



ACADEMIC SENATE MINUTES

Tuesday, February 27, 2024
1:00PM – 3:00PM

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://cccd-edu.zoom.us/j/87044261696> Meeting ID: 870 4426 1696
Meeting documents are also available in the [AS SharePoint](#) (log-in required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board)

Amanda Best - Arts	Heather Kelley - Communication Studies
Pete Bouzar - Vice President; Mathematics & Engineering	Gary Kirby - CCI Co-Chair
Margot Bowlby - Social Sciences	Theresa Lavarini - English
Dawn Brooks - Performing Arts	Alex Letourneau - Physical Sciences (<i>pending consent</i>)
Annamaria Crescimanno - Biological Sciences	Noah Levin – Vice President; Liberal Arts & Culture
Jonathan Dao – ASGWC (<i>non-voting</i>)	Diep Pham – Nursing/Health Professions
Laura Duvall - Psychology	Jason Sheley - DEAC Coordinator (<i>non-voting</i>)
Matthew Flesher - Kinesiology, Health Ed, Athletics	Justin Smith – History & Education
Sara Ghadami – Computer Science	Julie Terrazas - Library
Kate Green - IPD Chair	Tammie Tran - World Languages & Sign Language
Jon Holland - Cosmetology	Aleksandra Uchlik - Business, Account, Marketing, Management
Damien Jordan – President; Counseling & EOPS	VACANT - Criminal Justice
Monica Jovanovich - CCI Co-Chair	VACANT – Noncredit & ESL
John Kasabian - Auto Tech, Digital Arts, Drafting	VACANT - Part-time Faculty At-large

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:03 p.m.
- B. Welcome Guests
 1. Bruce Berman, Director of College Foundation (1:15 p.m.)
- C. Approval of the Agenda and Minutes
 1. Agenda – February 27, 2024. **MOTION** by Senator Lavarini to approve the agenda as presented. Seconded by Senator Duvall. Hearing no objections, the agenda was approved.
 2. Minutes – [February 13, 2024](#). **MOTION** by Senator Lavarini to approve the minutes as presented. Seconded by Senator Duvall. Hearing no objections, the minutes were approved.
- D. Announcements, Congratulations, and Appreciation

1. President Jordan congratulated Michael Tran, Counselor/Transfer Center Coordinator and Lauren Davis Sosenko, Dean of Institutional Research, on their presentation to the BOT last week where they highlighted the GWC's 98% persistence rate for Fall 2022 to Spring 2023 and the 91% admittance rate to the CSU's; the highest in Orange County.
 2. Senator Kelley introduced Tiffany Ruggeri (Communication Studies) who will be representing the Part-time Faculty At-large on the Academic Senate.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

MOTION by Senator Crescimanno to approve the consent agenda. Seconded by Senator Kelley. Hearing no objections, the motion passed.

A. Faculty Hiring Committees

1. Criminal Justice
 - a. **Derrick Watkins**
 - b. **Ronald Smith (PT)**
 - c. **Delaney Pratt (PT)**
2. Nursing/Obstetrics
 - a. **Diep Pham**
 - b. **Amy Rangel**
 - c. **Phuong Nguyen**

- B. **Alex Letourneau** (Part-time) to sub for **Matthew Shimazu** on the Academic Senate representing Physical Sciences for a Spring 2024 term.

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current Spring 2024 vacancies and new terms effective Fall 2024. First call for committee membership closes February 28 then will remain open until filled. AS President, Vice President, CCI Chair and Tech Lead closes April 3rd. Click the link above to access the nomination forms.
- Academic Senate
 - President (2024-2026)
 - Vice President (2024-2026)
 - Communication Studies (2024-2027)
 - Criminal Justice (Spring 2024-2026)
 - English (2024-2027)
 - Kinesiology, Health Ed, PE, Athletics (2024-2027)
 - Noncredit & ESL (Spring 2024-2026)
 - Part-time Faculty At-large (Spring 2024)
 - Physical Sciences (Spring 2024-2025)
 - Psychology (2024-2027)
 - World Languages (2024-2027)
 - Council for Curriculum & Instruction (CCI)
 - Chair (2024-2026)
 - TECH Lead (2024-2025)
 - Biological Sciences (2024-2027)
 - Communication Studies (Spring 2024-2026)

- Cosmetology (Spring 2024-2026)
- Counseling & EOPS (2024-2027)
- Criminal Justice (Spring 2024-2026)
- English (2024-2027)
- Liberal Arts & Culture (2024-2027)
- Library (2024-2027)
- Nursing (2024-2027)
- Psychology (2024-2027)
- Social Sciences (2024-2027)
- CCI – Work Experience Education (WEE) Task Force
 - CCI representatives from each discipline designations:
 - CTE aligned curriculum
 - Non-CTE aligned curriculum
 - (1) Full-time Counselor
 - Chairs from each of the following areas:
 - Automotive Technology/Digital Arts/Drafting
 - Business, Accounting, Marketing, and Management
 - Cosmetology
 - Nursing & Health Professions
 - Criminal Justice
- Distance Education Advisory Committee (DEAC)
 - Art (2024-2027)
 - Auto Tech, Digital Arts, Drafting (2024-2027)
 - Communication Studies (2024-2027)
 - Cosmetology (2024-2027)
 - Criminal Justice (2024-2027)
 - Large Class Factor (Spring 2024-2025)
 - Noncredit & ESL (2024-2027)
 - Nursing/Health Professions (2024-2027)
 - Physical Sciences (2024-2027)
- Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting (2024-2027)
 - Biological Sciences (2024-2027)
 - Business, Accounting, Management (2024-2027)
 - Computer Science (Spring 2024-2026)
 - Cosmetology (Spring 2024-2025)
 - Criminal Justice (Spring 2024-2025)
 - Library (2024-2027)
 - Performing Arts (2024-2027)
 - Physical Sciences (2024-2027)
 - Social Sciences (2024-2027)
 - World Languages (2024-2027)
- Budget Council
 - Faculty At-Large (2024-2026)
- College Technology Committee
 - Counselor (2024-2026)
 - CTE (2024-2026)
 - DEAC rep (Spring 2024-2025)
- Diversity, Equity, Inclusion, Committee (DEIA)
 - Counselor (2024-2026)
 - English/ESL/ELL (2024-2026)

- Faculty Member At-large (Spring 2024-2025) – Preferably not from Counseling, English/ELL/ESL, Math, Science and Social & Behavioral Sciences
- Institutional Effectiveness Committee (IEC),
 - (2) Faculty Members At-large (2024-2026)
- Sustainability & Facilities Committee
 - Quadrant 1 (2024-2026) – M&O, Central Plant, Women & Men PE, Rec Ed/Gym, Training Room, Tennis Courts, Volleyball Courts, Athletic Fields, Q1 Grounds & Parking
 - Quadrant 2 (2024-2026) – Auto Tech, Technology, Student Union, Cosmetology, Graphics, Fine Arts, Board Gym, Robert Mayer Preschool, PLFB School Age Center, Q2 Grounds & Parking

IV. GUEST REPORTS & UPDATES *(max 5-10 minutes per item; 10-15 minutes total)*

- A. ASGWC Report – Jonathan Dao, ASGWC Vice President of Club Affairs
- The Finance Commission will present its final draft of the budget process to the Executive Student Council on March 1st then will submit to the Planning Council and Budget Council.
 - Several ASGWC committees did not meet quorum and were unable to hold meetings the week of February 19. As a result, the Executive Student Council revised their delegates to establish a new quorum.
 - The February Success Bags were very successful, and they ran out in the first two days.
 - He reported on the STEM Center Leap Day collaboration with ASGWC.
 - ASGWC will be signing up for a community service event at the Bolsa Chica wetlands.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. “The Extra Mile” faculty/Foundation fundraising partnership – Damien Jordan, AS President and Bruce Berman, Director of College Foundation. [The Extra Mile webpage](#) | [Donation Link](#)
- President Jordan presented The Extra Mile campaign. The GWC Foundation is partnering with the AS and will match funds up to \$10,000 for a total of \$20,000 for faculty-led field experiences for students. An announcement will be distributed to the faculty tomorrow.
 - Senator Brooks expressed support of field experiences for students and shared how she was recently able to take music and theater majors to their first ever professional performance to see the *The Lion King* at the Segerstrom Center.
 - President Jordan suggested forming a faculty work group to coordinate the yearly calendar, costs, and other processes. He’s working with VPI Nguyen on logistics such as the application, transportation, and release forms.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

VP Levin presented the AS Executive Board election timeline. Senators were encouraged to take on a leadership role and reassured they would receive mentoring and support from former AS Presidents and VPs. Nominees will attend a brief Q&A by the Senators. He reviewed the positions, eligibility criteria, release time, and stated further discussion will take place at the next meeting. The call for nominations for AS President was distributed yesterday and closes at noon on Friday, March 8th.

1. [Academic Senate Election timeline](#) – Damien Jordan, AS President

[Eligibility](#). Click links to view duties & responsibilities:

- [President](#) (two-year term)
- [Vice President](#) (two-year term)
 - [CCI Chair](#) (two-year term)
 - [CCI Tech Lead](#) (one-year term)

- B. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

A. AS President's Report – Damien Jordan

- He reported the Guided Pathway Initiative funding from the state is ending soon. The GP Work Group has worked hard and will be submitting their official recommendations. The work group will meet on Friday, March 1st then will meet with President Randall the following week to discuss how to continue some of the initiatives such as support of learning communities, follow up on Starfish, and the student field experiences. Additional updates are forthcoming.

B. AS Vice Presidents' Reports – Noah Levin and Pete Bouzar.

Vice President of Instruction Job Announcement

As a member of the VPI Search Committee, VP Bouzar reported the committee will be proposing revisions to VPI Job Announcement and welcomed the Senators and faculty review the job announcement and share their concerns and feedback which VP Bouzar will share when the search committee reconvenes on Thursday, February 29. The final job announcement is expected to go out March 1st and remain open for twenty days followed by level 1 and 2 screenings.

- VP Levin reported on the budget and states that overall, the campus is doing pretty well. It is unknown how much faculty hiring will be approved in the next few years. He states that CFE is attending budget related meetings and keeping them honest regarding the projections. President Randall reminded GWC was the only college approved for faculty hiring.
- VP Levin reported on the AI Task Force that they will be meeting next week and hope to have updated recommendations soon on addressing AI. Currently the Task Force is working with the campus and district to try and implement CopyLeaks as an AI detector and it should be available no later than Fall of 2024.

C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs

- Co-Chair Kirby provided an update on the work of CCI on AB 1111 and Area E.
- Co-Chair Jovanovich reported on the Area E Task Force and WEE Task Force.
- A discussion ensued on Area E and the local GE.

D. Institute for Professional Development (IPD) – Kate Green, Chair

- Chair Green reported that faculty attended many great conferences resulting in the IPD having exhausted all conference funds for this year. The IPD will continue to accept conference applications to attend spring conferences on a waiting list contingent on available funds. It is anticipated that some faculty may be cancelling their conferences or that reimbursements are less than initially approved thereby returning funds to the account.
- She informed that the IPD reviewed the anticipated 2024-25 conference budget and in order to maximize the available funds, reduced the annual conference allowance to a single fund up to \$2,200 which can be used to attend discipline and/or general education conferences. IPD will no longer offer a separate fund for discipline conferences and another for general education conferences.
- She encouraged faculty to apply for Alternative Methods funds and Salary Advancement Credits.

E. Distance Education Advisory Committee (DEAC) – Jason Sheley, DE Coordinator

- Coordinator Sheley provided an update on the Canvas Level 1 and Level 2 trainings. Level 1 is managed by Jorge and Level 2 by the DE Faculty Trainer.
- Disciplines recommending faculty to complete the trainings may contact Jorge Ascencio, Director of Online Instruction for further information.
- A discussion ensued regarding Coordinator Sheley's request for feedback on the DEAC's discussion regarding the evaluation process for online teaching, panel reviews, trainings, and compensation.
- The MOU for the DE Faculty Trainer will not be renewed for the next academic year.

F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative

- Senator Lavarini informed that Bob Fey's retirement celebration will be on May 16 at Kenwood's Kitchen and Tap in Costa Mesa. RSVPs required.

- The Executive Board of the union has approved the idea of a director for each college. Further discussions are in process.
- She provided an update on PA's, LHE of Counselors, no B.A. required for CTE, overload pay, and banking of LHE.
- Negotiations are progressing in a better direction.

G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 2:09 p.m.

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350
(*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

MEETING LOCATION: LRC 250 Community Room

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with [AS Brown Act Update 2/14/2023](#))

Guests are welcomed to attend via Zoom (Owl meeting camera will be utilized)

<https://cccd-edu.zoom.us/j/87044261696>

Meeting ID: 870 4426 1696