



BUDGET COUNCIL MEETING

AGENDA

March 15, 2023; 2:30pm – 4:00pm | LRC 250

| [Teams Link](#) | [Website Link](#)

AGENDA ITEMS	SUMMARY
Program Review Update (Janet Houlihan)	<ul style="list-style-type: none"> Planning Council has provided updated Program Review list with ranking of first round of items that were funded. Some items will be rolled over into the next cycle. Requests for updated quotes with deadline or item will be rolled into next cycle. Any leftover funds will go towards mid-cycle requests. Budget Council to make funding recommendations on this list at next meeting. Check this list has been reviewed by IT/College Technology Committee. Warranty costs need to be checked. Also check Chromebook requests. Ongoing expenses need to be compiled and assessed so priority can be set, as funding may change (ie Starfish). IT also has refresh/recycle budget that needs to be looked at. Committee would like to see the scoring rubric that was used by Planning Council.
Large Dollar Program Review Requests (Janet Houlihan)	<ul style="list-style-type: none"> There needs to be discussion of whether large dollar requests (above a certain set amount) should enter into a separate review and decision process. Facility Rentals monies can be reassessed/reallocated to fund facility requests.
Administrative Salaries Update (Paul Wisner)	<ul style="list-style-type: none"> Administrative Salaries (full time, part time, certificated) were reviewed by sections. Committee would like to look at the breakdown of faculty salaries calculated into percentages.
Discretionary Budget (Paul Wisner)	<ul style="list-style-type: none"> Discretionary (\$443K) and Contractual (\$57M) budget items were reviewed. Salaries and benefits and operating expenses (utilities) are significant line items. Utilities are exceeding the budget due to increased costs. We haven't been charging for parking, that money was being used for officer salaries. Now that we're back on campus and have more salary need, that amount hit our General Fund. We need to look at ways to cut spending. We used our positive ending balance to offset our deficit. When District expenses go up, we need to cover our campus shortfalls. We need to bring in additional revenue.
COVID Block Grant – Allocations & Decisions (Paul Wisner)	<ul style="list-style-type: none"> The college received \$4.3M. A chunk of that should be used for internal wi-fi, and also to add cameras to increase external video coverage. The priority focus was technology and cybersecurity.
Community Services Update (Paul Wisner)	<ul style="list-style-type: none"> Discussion postponed due to meeting adjournment.
Other (All)	<ul style="list-style-type: none"> Committee discussed the need for a wish list or process for other items to be funded.

Next Meeting: April 5, 2023

Announcements (All)	•
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Chair: Janet Houlihan
Co-Chair: Martie Ramm Engle
Recorder: Dawn Dittmer

Participants:
Pete Bouzar, Dorsie Brooks, Susie Castellanos, ~~Annamaria Crescimanno~~, ~~Tiffany Glover~~, Jessica Jacobs, Charissa McCord, Martie Ramm Engle, Brian Thill, ~~Natalie Timpson~~, Paul Wisner