



ACADEMIC SENATE AGENDA

Tuesday, May 9, 2023
1:00PM – 3:00PM

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://cccd-edu.zoom.us/j/99036078392>
Meeting ID: 990 3607 8392 ■ Refer to the last page for further details.
Meeting documents are also available in the [AS SharePoint](#) (log-in required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board)	
Amanda Best - Arts	John Kasabian - Auto Tech, Digital Arts, Drafting
Pete Bouzar - Mathematics & Engineering	Heather Kelley - Vice President; Communication Studies
Margot Bowlby - Social Sciences	Gary Kirby - CCI Co-Chair
Jodie Butler - DEAC Coordinator (non-voting)	Theresa Lavarini - English
Annamaria Crescimanno - Biological Sciences	Noah Levin – Vice President; Liberal Arts & Culture
Natalie Dalton – Nursing/Health Professions	Teresa Nguyen – Noncredit & ESL
Laura Duvall - Psychology	Victor Quiros - Criminal Justice
Matthew Flesher - Kinesiology, Health Ed, Athletics	Martie Ramm Engle - Performing Arts
Sara Ghadami – Business, Accounting, Computer Science, Management, Marketing	Matthew Shimazu - Physical Sciences
Kate Green - IPD Chair	Julie Terrazas - Library
Jon Holland - Cosmetology	Tammie Tran - World Languages & Sign Language
Damien Jordan – President; Counseling & EOPS	Criss Vo - Part-time Faculty At-large
Monica Jovanovich - CCI Co-Chair	Vacant - ASGWC (non-voting)
	[Patty Fonseca -Administrative Assistant/Recorder]

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
- B. Welcome Guests
 - 1. Susana Castellanos, Director of Student Equity & Campus Life and Jeanette Jaramillo, Research Analyst, Institutional Research (1:10 p.m.)
- C. Approval of the Agenda and Minutes
 - 1. Agenda – May 9, 2023
 - 2. [Minutes](#) – April 11, 2023

- D. Announcements, Congratulations, and Appreciation
- Next AS meeting on May 23 will convene in the MPR. Lunch will be provided.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

- A. **Cecilia Galassi** (English) to replace Jax Pham (English-PT) to represent English/ESL/ELL on the Diversity, Equity, Inclusion Committee for the remaining term of Fall 2023 through Spring 2024.
- B. **Erin Craig** (Math) to represent Math/Science on the on the Diversity, Equity, Inclusion Committee for a two-year term of Fall 2023 through Spring 2025.
- C. **Jon Holland** to serve as the Academic Senator for Cosmetology for a three-year term of Fall 2023 through Spring 2026.
- D. **Victor Quiros** to serve as the Academic Senator for Criminal Justice for a three-year term of Fall 2023 through Spring 2026.
- E. **Pete Bouzar** (Math) and **Kristy Ho** (Counseling) to serve on the Search Committee for the Project Director, MESA Program.
- F. **Damien Jordan, Yvonne Portillo, Karen Putnam** (Counselors) and **Nick Mitchell** (Athletics) to serve on the Search Committee, Athletic Counselor Faculty Hiring Committee.
- G. **Gary Kirby** (CCI Co-Chair) to serve as Curriculum Technical Review - Tech Lead for a one-year term of Fall 2023 through Spring 2024. (Elected by voting members of CCI on May 5, 2023).
- H. **Michelle Palma** (Geography) to represent Liberal Arts & Culture on the Distance Education Advisory Committee (DEAC) for the remaining term of Fall 2023 through Spring 2025. (Vacated her position as the LCF rep to represent Liberal Arts & Culture).
- I. **Ruth Calcanas** (Sociology) to replace **Joel Powell** (Political Science) and represent Social Sciences on the Council for Curriculum and Instruction (CCI) for a remaining term of Fall 2023 through Spring 2024.

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for Nominations for terms effective Fall 2023. [View list of vacancies & access nomination forms](#). Positions are open until filled.
- B. Call for GWC Coordinators closes May 11. Submit your application: <https://www.surveymonkey.com/r/CLV75Y7>

IV. GUEST REPORTS & UPDATES (*max 5 minutes per item; total time 15-20 minutes*)

- A. Internal Student Equity and DEIA Plan - Susana Castellanos, Director of Student Equity & Campus Life and Jeanette Jaramillo, Research Analyst, Institutional Research (1:10 p.m.) [\[PowerPoint\]](#)

Links to share with Academic Senate to provide feedback to DEIA Committee:

- Internal Equity Plan: [Academic Senate 2022-23 Internal Student Equity Plan.docx](#)
- DEIA Plan: [Academic Senate 2022-23 Diversity, Equity, Inclusion, and Accessibility Plan.docx](#)

Links to Live documents to view DEIA Committee's work (view only):

- Internal Student Equity Plan: [2022-23 Internal Student Equity Plan.docx](#)
- DEIA Plan: [2022-23 Diversity, Equity, Inclusion, and Accessibility Plan.docx](#)

V. UNFINISHED DISCUSSION & ACTION ITEMS (*max 15-20 minutes per item*)

- A. [Resolution for a Vote of No Confidence in Janet Houlihan, Vice President of Administrative Services](#), 2nd reading – Damien Jordan, AS President ([VP Admin Services Job Description](#))

VI. NEW DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. Dual Enrollment update – Damien Jordan, AS President
- B. Other Agenda Requests
1. [Faculty Hiring Memo, Articulation Officer](#) – Meridith Randall, Interim GWC President
 2. [ZTC/OER Survey](#). Last day to apply for a stipend is May 11
 3. [OER Newsletter, May 2023](#)

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

- A. AS President's Report – Damien Jordan
- B. AS Vice Presidents' Reports – Heather Kelley and Noah Levin
- [Fall 2023 Syllabus Language – Campus Safety & Artificial Intelligence](#)
- C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- E. Distance Education Advisory Committee (DEAC) – Jodie Butler, DE Coordinator
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: \$350 *(Contact the Foundation Office to submit donations)*
- B. Senate Sympathy and Salutations Fund – *(Senators may contact the Foundation Office to submit donations)*
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines *(rely primarily)*
 2. Degree and certificate requirements *(rely primarily)*
 3. Grading policies *(mutually agree)*
 4. Educational program development *(rely primarily)*
 5. Standards or policies regarding student preparation and success *(rely primarily)*
 6. District and college governance structures, as related to faculty roles *(mutually agree)*
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports *(rely primarily)*
 8. Policies for faculty professional development activities *(rely primarily)*
 9. Processes for program review *(rely primarily)*
 10. Processes for institutional planning and budget development *(mutually agree)*
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate *(mutually agree)*

MEETING LOCATION: LRC 250 Community Room (effective March 2023)

Guests are welcomed to attend via Zoom (with Meeting Owl)

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with [AS Brown Act Update 2/14/2023](#))

Join Zoom Meeting (Owl meeting camera will be utilized)

<https://cccd-edu.zoom.us/j/97505060146>

Meeting ID: 975 0506 0146