 92711
(714) 895-8924

INITIAL REVIEW REQUEST

Today's Date: _____ Citation No. _____

Name: _____ Date of Violation _____
First MI Last

Address: _____ Semester Parking Permit#: _____

City, State, Zip: _____ License Plate#: _____

Student ID#: _____ Phone#: _____

In accordance with California Vehicle Code Section 40215, you have 21 days from the date the violation notice was issued, or 14 days from the mailing of the Delinquent Notice of Parking Violation to submit a request for an Initial Review. Please provide a written statement why you believe the citation was issued in error. Include any material (i.e. receipts, pictures, etc.) to support your statement. Materials submitted for review will not be returned. Please print your statement in the space provided below.

Signature Date

The results of the Initial Review will be mailed to the address you provide above.

FOR OFFICE USE ONLY

Reviewed by: _____ Date: _____

Citation Valid: _____ Citation Dismissed: _____ Amount Due: _____

REASON (If Blank, See Attached):

Processor's Signature: _____ Date: _____

DEADLINE FOR PAYMENT:

21 Calendar Days from the Decision Date Decision Was Mailed: _____