



COAST COMMUNITY COLLEGE DISTRICT ASSOCIATED
STUDENTS OF GOLDEN WEST COLLEGE

PROPOSED REVISIONS TO STANDING RULES

3. ELECTION CODE

I. Definition

A. General Election

1. Shall be an election held to poll the student body to amend the Constitution of the Associated Students and/or to elect **Executive Student** Council members.
2. A General Election may be held no later than the fourteenth week of the Fall and/or Spring semesters with a minimum of four (4) weeks' notice.

B. Special Election

1. Shall be an election which is held to poll the student body to elect **Executive Student** Council members when positions become vacant during a term of office and/or to address issues such as ballot measures and referendums that require a vote of the student body.
2. A Special Election may be held at any time throughout the Fall and/or Spring semesters with a minimum of two (2) weeks' notice.

II. Elections

A. Duties of the Elections Commission

1. ~~Supply~~ Create and disseminate electronic applications/~~petitions~~ for all candidates.
- ~~2. Disseminate all applications/petitions.~~
- ~~3.~~ Inform candidates of all Election Code rules and criteria.
- ~~34. Designate the number and location of polls.~~ Work collaboratively with Golden West College's Office of Research, Planning, and Institutional Effectiveness to design and implement an electronic election ballot, and to tabulate election results and data.
- ~~45.~~ Publicize general and/or special elections.
- ~~6. Provide electronic copies of official ballots to Online Instruction Team for implementation into Electronic Elections.~~
- ~~7. Arrange for equipment at polls.~~
- ~~58.~~ Ensure all appropriate rules, processes, and procedures are adhered to throughout the voting process.
- ~~69.~~ Determine the validity of the election.
 - (a) Only ratified members of the Election Commission, ASGWC Advisors, ~~Online Instruction Team~~, employees in the Office of Research, Planning, and Institutional Effectiveness, and/or other designee(s) shall obtain election results.
- ~~710. Supervise~~ Oversee all candidate withdrawals from the election process.
 - (a) All candidate withdrawals must be ~~written, signed by the candidate, and given~~ submitted in writing and sent via e-mail from the candidate's Coast student e-mail account to the Election Commission Chairperson and the ASGWC Advisors.
 - (b) A candidate may not reenter the election process after withdrawing.

B. Official Ballot

1. The legal official electronic ballot for each election process shall be designated by the Election Commission.
2. The position of names on the electronic ballot of candidates seeking the same office shall be determined by random drawing by the Elections Commission.
3. Voting by proxy shall is not be allowed.

4. Only currently enrolled GWC students may vote in a general and/or special election. The validity of any student's enrollment status may be questioned by any election worker any Election Commission member and brought to the attention of the Election Commission Chairperson and ASGWC Advisors for verification.
5. The Election Commission members shall determine the validity of challenged ballots and submit the total of voided ballots in a final summary.
6. The Election Commission Chairperson and ASGWC Advisors shall preside over the retrieval of online election results either first-hand or through from the designated personnel in the Online Instruction Office of Research, Planning, and Institutional Effectiveness.
7. Only members of the Election Commission and ASGWC Advisors, or their Designee, shall count ballots verify the electronic election results.
8. Designated observers may be appointed by the Election Commission.

C. Election

1. The election shall take place at a date, and time, and place designated by the Election Commission.
2. Elections must be announced at least two (2) weeks in advance via e-mail to all currently enrolled students at Golden West College.
3. Special elections shall be called by the authorized ratified Election Commission Chairperson.
4. Special election regulations shall comply with those of a general election.
5. Elections shall be conducted by secret balloting.

D. Election Results

1. Any candidate that is running opposed and receives the most votes in an election will be declared the winner of that election.
 - (a) In the event of a tie, the Election Commission will immediately schedule a run-off election between the top two (2) candidates for the position promptly.
2. The election results shall be posted within twenty-four (24) hours, not counting including weekends or holidays, after the closing of balloting.
3. At least three (3) copies The official results of the election results shall be posted in prominent places on-campus and online.
4. All official printed copies of the official election results shall bear the

signatures of the Election Commission members, **the Election Commission Chairperson**, and ~~that of~~ the ASGWC Advisors.

5. A copy of the election results shall be kept on file ~~in the office of the ASGWC Advisor(s)~~ **in the Campus Life office** along with **a copy of the election ballot** ~~from the election~~.

E. Appeals

1. All appeals must be **submitted in writing via e-mail to** ~~made in writing and received by~~ the Election Commission **Chairperson and ASGWC Advisors** by 4:00 p.m. three (3) school days following the posting of **official election** results.

2. The Election Commission must ~~meet to~~ **review and respond to** ~~any~~ appeals ~~by~~ within one (1) week from the appeal **submission** date.

3. An **second** appeal ~~of the decision~~ of the Election Commission may be brought to the Executive Student Council for final decision.

4. Any disqualified ~~election~~ **candidates** on the ballot will not affect the validity of the election.

III. Eligibility/Guidelines for Candidates and Respective Campaigns

A. Eligibility

~~1. Each candidate for elective office shall file a petition with the Election Commission.~~

~~2.~~ Applicants may not be on probationary status (Academic, Progress, or Discipline), before, during, or ~~after election~~ **before taking office**.

~~3.~~ Applicants may not have been removed from office or voluntarily resigned within the last academic year.

~~4.~~ Applications/~~petitions~~ must be completed and **submitted online** ~~filed with the Office of Student Life and Leadership~~ **before the established submission deadline**.

~~5.~~ The final completion date for applications/~~petitions~~ shall be at least ten (10) school days prior to the election.

~~6. No extension of the application/petition deadline date will be allowed.~~

~~7.~~ No person shall run for more than one (1) ASGWC office in one (1)

election.

68. Candidates must be enrolled in a minimum of five (5) units at Golden West College.

79. Candidates must have a minimum semester and cumulative GPA of 2.0.

(a) Candidates for the office of the President and Executive Vice President must have completed twelve units of work at GWC and must have served as a delegate or Executive Student Council member for at least one (1) semester.

810. Candidate eligibility will be determined by College personnel only.

B. Guidelines for Candidates and Respective Campaigns

~~1. Candidates shall be required to make a minimum of two (2) classroom presentations regarding the upcoming elections.~~

~~(a) Presentations must be verified by the instructor.~~

12. Candidates shall be required to attend a mandatory orientation on the position for which they apply.

23. To promote student voter turnout, all candidates shall be required to engage with the larger student body in a creative and inclusive method. ~~attend a meet the candidate type event to be coordinated by~~ Candidates must submit their plans to the Elections Commission for their review and approval.

34. No person shall, with the intent of dissuading another person from voting, ~~within fifty (50) feet of a polling place,~~ do any of the following:

(a) Solicit a vote or speak to a voter on the subject of marking ~~his, her,~~ or their ballot.

(b) ~~Place a sign relating to candidate's qualifications or~~ Speak to a voter or provide them with written materials on the subject of ~~his, her,~~ or their qualifications as a candidate.

~~5. The inside of the Student Center shall be exempted from the fifty (50) feet requirement unless the polls are inside the Student Center.~~

~~6. No candidate or any other person campaigning shall be allowed to loiter within fifty (50) feet of the polls.~~

47. All ~~publicity~~ campaign and election materials must be approved by the Election Commission.

~~8. No publicity shall be posted, carried, or placed within 50 feet of an election polling place. This includes oral campaigning.~~

59. All ~~publicity~~ **campaign materials** must be ~~taken down~~ **removed** before ~~any~~ the election results are posted.

610. The Election Commission shall have the power to remove ~~illegally non-approved~~ **posted election publicity** ~~campaign materials~~. ~~If the Election Commission determines that a candidate has violated the Election Code related to non-approved campaign materials may face disciplinary action, including disqualification from the election.~~

711. Total cost of a candidate's campaign shall not exceed ~~\$100~~ **50.00** (including donations).

812. An itemized ~~statement~~ **invoice of expenses** shall be submitted to the Election Commission Chairperson by 4:00 p.m. on the first Monday following the elections, even if no ~~money was spent~~ **expenses were incurred**.

913. ~~When any~~ **If a** candidate violates the Election Code, Campaign Policy, and/or College Policy, the said candidate shall be required to appear before the Election Commission who shall ~~then~~ determine the validity of the violation.

(a) If it is determined that a ~~willful~~ violation has ~~been committed~~ **occurred**, the candidate shall be disqualified from the current election.

(b) ~~The candidate may submit~~ an appeal ~~of the decision of the Election Commission may be brought~~ to the Executive Student Council for final decision.

1014. Administrators, faculty, ~~or~~ and classified staff may not campaign for or ~~on behalf of~~ candidates.

(a) Student assistants must not campaign while working.

115. All candidates running for ASGWC Executive Student Council positions shall be expected to uphold the dignity of the office for which they are running.

126. Any candidate running unopposed must receive ~~a~~ simple majority ~~for~~ of votes cast ~~in their ballot~~.