



# ACADEMIC SENATE MINUTES

Tuesday, February 14, 2023  
1:00PM – 3:00PM

**THIS MEETING WILL BE HELD ELECTRONICALLY IN ZOOM BY GOING TO THIS WEB ADDRESS**

<https://ccd-edu.zoom.us/j/97505060146>

Meeting ID: 975 0506 0146 < Refer to the last page for further details.

Employee log-in may be required to access hyperlinks within the agenda.

**Mission:** The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

**Vision:** The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

**Please note:** All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

## ACADEMIC SENATE ROLL CALL (Bold=Executive Board)

Amanda Best - Arts	John Kasabian - Auto Tech, Digital Arts, Drafting
Pete Bouzar - Mathematics & Engineering	<b>Heather Kelley - Vice President; Communication Studies</b>
Margot Bowlby - Social Sciences	<b>Gary Kirby - CCI Co-Chair Pro Tem</b>
Jodie Butler - DEAC Coordinator (non-voting)	Theresa Lavarini - English
Annamaria Crescimanno - Biological Sciences	<b>Noah Levin – Vice President; Liberal Arts &amp; Culture</b>
Natalie Dalton – Nursing/Health Professions	Teresa Nguyen – Noncredit & ESL
Laura Duvall - Psychology	Victor Quiros - Criminal Justice
Matthew Flesher - Kinesiology, Health Ed, Athletics	Martie Ramm Engle - Performing Arts
Sara Ghadami – Business, Accounting, Computer Science, Management, Marketing	Matthew Shimazu - Physical Sciences
	Julie Terrazas - Library
<b>Kate Green - IPD Chair</b>	<del>Tammie Tran</del> - World Languages & Sign Language
Jon Holland - Cosmetology	Criss Vo - Part-time Faculty At-large
<b>Damien Jordan – President; Counseling &amp; EOPS</b>	VACANT - ASGWC (non-voting)
<b>Monica Jovanovich - CCI Co-Chair Pro Tem</b>	[Patty Fonseca -Administrative Assistant/Recorder]

## I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan  
President Jordan called the meeting the order at 1:00 p.m.
- B. Welcome Guests
  1. Aleksandra Uchlik, CBE Coordinator (1:10 p.m.)
- C. Approval of the Agenda and Minutes
  1. Agenda – February 14, 2023. **MOTION by VP Kelley to approve the agenda as presented.**  
Seconded by Senator Vo. Hearing no objections, the agenda was approved.

2. Minutes – December 13, 2022. **MOTION by Senator Crescimanno to approve the minutes as presented.** Seconded by Senator Duvall. Hearing no objections, the minutes were approved.
- D. Announcements, Congratulations, and Appreciation
1. Seeking an out-of-discipline faculty representative to replace Kristine Clancy on Michael Tran’s Tenure Review Committee.
  2. Congratulations to Farzane Farazdaghi (Global Studies) and Brian Thill (English) for board approval of their Fall 2023 Sabbatical Leave.
  3. Senator Crescimanno expressed appreciation to Nalani Queja, Instructional Associate, for her outstanding contributions to the Biology department.
  4. President Jordan congratulated the GWC softball team on their seven wins.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

## II. CONSENT AGENDA

President Jordan informed on the AS Eboard’s winter intersession appointment of CCI Chairs Pro-Tem in response to Kristine Clancy’s resignation. He indicated is a current election taking place by the voting members of CCI to elect the Spring 2023 Chairs. A Senator raised concern that IPD had not been permitted to have Co-Chairs. It was clarified that the IPD Chair candidate and AS Eboard at the time determined a Co-Chair was not necessary. Hearing no objections, Consent Item A was approved.

- A. **Monica Jovanovich** (Art) and **Gary Kirby** (Mathematics) to serve as CCI Co-Chairs Pro Tem for Winter Intersession & Spring 2023 until a special election is completed to appoint Spring 2023 Chair(s). Election by CCI members in progress. (Winter Intersession emergency designated by the AS Eboard).

President Jordan reported that Consent Items C & D are tied to President McGrath’s Faculty Hiring Update 2022-23. The Senate Office replied to an inquiry whether these had been reviewed by HR and college president by stating that the deans submitted the names of the search committees to the Academic Senate for consent per the direction of HR. Hearing no objections, the consent items were approved.

- B. **Bern Baumgartner** (Business) and **Michael Russell** (Auto Tech) to serve on the Search Committee, Dean of CTE.
- C. **Amy Thach, Diep Pham, and Ju-An Broyles** to serve on the Nursing Fall 2023 Faculty Hiring Committee.
- D. **Bern Baumgartner** (Business), **Erin Craig** (Math), and **Cristian Racataian** (Computer Science) to serve on the Computer Science Fall 2023 Faculty Hiring Committee.

## III. NOMINATIONS & ELECTIONS

**Full and Part-Time Faculty members are encouraged to nominate themselves.**

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Open until filled. Accepting nominations for terms starting Spring 2023. Click the link above to review the vacancies list, committee responsibilities, meeting schedules, terms, and to submit your nomination.

## IV. GUEST REPORTS & UPDATES (*max 5 minutes per item; total time 15-20 minutes*)

- A. CBE Update – Aleksandra Uchlick, CBE Coordinator (1:10 p.m.) [[PowerPoint](#)] [[CBE Overview.PDF](#)]  
Aleksandra Uchlick reported on CBE. In 2021 the Orange County Regional Consortium selected CBE as a priority Strong Workforce project led by Coastline College. CBE focuses on a mastery of knowledge or skills

rather than a seat time to complete a course. The conversation on implementing the CBE format is fueled by the potential benefits to the students, the workforce, and the academic institutions.

- CCC is hosting Regional CBE workshops for OC community colleges and workforce partners. GWC is one of the eight colleges that are in discussions on how to implement CBE at their campuses.
- CCC is piloting an associate degree program in Business and Management while the other colleges are interested in Health and Computer Science.
- VPI Randall offered to assist with Aleksandra’s request to get approval from CCC to access their meetings so she can report back to GWC.
- She informed on her attendance of a recent CIL workshop facilitated by Erin Craig and Ayesha Zia on universal design for learning which received positive endorsement from faculty interested in departing from multiple choice to CBE that would focus on skills.
- She is requesting resources such as a CBE website and other dedicated resources to provide the universal design platform. Flex Day sessions are in development.
- When asked how CBE would work for Math and Statistics courses, Aleksandra noted that currently CBE is focusing on Health, Nursing, Computer Science, and Business. She reported that CBE begins with understanding the community and the workforce and then researching the living wages and number of dependents. From there programs are designed to fill the gap.
- Aleksandra plans to consult with CCC and Purdue University to get a better understanding of the timeline for students to achieve their certificates.

#### V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

##### A. [Brown Act update](#). Meeting modality – Noah Levin, AS Vice President

VP Levin informed on the Brown Act updates and the changes to the AS meeting modality:

- The state of emergency will be lifted February 28 and Brown Act bodies such as the AS will be required to meet in-person in LRC 250 beginning in March. This also applies to the decision-making standing committees of the Senate including the IPD and CCI. Other AS committees (DEAC and AAC workgroups) may determine their own meeting modality.
- At least 50% of committee members must meet in person to make quorum. Under the new Brown Act update, as long as a quorum is met from members attending in-person, members of a legislative body may attend meetings remotely without having to publicly identify their location on the agenda.
- AS will maintain a Zoom option to allow guests and committee members to join remotely. An Owl to facilitate online participation.
- Senators who have already attended their one remote meeting for that semester will have the option to attend meetings again via Zoom, however, they would participate as a guest and not count towards quorum and would not have voting rights for that meeting.
- The next option is a bit complicated since there is still a caveat where the old Brown Act rules still apply. Committee members can meet remotely as often as they like provided they comply with several Brown Act provisions.
  - Effectively, their meeting location must be publicly posted on the agenda 72 hours in advance and their location must be made available for the public to attend.
  - Fifty percent of the committee members would still be required to attend in-person to make quorum.
  - VP Levin stated that this option has not been known to have been implemented in our District, however, other Senates have utilized it when multiple campuses are part of the same school. It may be more applicable for city council meetings where additional locations such as a library are utilized as an optional meeting location.
  - If any faculty member wishes to pursue this option, they may contact the AS Eboard for assistance with its implementation.
- To ensure that quorum is met, VP Levin reaffirmed that the default meeting modality of the AS would be to meet in-person.

#### VI. NEW DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement \* Accountability \* Action
1. [AP 7120C Faculty Hiring](#), Search Committees – Pete Bouzar, Senator & DCC BP/AP CFE rep  
Senator Bouzar reported that due to the Academic Senate’s concerns with the 2022-23 faculty hiring search committees, the AS requested to include AP 7120C Faculty Hiring on the DCC BP/AP Subcommittee’s first spring meeting agenda.
    - GWC Academic Senators who attended the DCC BP/AP meeting expressed their concerns with the selection of search committees and with meeting certain quotas. OCC shared similar concerns while CCC not so much. VC Serban suggested the Academic Senates review the policy and present feedback to the DCC BP/AP Subcommittee. Senator Bouzar noted continued discussions would take place and additional readings of the policy would be presented to the Academic Senates prior to submission to the BOT.
    - Senator Bouzar shared District’s concern that board policies are not always followed by the campuses and that training should be offered to ensure continuity.
    - Senators may submit their feedback to VP Levin.
    - Senator Bowlby recommended the AS create a work group tasked with thoroughly reviewing the policy and presenting it to the full body of the AS for further discussion. Once the policy has been approved, the work group would follow up on the implementation process.
    - The policy was last ratified in 2020, however, DIEA has since become a concern raised by HR and the President during the formation of the 2022-23 faculty hiring search committees.
    - President Jordan endorsed the formation of a task force (not a work group) and opened the floor to volunteers. Senators Bowlby, Ramm Engle, and Bouzar volunteered. VP Levin was appointed to lead the task force. It was recommended to include a Senator or faculty representing CTE. Alyssa Brown, HR Director, volunteered to be of assistance to the task force.
- B. Other Agenda Requests
1. [Fall 2023 Faculty Hiring Update](#) – Damien Jordan, AS President  
President Jordan shared President McGrath’s memo regarding new faculty hiring for Fall 2023. Alyssa Brown, HR Director and VPI Randall were available to address possible questions from the Senators.
    - The Nursing and Computer Science positions were hired as one-year temporary full-time positions for 2022-23 and were approved for full-time tenure track positions for 2023-24.
    - A full-time tenure track EOPS Counselor was approved for 2023-24 to replace the retiree effective June 2023. This would maintain the department at two full-time positions.
    - President Jordan noted that although the Nursing and Computer Science search committees were just consented by the AS, they have not been reviewed by the President. He reminded of the DEIA issues involving the 2022-23 faculty hiring search committees and introduced Senator Bouzar to present the AP 7120C Faculty Hiring discussion.
    - (No questions from the Senators).
  2. Academic Areas/Committee representation – Damien Jordan, AS President  
President Jordan reported that the History department made a request for their own AS representation now that they have three full-time faculty members. The AS Eboard requested data from ORPIE to review all full-time faculty and discipline FTES from Spring 2022 and Fall 2022. The Eboard will evaluate all disciplines and submit an updated academic areas spreadsheet to the AS to review. If new representation is approved, a call will be place for terms effective Fall 2023.
  3. Committee housekeeping – Damien Jordan, AS President  
President Jordan reminded committee chairs to post their agendas and minutes to their websites.

## VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

*Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.*

- A. AS President’s Report – Damien Jordan, AS President
- The Eboard met with the Guided Pathways work group who shared great ideas around potentials in pillars 1-4. There is a reeducation within that group. Cal-GETC will be discussed at their next meeting.

The intent of Guided Pathways is not to show the order of courses, but to demonstrate what skills and education are believed that students need to be successful within the disciplines at GWC.

- Denise Bon, DSPTS Counselor, will be presenting at the board meeting tomorrow on the Comprehensive Autism Program.
  - President Jordan reports he has been working with Dean Brooks to focus the CTE Counselors on the Computer Science program to encourage the upcoming ADT program. Computer Science is one of the bigger transfer programs on campus that CTE top coded.
  - Dean Brooks expressed appreciation to the Math and Computer Science faculty for their hard work and changed their curriculum and hours to make the Computer Science ADT. She noted the understanding the impact to other STEM ADTs.
  - Senator Bouzar announced that the Planning Council is forming a Dual Enrollment work group. Interested faculty may contact VPI Randall. In response to an inquiry whether work group participation counts towards faculty committee requirements, VPI Randall acknowledged defining “committee service” is a negotiation item that has not yet been addressed. Senator Lavarini shared her union perspective that it should count since faculty contribute their time to the goal of the work group.
- B. AS Vice President Reports – Heather Kelley and Noah Levin (no report)
- VP Kelley reported on the PR work group. They are streamlining the process and will meet next week for a walk through of the data dashboard and offering trainings for department chairs. She looks forward to meeting with the Planning Council to discuss strategic goals and writing Program Review goals relevant to that.
  - She reported on the DCC Budget meeting and informed on the upcoming Q&A Session with the VC of Finance.
  - She shared that faculty may complete cyber security training during Flex Day.
  - She informed that Dr. Serban reported that enrollment was up 7% since last spring but declined 25% over the past five years.
- C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich (no report) and Gary Kirby, Chairs Pro Tem
- Chair Kirby reported on Program Approvals: Computer Science ADT approved by state. EFF Fall 2023. Senior Health Care is almost done for a non-credit certificate.
  - Curriculum workshops will be offered at Flex Day and CIL and will include brief updates on AB 928 (Cal GETC), Area E, and AB 1111.
  - Two newsletters have come out recently on AB 928 [\[Feb 9 Newsletter\]](#). “One 2/1/23 Intersegmental Committee of the Academic Senate (ICAS) acted to establish the Cal-GETC framework”. The GE transfer pathway has been decided. ICAS will draft the standards by the end of May and present them at the beginning of Fall 2023.

California General Education Transfer Curriculum (Cal-GETC)

Area	Subject	Courses (minimum 3 semester/4 quarter units)
1	<b>English Communication</b> English Composition Critical Thinking and Composition Oral Communication	1 course 1 course 1 course
2	<b>Mathematical Concepts and Quantitative Reasoning</b>	1 course
3	<b>Arts and Humanities</b> Arts Humanities	1 course 1 course
4	<b>Social and Behavioral Sciences</b> Two disciplines	2 courses
5	<b>Physical and Biological Sciences</b> Physical Science Biological Science Laboratory (for physical or biological science course)	1 course 1 course (1 unit)
6	<b>Ethnic Studies</b>	1 course
<b>Total Courses (units)</b>		<b>11 courses (34 semester units)</b>

- This should become effective Fall 2025. Major implications for Area E – Lifelong Learning and Self-Development (LLSD) will not be considered as part of the general education transfer curriculum. Area F – Ethnic Studies (CSU GE Breath) will be added to IGETC (Area 7?).
  - Chair Kirby reported on the current course of action: Submit CSUGE courses that are UC transferable by aren't in IGETC to UCTCA this summer. For the ones that are not approved, see the approval history for the course and if any edits can be made to CORs to resubmit.
    1. Look at which CSUGE courses that are UC transferable by aren't in IGETC
    2. See if any of those courses are approved for UCTCA (submissions this June)
    3. See if there are any UCTCA limitations/restrictions pertaining to the courses that aren't UCTCA approved
    4. See if any of those courses were previously submitted for UCTCA by were denied articulation. See why and if modifications can be made to CORs.
    5. See if any of those courses were previously for IGETC and if denied articulation. See why and if modifications can be made to CORs.
    6. Provide results to CCI and respective faculty regarding COR revisions.
  - If courses are not able to ultimately articulate, we will need to look into creating local degrees for these courses or adding to existing local degrees, if the addition makes sense.
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- IPD will be offering Flex Day sessions on Salary Advancement Credits and Alternative Methods funding.
  - Chair Green invited faculty to join in the prize patrol announcement tomorrow of the February Faculty Excellence Award recipient. Meet at the Senate office at 10am.
- E. Distance Education Advisory Committee (DEAC) – Jodie Butler, DE Coordinator
- Pope Tech Accessibility Dashboard training will be available at Flex Day. Faculty may report any issues they've experienced to Jodie.
  - Faculty may complete Cyber Training during Flex Day.
  - Due to the loss of Online Media personnel, it was decided last semester that Canvas Level 1 will only be offered this spring semester through a self-paced course. Anyone who is coming to teach online, if they have not been trained formally at another school or they have never taught online, they cannot take that self-paced course.
  - Canvas Level 2 is currently underway. She reported there are people signed up for the training but have not engaged in it. Senators were encouraged to follow up with their colleagues and request that they start the process.
  - Senator Bowlby raised concern with artificial intelligence and academic integrity and inquired whether the DEAC is looking into a program. Jodie reported the DEAC Academic Integrity work group is working on it. AI is so new, but there are a couple of checkers the DEAC will be posting on the website. This issue is on DEACs radar.
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
- Senator Lavarini reported on the February 10<sup>th</sup> negotiations meeting which was focused on the budget and was attended by VC Drinkwine. The BOT has increased its reserve to 16.7% (two months of operating budget set aside).
  - A Budget Q&A Session will take place at GWC on February 22<sup>nd</sup>. Faculty may like to inquire on the loss in faculty which does not include loss of part-time faculty and it's not reflected in that number.
  - The next negotiation session is scheduled for February 24<sup>th</sup> and expected to focus on items such as allowing more flexibility and use of things overload; clarify what acceptance of an evaluation by the value team means, and also correct an error regarding maximum overload. It looks like it's 6.8 but should be 7.
  - A Senator inquired whether discussions include the two-day a week on campus rule as it applies to faculty including Librarians and Counselors. Senator Lavarini indicated there were discussions in the Fall that CFE came close to agreement on which was that the college president should not be involved in that process and that there were violations of the process concerning scheduling. It should be done primarily between the faculty and the dean.

- President Jordan inquired whether the union anticipates having any language in reference to guidance for department chairs regarding DEIA evaluations for Fall and affirmed that the assistance of CFE will be needed.
- G. Special Reports (as requested by Academic Senate)
- [OER February Newsletter](#)
  - [OER webpage](#)

## VIII. ADJOURNMENT

- A. Move to Adjourn. Have a great winter break everyone! Thank You! – Senate President

## IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: \$\_\_\_ (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
  2. Degree and certificate requirements (*rely primarily*)
  3. Grading policies (*mutually agree*)
  4. Educational program development (*rely primarily*)
  5. Standards or policies regarding student preparation and success (*rely primarily*)
  6. District and college governance structures, as related to faculty roles (*mutually agree*)
  7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
  8. Policies for faculty professional development activities (*rely primarily*)
  9. Processes for program review (*rely primarily*)
  10. Processes for institutional planning and budget development (*mutually agree*)
  11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

Meetings are conducted via Zoom until further notice – Hosted by Damien Jordan, Academic Senate President

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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