



## PLANNING COUNCIL

Action Notes  
December 8, 2022  
LRC 250, 2 pm – 3 pm

Please note: agenda, minutes, and meeting documents will be archived online: [Planning Council Teams Folder](#).

**COMMITTEE MEMBERS:** Pete Bouzar, Dorsie Brooks, Susana Castellanos-Gaona, **Erin Craig**, Damien Jordan, Theresa Lavarini, Kay Nguyen, Cortney Ngo, Stephanie Smallshaw, **Natalie, Timpson**, Brooke Truong,

**CHAIR:** Claudia Lee, Meridith Randall

**RECORDER:** Nelson Contreras

**Purpose:** Primary coordinating and recommending body to the College President on matters of college-wide planning. Primary resource for accreditation and program review processing, coordination, and recommendations.

### AGENDA ITEMS

#### 1. Information/Announcements

- We are in the process of applying and receiving an AANAPSI grant
- Other grants coming in are for Professional Development
- MESA , a STEM program that increases transfer rates, has changed their requirements and we were able to apply for it. Once we receive the payment, we will create the Director position for that.

#### 2. Authorize Dual Enrollment Workgroup

- Matt Valerius has left the campus. It's a good time to get a work group to discuss possible improvements that include faculty members from every area of Dual Enrollment and Deans and/or manager.
- We may keep the workgroup as an advisory committee for Dual Enrollment. This council will put out the call out for campus members to join.
- Motion to Approve Workgroup: By Pete Bouzar, Second by Theresa Lavarini
  - Ayes: 12
  - Nays: 0
  - Abstains: 0

#### 3. Review Any Committee Submissions – Areas of Focus for 2022-23

- Spreadsheet with committee Strategic Plan focus has been uploaded to Teams
- Once we see what we get in the Spring, we can adjust this process for next year
- Come back to the next meeting in February with feedback on these submissions

#### 4. Present Ranked Requests from Instruction and Student Services

- Requests are ranked for Instructional and Student Services requests
- Reviewed rankings:
  - Student Services: Breakdown of cost for Student Union furniture
  - Instructional: Clarify if Nursing laptops request is a duplicate
    - Is it possible to SPSS requests for Accounting and Psychology to be combined into one purchase?
- We will look at these more in the future meetings

**Next Meeting:** February 9, 2023

- Budget Council will receive our lists. We must decide if the two list should be combined.

**5. Clarify Mid-Cycle Timeline for Remainder of 2022-23**

Next Week is the Joint Meeting in the same room