



ACADEMIC SENATE MINUTES

Tuesday, March 12, 2024
1:00PM – 3:00PM

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/87044261696> Meeting ID: 870 4426 1696
Meeting documents are also available in the [AS SharePoint](#) (log-in required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board) (strikethrough = absent; italicize = virtual)

Amanda Best - Arts	Heather Kelley - Communication Studies
Pete Bouzar - Vice President; Mathematics & Engineering	Gary Kirby - CCI Co-Chair
<i>Margot Bowlby - Social Sciences</i>	<i>Theresa Lavarini - English</i>
Dawn Brooks - Performing Arts	Alex Letourneau - Physical Sciences
Annamaria Crescimanno - Biological Sciences	Noah Levin – Vice President; Liberal Arts & Culture
Jonathan Dao – ASGWC (<i>non-voting</i>)	Diep Pham – Nursing/Health Professions
Laura Duvall - Psychology	Tiffany Ruggeri-DiLello (Comm Studies) - Part-time Faculty At-large (<i>consent pending</i>)
Matthew Flesher - Kinesiology, Health Ed, Athletics	Jason Sheley - DEAC Coordinator (<i>non-voting</i>)
Sara Ghadami – Computer Science	Justin Smith – History & Education
Kate Green - IPD Chair	Julie Terrazas - Library
Jon Holland - Cosmetology	Tammie Tran - World Languages & Sign Language
Damien Jordan – President; Counseling & EOPS	Aleksandra Uchlik - Business, Account, Marketing, Management
Monica Jovanovich - CCI Co-Chair	VACANT - Criminal Justice
<i>John Kasabian</i> - Auto Tech, Digital Arts, Drafting	VACANT – Noncredit & ESL

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:03 p.m.
- B. Welcome Guests
 1. Jeannette Jaramillo, Senior Research Analyst (1:10 p.m.)
 2. Kay Nguyen, Acting Vice President of Instruction (1:20 p.m.)
- C. Approval of the Agenda and Minutes
 1. Agenda – March 12, 2024. **MOTION** by Senator Flesher to approve the agenda as presented. Seconded by Senator Terrazas. Hearing no objections, the agenda was approved.
 2. Minutes – [February 27, 2024](#). **MOTION** by Senator Flesher to approve the agenda as presented. Seconded by VP Bouzar. Hearing no objections, the minutes were approved.

- D. Announcements, Congratulations, and Appreciation
- President Jordan congratulated faculty receiving tenure: Leslie Bitong, Dance; Teresa Nguyen, ELL/ESL; and Joel Powell, Political Science.
 - Chair Jovanovich invited attendance to *The Fate of Eve* art exhibition in the GWC Art Gallery through April 4, 2024.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

MOTION by Senator Flesher to approve the consent agenda. Seconded by Senator Duvall. Hearing no objections, the motion passed.

- A. Appointment of the following faculty members to campus committees. Terms vary.

Academic Senate & Standing Committees:

1. Academic Senate
 - a. Laura Duvall, Psychology | 2024-27
 - b. Matthew Flesher, Kinesiology/Health Ed/PE/Athletics | 2024-27
 - c. Heather Kelley, Communication Studies | 2024-27
 - d. Theresa Lavarini, English | 2024-27
 - e. Phuong Nguyen, Nursing/Health Professions | 2024-26
 - f. Tiffany Ruggeri-DiLello, Part-time Faculty At-large | SP2024 and 2024-27
 - g. Tammie Tran, World Languages | 2024-27
2. Council for Curriculum and Instruction (CCI)
 - a. Jodie Butler, Psychology | 2024-27
 - b. Ruth Calcanas, Social Sciences | 2024-27
 - c. Kristy Ho, Counseling & EOPS | 2024-27
 - d. Cathy Le, Library | 2024-27
 - e. Michelle Palma, Liberal Arts & Culture | SP2024 and 2024-27
 - f. Darby Scott (PT), Communication Studies | 2024-26
 - g. Michael Valinluck, Biological Sciences | 2024-27
3. CCI AB 1111 Task Force
 - a. Jeanette Adame (History), CCI rep – Non-CTE aligned curriculum
 - b. Kristy Ho, Full-time Counselor
 - c. Jennifer Bailly (Economics), Full- Faculty At-large
 - d. Ruth Calcanas (Sociology), Full- Faculty At-large
4. Distance Education Advisory Committee (DEAC)
 - a. Katie, Bruns, Communication Studies | 2024-27
 - b. Tasha Chambliss, Cosmetology | 2024-27
 - c. Shawn Hampton, Nursing/Health Professions | 2024-27
 - d. Antony Hoang, Large Class Factor | 2024-25
 - e. Amy Runyen, Art | 2024-27
5. Institute for Professional Development (IPD)
 - a. Bern Baumgartner, Business/Accounting/Management | 2024-27
 - b. Kate Green, Physical Sciences | 2024-27
 - c. MaryLynne LaMantia, Biological Sciences | 2024-27
 - d. Tim Mueller, Performing Arts | 2024-27
 - e. Herman Singh, Social Sciences | 2024-27

- f. RC Wilkinson, World Languages | 2024-27

Participatory Governance Committees:

6. Budget Council
 - a. Antony Hoang (Math), Faculty At-large | 2024-26
7. College Technology Committee
 - a. Heather Antunez, Counselor | 2024-26
8. Diversity, Equity, Inclusion, and Accessibility Committee
 - a. Armando Garcia, Counselor | 2024-26
 - b. Hailey White (PT), English | 2024-26
9. Institutional Effectiveness Committee (IEC)
 - a. Gita Alemansour (Mathematics), Faculty At-large | 2024-26
 - b. Bill La (Counselor), Faculty At-large | 2024-26
10. Sustainability & Facilities Committee
 - a. Nick Mitchell (Athletics), Quadrant 1 | 2024-26
 - b. Max Brinkman-Marheine (Auto Tech), Quadrant 2 | 2024-26

Other Committees:

11. Professional Development Advisory Committee (PDAC)
 - a. Michelle Dinger (PT-Communication Studies), Part-time Faculty At-large | 2024-26
 - b. Amy Jennings (Psychology), IPD designee | 2024-26
12. Search Committee for the Vice Chancellor of Human Resources
 - a. Tasha Chambliss (Cosmetology)
13. Tenure Review Committees – Subs for Alice Rivera (Accounting) during her Fall 2024 sabbatical leave
 - a. Amy Jennings (Psychology), Search Committee rep on the TRC for Rachel Zacharia, Business
 - b. Arabian Morgan (OCC-Accounting), In-discipline rep on the TRC for Aleksandra Uchlik, Accounting

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current [Spring 2024 vacancies and new terms effective Fall 2024](#). Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
 - Academic Senate
 - President | 2024-26
 - Vice President | 2024-26 Nominations close April 3, 2024
 - Criminal Justice | SP2024-26
 - Non-Credit & ESL | SP2024
 - Council for Curriculum & Instruction (CCI)
 - Chair | 2024-26
 - TECH Lead | 2024-25 Nominations close April 3, 2024
 - Cosmetology | SP2024-26
 - Criminal Justice | SP 2024-26

- English | 2024-27
- Nursing/Health Professions | 2024-27
- CCI – AB 1111 Task Force
 - CCI rep from CTE aligned curriculum
- CCI – Work Experience Education (WEE) Task Force
 - CCI representatives from each discipline designations:
 - CTE aligned curriculum
 - Non-CTE aligned curriculum
 - (1) Full-time Counselor
 - Chairs from each of the following areas:
 - Nursing/Health Professions
- Distance Education Advisory Committee (DEAC)
 - Auto Tech, Digital Arts, Drafting | 2024-27
 - Criminal Justice | 2024-27
 - Liberal Arts & Culture | SP2024-25
 - Noncredit & ESL | 2024-27
 - Physical Sciences | 2024-27
- Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
 - Computer Science | SP2024-26
 - Cosmetology | SP2024-25
 - Criminal Justice | SP2024-25
 - Library | 2024-27
- College Technology Committee
 - CTE | 2024-26
 - DEAC rep | SP2024-25
- Diversity, Equity, Inclusion, Committee (DEIA)
 - Faculty Member At-large | SP2024-25 – Preferably not from Counseling, English/ELL/ESL, Math, Science and Social & Behavioral Sciences
- Professional Development Advisory Committee (PDAC)
 - Full-time Faculty At-large | 2024-26
 - DEAC rep | SP2024-25

IV. GUEST REPORTS & UPDATES *(max 5-10 minutes per item; 10-15 minutes total)*

- A. ASGWC Report – Jonathan Dao, ASGWC Vice President of Club Affairs
- ASGWC Executive Student Council will be attending the ASACC conference in Washington, D.C. to meet with legislators and congressmen to vote on important ballots on the Pell Grant, California Dream Act, and High Education Act.
 - ICC will collaborate with Student Advocacy at a social karaoke event where students will sing as an incentive to connect and express.
 - President Randall visited the Executive Student Council meeting last week to discuss commencement.
- B. OER/ZTC update – Kay Nguyen, Acting Vice President of Instruction and Stephanie Ferrara, OER Coordinator (1:10 p.m.)
- VPI Nguyen and Stephanie Ferrara reported on the OER/ZTC:
- VPI Nguyen encouraged faculty interested in converting their courses to OER/ZTC to work with their division office and contact Stephanie Ferrara, OER Coordinator who will assist with providing OER/ZTC resources. The VPI Office manages the OER budget and will make it available to the AS as requested.
 - Stephanie reported she is cleaning up the class schedule to provide an accurate listing of OER/ZTC courses. The OER Work Group members will report on OER/ZTC to their disciplines. She will send a recommended syllabus language for OER to the AS Office to share with faculty. Many courses in Fall 2023 were converted to OER; the present issue is how to keep them sustainable.

- VPI Nguyen acknowledged that faculty have preferences over certain publishers or textbooks and stated the importance of the endorsement of the AS, other governance committees, and the President’s Cabinet to commit and communicate the value of OER/ZTC in order to direct resources and energy to finding additional funding to keep the effort sustainable.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. [Internal Student Equity Plan, final draft](#) – Jeannette Jaramillo, Senior Research Analyst (1:10 p.m.)
Jeannette provided an update on the finalized draft of the ISEP. Senators and CFE shared concerns with the language and requested she provide a final copy after spring break for the AS to vote that includes the recommended revisions.
- Of concern for the AS and CFE is the use of “rubric”. Rob Schneiderman, CFE President, stated the union has not negotiated on the evaluation portion of it, but forewarned of the consequences. If a rubric is approved, management is going to expect to use the rubric for evaluations. If someone wants to evaluate based on DEIA, the ISEP will legitimize it and create the standard. It was recommended to revise “rubric” to “best practices/guidelines”.
 - President Jordan acknowledged the best practices/guidelines would affect disciplines differently - who will be doing the work? Is that going to be a CCD mechanism? It is understood that it is iterative, however, the AS should be the place for further discussions. A Senator affirmed that the AS should be cautious when endorsing a document that includes areas that are faculty purview, even if it is a living document, since many of the contributing groups are not necessarily faculty.
 - VP Bouzar emphasized the importance of the AS to take an active role and requested that Senators discuss the ISEP with their disciplines and bring back their feedback.
 - Jason Sheley stated he is a member of the DEIA Committee who provided a lot of work on the ISEP. He clarified the spirit in which the ISEP was drafted and that details would be worked out as the campus continues to provide their feedback.
- B. Accreditation update – Kay Nguyen, Acting Vice President of Instruction (1:20 p.m.)
- [ACCJC Work Plan](#)
VPI Nguyen reported on the committee’s plan to review ACCJC standards and provide assessment and the committees/groups responsible to oversee the areas, and the lead writers responsible to contribute to the Accreditation report.
 - Rob Schneiderman, CFE President, reported that at the negotiation session, the management team is electing not to pay him during the summer. He informed that any MOUs that have not been completed and signed (of which GWC has several) by the end of this semester will go unsigned and may have a devastating impact on accreditation if the Accreditation Coordinator/Co-Chair MOU is not finalized in time.
 - [Deep Dive into Accreditation Standards.pptx](#)
VPI Nguyen reviewed the Accreditation Standards. She requested faculty review the standards in order to facilitate the next discussions on the assessments.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. Guided Pathways Workgroup update – Damien Jordan, AS President
The GP funding is ending; however, the GP Workgroup will collaborate with administration to figure out where in the pathways of students can the college utilize Starfish to identify where students have problems initially and then how to case manage them. He shared that Starfish has a student facing function where they can raise a hand to request help and the college can determine how to provide support such as emergency loans and resources for housing insecurity or food.
 2. Program Review Workgroup recommendations – Pete Bouzar, AS President [Program Review Annual Report – Outline](#)
VP Bouzar reviewed the PR Summary Report drafted by Lauren Sosenko Davis, Director of Research. He presented on returning to a three-year PR cycle and shared a draft of the Mid-Cycle Report and the

Annual Report. Senators were asked to review them with their disciplines and bring back feedback. VP Bouzar stated a three-year cycle would align with SLOs and the Strategic Plan. The goal is to vote on it by the end of the semester and to begin preparing the PR timeline. Faculty was invited to join the PR Workgroup. The Senators discussed PR funding requests.

3. [AB 1111 Course Phases](#) draft – Gary Kirby, CCI Co-Chair
Chair Kirby reviewed the draft of the AB 111 Course Phases and how the courses were identified for each phase. Chair Jovanovich informed there are two CCI meetings left in the spring semester. Any faculty member interested in new curriculum should submit now. She stated that CCI representatives have been in conversations about what the new curriculum is going to look like. Faculty with comments or feedback may contact their CCI reps to bring back to CCI. The Senate Office will distribute the AB 1111 Course Phases to the Senators.
4. Academic Senate President 2024-26 discussion – Pete Bouzar and Noah Levin, AS Vice Presidents
VP Bouzar informed there were no nominations received for AS President. He presented options for the AS President including having the two AS VPs manage the Presidency or updating the Bylaws since President Jordan has graciously offered to extend his term another year.
 - VP Bouzar reviewed the voting process to amend the Bylaws. If supported today by the Senators, the amended language would be distributed to the entire faculty and would be voted on at the April 9th AS meeting.
 - Senator Bowlby informed that amending the term of the Presidency would also open up the entire Bylaws to other revisions. Senator Lavarini expressed her concerns with amending the Bylaws which were just ratified in 2022.
 - President Jordan reviewed the AS LHE and distribution to the Executive Board. His plan is to apply some of the AS President's (15) LHE to the AS VP to have them attend high level meetings with the anticipation that they gain experience and an understanding of what is expected of the AS President at those meetings.

MOTION by Senator Duvall and seconded by IPD Chair Green to amend the Bylaws, only for the purpose of amending the President's term, given that no one submitted a nomination during the first call for nominations. In addition, a second call for nominations will be announced and if no nominations are received and/or if no Senators self-nominate during the Academic Senate meeting following the close of the second call, the motion would support the amendment of the Bylaws to allow the current President to extend their term a third year in accordance with the Bylaws amendment voting process. The votes were counted as Aye (14) Bouzar, Bowlby, Brooks, Crescimanno, Duvall, Green, Jordan, Jovanovich/Kirby, Kasabian, Kelley, Lavarini, Levin, Terrazas, and Tran. No (0). Abstain (1) Uchlik. The motion passed.

- [2nd Call for Nominations – GWC AS President](#), March 13, 2024
- [Notice to the GWC Faculty – Amendments to the AS Bylaws](#), March 15, 2024

B. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

- A. AS President's Report – Damien Jordan
 - President Jordan reported on the BOT meeting: the State is projecting a \$73B deficit; a 0.76% COLA; and the State allocated \$60M of one-time funds to expand nursing programs and BSN partnerships. He reported on international/out-of-state students as related to GWC's fiscal stability plan and the hiring of Kaori Nakama's role as Director of the Center for Global and Cultural Programs.
- B. AS Vice Presidents' Reports – Noah Levin and Pete Bouzar (no report)
 - VP Levin reported on the Fiscal Stability Plan and the AI Task Force.
- C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs
 - Co-Chair Kirby reported that on March 5th CCI voted to remove the global multi-cultural requirement from local GE effective Fall 2024 and add Ethnic Studies as a competency. There are ongoing discussions regarding adding Area E.
- D. Institute for Professional Development (IPD) – Kate Green, Chair

- Chair Green reported the IPD is out of conference funds but is accepting CARs for 2023-24 conferences on a wait list pending available funds. The IPD is accepting applications for salary advancement credits and alternative methods projects.
- E. Distance Education Advisory Committee (DEAC) – Jason Sheley, DE Coordinator
 - He informed that faculty may sign up for the Pope Tech pilot program. The DEAC is seeking faculty to pilot the UDOIT Advantage accessibility program. Interested faculty may check their Canvas course shells for further details.
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
 - Senator Lavarini reported that CFE is asking all faculty to attend the next BOT meeting to show support of the negotiations of benefits for part-time faculty. Rob questioned why management would not accept free money and indicated the apprehension may be due to the fear that the State would not pay up even though the State has budgeted the funds and would pay the District on a quarterly basis. Faculty will receive an email with a link to subscribe to the CFE YouTube channel to watch a livestream of the BOT meeting to stand in solidarity with the part-time faculty.
- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 3:06 p.m.

IX. INFORMATION ITEMS

- A. [The Extra Mile](#) – GWC Foundation partnership with the Academic Senate to raise funds for faculty-led field experiences for students. Donate now!
- B. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350
(*Contact the Foundation Office to submit donations*)
- C. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- D. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

MEETING LOCATION: LRC 250 Community Room

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with [AS Brown Act Update 2/14/2023](#))

Guests are welcomed to attend via Zoom (Owl meeting camera will be utilized)

<https://cccd-edu.zoom.us/j/87044261696>

Meeting ID: 870 4426 1696