



PLANNING COUNCIL

AGENDA

September 21, 2022

LRC 250, 3:30 pm – 4:30 pm

Please note: agenda, minutes, and meeting documents will be archived online: [Planning Council Teams Folder](#).

COMMITTEE MEMBERS: Pete Bouzar, Dorsie Brooks, Susana Castellanos-Gaona, Erin Craig, Damien Jordan, Theresa Lavarini, Kay Nguyen, Cortney Ngo, Stephanie Smallshaw, Brooke Truong

CHAIR: Claudia Lee, Meridith Randall

RECORDER: Yadira Lopez-Daly

Purpose: Primary coordinating and recommending body to the College President on matters of college-wide planning. Primary resource for accreditation and program review processing, coordination, and recommendations.

AGENDA ITEMS

1. Welcome New Members
2. Finalize [Decision-Making Guide](#)
 - Minor edits that need to be review and need to decide if we should include flowcharts
 - Task force to finalize Decision-Making Guide:
 - i. Lead: Pete Bouzar – flowcharts, Theresa Lavarini, Dorsie Brooks, Cortney Ngo, and Brooke Truong
 - ii. Nelson Contreras – admin support for task force. Will assist with flowcharts if needed
 - Group will report on October 3. Final recommendations/final draft due: November meeting
3. Program Review Resources Rankings/Alignment with Strategic Plan
 - President requested Planning Council look at 21-22 PR requests from the three wings
 - Committee tasked with looking over requests that were not funded and approve/deny. As we review lists, do requests align with Strategic Plan?
 - We are only looking at content and not finding available funds to cover costs. Will have joint meetings with Budget Council to discuss funding
 - Operational needs – consider if we should we start setting money aside for copiers, etc. from leftover money. Or should departments keep requesting these needs through Program Review?
 - Damien will check if Athletics submitted requests last cycle

Committee reviewed 21-22 Program Review requests that were not funded and voted by consensus:

Student Services	Approve	Deny/TBD
Transfer Center – \$6,200 Transfer Fair tent/tables.	X – recommendation from SSF committee on storage for items	
Campus Life – \$5,000. New board to post meeting agendas, etc.		What type of board is being requested? Electronic? Need more information
Campus Life – Disney Imagination Campus: Leadership & Innovation		X
Athletic Success Center - \$58,000. Laptops for FAST Center		Need justification to why they need computers and not Chromebooks
Administrative Services	Approve	Deny
M&O - \$150,000. Tractor	X	

Next Meeting: October 5, 2022

Bursar's Office – \$35,0000. Campus Wide One Card System	X	
Bursar's Office – Cost TBD. Auxiliary workflow system for Purchasing within Great Plains		Need more information on cost
Instructional Services	Approve	Deny
Dance – Cost TBD. Renovation of Rec Ed 201 Dance Studio		Recommendation to refer to Safety, Sustainability, and Facilities committee.
Geography - \$15,000. GEOG 180L physical geography lab		More information needed.
PE – \$78,000. Updated PE Spaces	X Leilani to prioritize list	
Digital Arts – \$10,000. Replace classroom chairs. 120 total	X	
Music - \$8,000. Replace classroom chairs. 24 total	X	

- 4. Strategic Focus Discussion
- 5. Future Agenda Items