



# ACADEMIC SENATE MINUTES

Tuesday, April 9, 2024  
1:00PM – 3:00PM

## MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/87044261696> Meeting ID: 870 4426 1696  
Meeting documents are also available in the [AS SharePoint](#) (log-in required)

**Mission:** The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

**Vision:** The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

**Please note:** All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

### ACADEMIC SENATE ROLL CALL (Bold=Executive Board) (strikethrough = absent; italicize = virtual)

<del>Amanda Best</del> - Arts	Heather Kelley - Communication Studies
<b>Pete Bouzar - Vice President; Mathematics &amp; Engineering</b>	<b>Gary Kirby - CCI Co-Chair</b>
<i>Margot Bowlby</i> - Social Sciences	Theresa Lavarini - English
Dawn Brooks - Performing Arts	Alex Letourneau - Physical Sciences
Annamaria Crescimanno - Biological Sciences	<b>Noah Levin – Vice President; Liberal Arts &amp; Culture</b>
Jonathan Dao – ASGWC ( <i>non-voting</i> )	<del>Diep Pham</del> – Nursing/Health Professions
Laura Duvall - Psychology	Tiffany Ruggeri-DiLello (Comm Studies) - Part-time Faculty At-large
Matthew Flesher - Kinesiology, Health Ed, Athletics	Jason Sheley - DEAC Coordinator ( <i>non-voting</i> )
<i>Sara Ghadami</i> – Computer Science	Justin Smith – History & Education
<b>Kate Green - IPD Chair</b>	Julie Terrazas - Library
<i>Jon Holland</i> - Cosmetology	Tammie Tran - World Languages & Sign Language
<b>Damien Jordan – President; Counseling &amp; EOPS</b>	Aleksandra Uchlik - Business, Account, Marketing, Management
<b>Monica Jovanovich - CCI Co-Chair</b>	VACANT - Criminal Justice
<i>John Kasabian</i> - Auto Tech, Digital Arts, Drafting	VACANT – Noncredit & ESL

## I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan  
President Jordan called the meeting to order at 1:02 p.m.
- B. Welcome Guests
  1. Rick Hicks, Acting Vice President of Administrative Services and Paul Wisner, Director of Business Services (1:10 p.m.)
  2. Kay Nguyen, Acting Vice President of Instruction and Lauren Sosenko, Dean of Institutional Effectiveness and Dual Enrollment (1:20 p.m.)
- C. Approval of the Agenda and Minutes
  1. Agenda – April 9, 2024. MOTION by Senator Flesher to approve the agenda as presented. Seconded by VP Bouzar. Hearing no objections. The agenda was approved.

2. Minutes – March 12, 2024. MOTION by VP Levin to approve the minutes as presented. Seconded by VP Bouzar. Hearing no objections, the minutes were approved.

D. Announcements, Congratulations, and Appreciation

1. President Jordan announced that Senator Bowlby plans to retire from the Academic Senate at the end of this semester. A call for nominations has been placed for a faculty member to represent Social Sciences for the remaining 2024-25 term.
2. President Jordan announced a call for (1) faculty member at-large to serve on the Campus Climate Plan Task Force.
3. Senators joined VP Bouzar in congratulating President Jordan on this birthday.

E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

## II. CONSENT AGENDA

**MOTION** by VP Bouzar to approve the consent agenda. Seconded by Senator Kelley. Hearing no objections, the consent agenda was approved.

A. Appointment of the following faculty members to campus committees. Terms vary.

**Academic Senate & Standing Committees:**

1. Council for Curriculum and Instruction (CCI)
  - a. Berlynn Ching | Nursing/Health Professions | 2024-27
2. CCI Area E Task Force
  - a. Collette Hausey, Music | Faculty At-Large

**Other Committees:**

3. Tenure Review Committee
  - a. For: Chad Ponciano, Counselor-Athletics
    - i. Yvonne Portillo, Counselor | In-discipline rep
    - ii. Krissy Barone, Kinesiology, Health, PE, Athletics | out-of-discipline rep
    - iii. Nicole Diamond, Counselor | Search Committee rep

## III. NOMINATIONS & ELECTIONS

**Full and Part-Time Faculty members are encouraged to nominate themselves.**

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for current [Spring 2024 vacancies and new terms effective Fall 2024](#). Committee representatives - vacancies are open until filled. Nominations received the Fridays prior to the Senate meetings will be included on the agenda. Click the link above to access the nomination forms.
  - Academic Senate
    - President | 2024-26
    - Vice President | 2024-26
    - Criminal Justice | SP2024-26
    - Non-Credit & ESL | SP2024
  - Council for Curriculum & Instruction (CCI)
    - Cosmetology | SP2024-26
    - Criminal Justice | SP 2024-26
    - English | 2024-27
  - CCI – AB 1111 Task Force

- CCI rep from CTE aligned curriculum
- CCI – Work Experience Education (WEE) Task Force
  - CCI representatives from each discipline designations:
    - CTE aligned curriculum
    - Non-CTE aligned curriculum
  - (1) Full-time Counselor
  - Chairs from each of the following areas:
    - Nursing/Health Professions
- Distance Education Advisory Committee (DEAC)
  - Auto Tech, Digital Arts, Drafting | 2024-27
  - Criminal Justice | 2024-27
  - Liberal Arts & Culture | SP2024-25
  - Noncredit & ESL | 2024-27
  - Physical Sciences | 2024-27
- Institute for Professional Development (IPD)
  - Auto Automotive Technology, Digital Arts, Drafting | 2024-27
  - Computer Science | SP2024-26
  - Cosmetology | SP2024-25
  - Criminal Justice | SP2024-25
  - Library | 2024-27
- College Technology Committee
  - CTE | 2024-26
  - DEAC rep | SP2024-25
- Diversity, Equity, Inclusion, Committee (DEIA)
  - Faculty Member At-large | SP2024-25 – Preferably not from Counseling, English/ELL/ESL, Math, Science and Social & Behavioral Sciences
- Professional Development Advisory Committee (PDAC)
  - Full-time Faculty At-large | 2024-26
  - DEAC rep | SP2024-25

#### IV. GUEST REPORTS & UPDATES *(max 5-10 minutes per item; 10-15 minutes total)*

- A. ASGWC Report – Jonathan Dao, ASGWC Vice President of Club Affairs  
Jonathan Dao presented the [ASGWC Report](#).
- B. Budget update. [GWC Fiscal Stability Plan](#) – Rick Hicks, Acting Vice President of Administrative Services and Paul Wisner, Director of Business Services (1:10 p.m.)  
VP Hicks informed that six months ago the Chancellor and Vice Chancellor of Finance asked the colleges and district to create a plan to meet outgoing and incoming funding at the end of three years. He indicated that funding expected to be received from the State was reduced causing the budget debt to be higher than anticipated. This reduced the amount of funding the colleges would receive from the State and the fiscal plan was adjusted accordingly. He introduced Paul Wisner who presented the Fiscal Stability Plan based on President Randall’s recommendations to avoid employee layoffs and plans to increase revenue.
- C. Accreditation Assessment– Kay Nguyen, Acting Vice President of Instruction and Lauren Sosenko, Dean of Institutional Effectiveness and Dual Enrollment (1:20 p.m. – 30 minutes)
1. Senators – review the [ACCJC Policy on Social Justice](#) and complete the survey prior to the Senate meeting. Survey Link: <https://survey.alchemer.com/s3/7692346/2024-Accreditation-Survey-GD>  
**Survey Instructions:**
    - Please select "Academic Senate" for question #1
    - Then standard 1 for question #2. Once you have submitted the standard 1 answers, you will need to click on the survey link again.
    - This second time you will select "Academic Senate" for question #1, then standard IV for question #2.
  2. [ACCJC 2024 Annual Report](#).

3. [ACCJC 2024 Annual Fiscal Report](#).

VPI Nguyen and Dean Sosenko reviewed the results of the Academic Senate's responses to the Accreditation Survey. Following a lengthy discussion and feedback received from the Senators, it was agreed that the Office of Instruction would revise the survey and resend to the Senators.

**V. UNFINISHED DISCUSSION & ACTION ITEMS** (*max 5-10 minutes per item; 10-15 minutes total*)

- A. Vote in support of the [ISEP](#). President's Cabinet to take action. – Damien Jordan, AS President  
 President Jordan reported on his discussion with President Randall. Following the vote, the DEAC would be asked to prioritize their top ten actions of the ISEP and agendaize those actions on the Planning Council and Budget Council in terms of addressing the needed financial support, to determine who is responsible on campus, and to request reports in an attempt to provide support.

**MOTION** by VP Bouzar to approve the ISEP which was confirmed to include the Senate's recommendations from the March 12<sup>th</sup> meeting. Seconded by Senator Crescimanno. Hearing no objections, the votes were counted as: Aye (19) Bouzar, Bowlby, Brooks, Crescimanno, Duvall, Flesher, Green, Holland, Jordan, Jovanovich/Kirby, Kelley, Lavarini, Letourneau, Levin, Ruggeri, Smith, Terrazas, Tran and Uchlik. No (0). The motion passed.

- B. Vote to approve [Amended Bylaws: One-year AS President extension](#) – Pete Bouzar and Noah Levin, AS Vice Presidents

VP Bouzar and Levin presented the proposed amendment to the Bylaws to allow for a one-year extension to the AS President's term. Notice was sent to all GWC faculty members two weeks in advance of today's meeting. Senators expressed their support and shared concerns.

**MOTION** by VP Bouzar to approve to hold a procedural vote on the amended Bylaws as proposed: [Amended Bylaws: One-year AS President extension](#). The votes were counted as: Aye (17) Bouzar, Bowlby, Brooks, Crescimanno, Duvall, Flesher, Green, Holland, Jordan, Jovanovich/Kirby, Kelley, Lavarini, Levin, Smith, Terrazas, Tran and Uchlik. No (0). The motion passed with a simple majority of the full-time faculty Senators. (Although part-time faculty Senators Letourneau and Ruggeri participated in the vote, the minutes were corrected to reflect the votes of the full-time faculty Senators in accordance with Article VII: Amendments and Approval of the Bylaws).

Voting on the [Amended Bylaws: One-year AS President extension](#) as presented. The votes were counted as: Aye (17) Bouzar, Bowlby, Brooks, Crescimanno, Duvall, Flesher, Green, Holland, Jordan, Jovanovich/Kirby, Kelley, Lavarini, Levin, Smith, Terrazas, Tran and Uchlik. No (0). The motion passed by a two-thirds approval of the full-time faculty Senators. Implementation of the amended Bylaws becomes effective immediately. (Although part-time faculty Senators Letourneau and Ruggeri participated in the vote, the minutes were corrected to reflect the votes of the full-time faculty Senators in accordance with Article VII: Amendments and Approval of the Bylaws).

An election eBallot for the nomination of Damien Jordan as AS President for an extended term of 2024-25 will be distributed to the Senators and if approved, his name will be included on the next meeting consent agenda.

- C. Program Review (3-year cycle) and [Annual Report](#) – Pete Bouzar, AS Vice President and Lauren Sosenko, Dean of Institutional Effectiveness & Dual Enrollment.  
 President Jordan introduced the recommendation to return to a three-year PR cycle and presented an example of the Annual Report which would be used on non-Program Review years to describe the goals established by the discipline/department in their PR, resources requested, and current outcomes.
- Senators expressed their concerns. VP Bouzar indicated the PR Work Group would continue to work out the details towards implementation.
  - The Planning Council and Budget Council would be responsible to review the Annual Reports.

- It was recommended that faculty provide input on the Annual Report during their department meetings.
- President Randall noted that a senior principle of accreditation is continuous improvement.
- Dean Sosenko affirmed the Annual Report would be a way for disciplines/departments to address their goals; access how they are measuring their success; is it making the intended difference they expected; if not, why and would they pivot or shift in some ways to either determine factors outside of their control or planned efforts/activities investment isn't having the kind of impact.

**MOTION** by VP Bouzar to return to a three-year PR cycle. Seconded by Senator Duvall. The votes were counted as: Aye (17) Bouzar, Bowlby, Brooks, Duvall, Flesher, Green, Holland, Jordan, Jovanovich/Kirby, Kelley, Lavarini, Letourneau, Levin, Ruggeri, Smith, Terrazas, and Tran. No (0). Abstentions (2) Crescimanno and Uchlik. The motion passed.

President Jordan requested Senators volunteer to review the Annual Report and incorporate feedback following the presentation to CCD and provide a revised draft prior to the next review by the AS.

## VI. NEW DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement \* Accountability \* Action
1. Proposal to Amend the Bylaws: [AS Vice President Eligibility](#) – Pete Bouzar and Noah Levin, AS Vice Presidents

VPs Bouzar and Levin presented a proposal to amend the Bylaws to revise the eligibility of the AS VP from having served two-years on the AS to one-year.

- There is interest from a Senator to become a VP, however, having served only one year on the AS, the interested Senators is not currently eligible based on the current Bylaws.
- Approximately eight years ago, based on the former Bylaws, both VP Bouzar and Levin were consented to the position of VP after having only served one year. They expressed support of extending the same opportunity to the current membership and addressed the need to create leadership opportunities to interested Senators.
- Senators expressed their support and shared concerns.
- It was clarified that, if supported, notice will be distributed to all the GWC faculty for a two-week period prior to the next AS meeting where a procedural vote will be held to approve the amendment. If approved, a new call for nominations will be placed followed by an election by the Senators and final consent will take place at the May 14<sup>th</sup> AS meeting.

**MOTION** by VP Levin in support of amending the Bylaws as presented: [AS Vice President Eligibility](#). Seconded by Senator Lavarini. Hearing no objections, the votes were counted as Aye (17) Bouzar, Bowlby, Brooks, Crescimanno, Duvall, Flesher, Green, Holland, Jordan, Jovanovich/Kirby, Kelley, Lavarini, Levin, Smith, Terrazas, Tran and Uchlik. No (0). The motion passed. The Senate Office will distribute notice to all the GWC faculty. (Although part-time faculty Senators Letourneau and Uchlik participated in the vote, the minutes were corrected to reflect the votes of the full-time faculty Senators in accordance with Article VII: Amendments and Approval of the Bylaws).

2. Area E Discussion – Damien Jordan, AS President
  - [ASCCC Resolution, Spring 2023](#)
  - [ASCCC Resolution, Fall 2023](#)
  - [Academic Senate for the California State University, January 2024 \[PDF\]](#)
  - [EAB/Guided Pathways onboarding recommendations \[PDF\]](#) (COUN G104, COUN G150-156)
  - [Current AREA E wording for the Local GE](#)
  - [Pros and Cons on retaining Area E](#) – Gary Kirby and Monica Jovanovich, CCI Co-Chairs

CCI Co-Chairs Kirby and Jovanovich presented the [Pros and Cons on retaining Area E](#). President Jordan reminded on the Senate’s vote last year in support of the ASCCC Area E. The expectation is for the Area E Task Force to address the recommendations around keeping Area E in the local GE and cleaning it up to align with CalGETC and CCI’s final decision.

- Chair Jovanovich stated the delay for CCI to vote on Area includes CCI having three more meetings this semester which would provide time for discussions within the disciplines and allow for the Area E Task Force to meet and propose their recommendations prior to the end of the semester.
- Charissa McCord, Curriculum Specialist, requested to confirm how many total units our sister colleges are leaning towards. Chair Kirby indicated OCC’s plans are unknown at this time and that Coastline plans to readjust their global multicultural but still keeping it, adding area ethnic studies and retaining Area E for an estimated 27 units. Coastline has much more flexibility. GWC would not be aligning with this. Chair Jovanovich stated that GWC will have 24 units if the college keeps Area E and 21 units if they don’t. Charissa further inquired why CSUs do not allow Area E from transferred students but still require it from transfer students from community colleges entering CSUs. President Jordan stated that transfer students can be required to take local requirements if they don’t do a general ed pattern.
- President Jordan affirmed the need for CCI’s timely decision on Area E due to the AS and Counseling department’s goal to rewrite all the program maps for CalGETC in alignment with AB 1705 and the prerequisites for Math.
- President Jordan and VP Bouzar affirmed that CCI take their vote on Area E by their next one or two meetings and not delay their decision until the Fall semester due to the impact this would cause to students and the Counseling department.
- In response to a Senator’s concern that although they support that CCI’s decision is imperative, they questioned if the AS is not allowing enough time for the Area E Task Force to propose their recommendations to CCI and for CCI to vote within their next two meetings. VP Levin clarified that there were previous perceived potential reasons why not to include Area E in the local GE. The Area E TF was convened due to the controversy; however, those factors are no longer an issue.
- CCI was asked to submit their timely decision to the AS on whether to keep Area E in the local GE. CCI Co-Chairs were requested to provide an update at the next AS meeting.

#### B. Other Agenda Requests

### VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

*Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.*

#### A. AS President’s Report – Damien Jordan

- The AS EBoard will be attending the ASCCC Spring Plenary next week and will provide a report at the next AS meeting.

#### B. AS Vice Presidents’ Reports – Noah Levin and Pete Bouzar (no report)

- VP Levin stated the AI Task Force will present their recommendations at the next AS meeting.

#### C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs

- Chair Kirby announced the last opportunity for faculty to submit new or revised curriculum is April 23.

#### D. Institute for Professional Development (IPD) – Kate Green, Chair

- Chair Green announced that nominations are open for the April Faculty Excellence Award – Excellence in Leadership and Services recognized by faculty, management, and classified staff. Nominations close on April 19. Faculty were encouraged to nominate deserving colleagues.
- IPD final spring agenda deadline is noon on Friday, May 10.
- Limited funding is available to attend spring conferences. Apply now to be added to the waiting list.
- IPD continues to accept applications for Salary Advancement Credit and Alternative Methods projects.

#### E. Distance Education Advisory Committee (DEAC) – Jason Sheley, DE Coordinator/DEAC Chair

- Chair Sheley reported he will be presenting the DEAC Recommendations at the next AS meeting. Level 2 Training as it is known will no longer be available. The previous Level 2 training was designed by someone who no longer works at GWC. The training will be completely revised.
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
- Senator Lavarini reported on the CFE scholarship. Up to \$1,000 is available to union members and their immediate family members.
  - Save the date – Bob Fey’s retirement party on May 16.
  - Faculty were invited to attend the next board meeting to show their support of the negotiations of benefits for part-time faculty.
  - Negotiations are in process to increase the stipend pay for the AS Presidents due to the amount of their work load.
  - Special Reports (as requested by Academic Senate)

## VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President  
President Jordan adjourned the meeting at 3:00 p.m.

## IX. INFORMATION ITEMS

- A. [The Extra Mile](#) – GWC Foundation partnership with the Academic Senate to raise funds for faculty-led field experiences for students. Donate now!
- B. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2024-25 scholarship: \$350  
(*Contact the Foundation Office to submit donations*)
- C. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- D. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
  2. Degree and certificate requirements (*rely primarily*)
  3. Grading policies (*mutually agree*)
  4. Educational program development (*rely primarily*)
  5. Standards or policies regarding student preparation and success (*rely primarily*)
  6. District and college governance structures, as related to faculty roles (*mutually agree*)
  7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
  8. Policies for faculty professional development activities (*rely primarily*)
  9. Processes for program review (*rely primarily*)
  10. Processes for institutional planning and budget development (*mutually agree*)
  11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

### MEETING LOCATION: LRC 250 Community Room

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with [AS Brown Act Update 2/14/2023](#))

Guests are welcomed to attend via Zoom (Owl meeting camera will be utilized)

<https://cccd-edu.zoom.us/j/87044261696>

Meeting ID: 870 4426 1696