ACADEMIC SENATE MINUTES

Tuesday, September 26, 2023
1:00PM – 3:00PM

MEETING LOCATION: LRC 250 COMMUNITY ROOM
Guests may attend on Zoom: https://cccd-edu.zoom.us/j/87044261696 Meeting ID: 870 4426 1696
Meeting documents are also available in the AS SharePoint (log-in required)

Mission: The Golden West College Academic Senate's mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the Academic Senate for California Community Colleges.

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the Academic Senate's SharePoint. (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board)	
~~Amanda Best~~ - Arts	**Gary Kirby - CCI Co-Chair**
Pete Bouzar - Vice President; Mathematics & Engineering	Theresa Lavarini - English
Margot Bowlby - Social Sciences	**Noah Levin – Vice President; Liberal Arts & Culture**
Dawn Brooks - Performing Arts	Teresa Nguyen – Noncredit & ESL
Annamaria Crescimanno - Biological Sciences	Diep Pham – Nursing/Health Professions
Laura Duvall - Psychology	Victor Quiros - Criminal Justice
Matthew Flesher - Kinesiology, Health Ed, Athletics	Jason Sheley - DEAC Coordinator *(non-voting)*
~~Sara Ghadami~~ – Computer Science	Matthew Shimazu - Physical Sciences
Kate Green - IPD Chair	Justin Smith – History & Education
Jon Holland - Cosmetology	Julie Terrazas - Library
Damien Jordan – President; Counseling & EOPS	~~Tammie Tran~~ - World Languages & Sign Language
Monica Jovanovich - CCI Co-Chair	Aleksandra Uchlik - Business, Account, Marketing, Management
John Kasabian - Auto Tech, Digital Arts, Drafting	VACANT – ASGWC rep
Heather Kelley - Communication Studies	VACANT - Part-time Faculty At-large

I.   PRELIMINARY MATTERS

A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:08 p.m. The meeting owl was not in service due to the absence of the AS Recorder.

B. Welcome Guests

C. Approval of the Agenda and Minutes
1. Agenda – September 26, 2023. President Jordan requested to amend the agenda to include the results Item III-A, election of the faculty member from a non-related discipline to serve on the Intercollegiate Athletics PVR Committee. Victor Quiros, Criminal Justice received majority vote and will be included on the consent agenda. **MOTION** by Senator Holland to approve the agenda as amended. Motion was seconded. Hearing no objections, the agenda was approved.

2. Minutes – September 12, 2023. **MOTION** by Senator Holland to approve the minutes as presented. Seconded by VP Bouzar. Hearing no objections, the minutes were approved.

D. Announcements, Congratulations, and Appreciation
  - Congratulations to the Automotive Program – highlighted at BOT, September 20, 2023.
  - Special appreciation for Senators Bouzar and Levin for their work on the DCC BP/AP, open Q&A forums for executive hiring.
  - Academic Senate group picture at 2pm.

E. Opportunity for Public Comment *(3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

  - Victoria Pham, ASGWC Vice President of Financial Affairs informed the ASGWC bylaws were amended regarding the appointment of the faculty representative to the Finance Commission.
  - In response to several inquiries received from faculty regarding COVID guidelines, President Randall stated the college will support those who wish to wear a mask and indicated a COVID update to the campus with recommendations/guidelines is forthcoming.

II.   CONSENT AGENDA

MOTION by Senator Kasabian to approve the consent agenda. Seconded by VP Levin. Hearing no objections, the consent agenda was approved.

A. **Ashley Berry** (Psychology-PT) to represent Part-time Faculty At-large on CCI (2023-25).
B. **Bern Baumgartner** (Business) to represent Account, Business, Mngt, Marketing on the IPD (2023-24).
C. **Michael Tran** (Counseling) to replace Pete Bouzar and represent Faculty At-large on the Planning Council (2023-25).
D. **Nicole Diamond** (Counseling) to serve on the Search Committee for the GWC Director of International and Intercultural Programs.
E. **Amy Jennings** (Psychology) to serve on the Search Committee for the GWC Program Director of Student Life and Leadership Development.
F. **Kay Dutz** (Physical Science) to represent faculty from a non-related discipline on the Digital Arts PVR Committee.
G. **Victor Quiros (**Criminal Justice) to represent faculty from a non-related discipline on the Intercollegiate Athletics PVR Committee.

III.   NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.
Visit the Academic Senate's Faculty Service Opportunities webpage to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

A. Election of one faculty member from a non-related discipline for the Intercollegiate Athletics PVR Committee. E-ballots were distributed in advance to Senators.
  1. Election results & consent (Refer to Consent Agenda Item G).
B. Open until filled. Accepting nominations for terms starting Fall 2023. Click the link above to review committee responsibilities, meeting schedules, terms, and to submit a nomination.
  - Academic Senator
    - Part-time Faculty At-large (2023-24)
  - Council for Curriculum & Instruction (CCI)
    - Communication Studies (2023-26)
    - Criminal Justice (2023-26)
    - Liberal Arts & Culture (2023-24)
  - Distance Education Advisory Committee (DEAC)
    - Criminal Justice (2023-24)

- Large Class Factor (2022-25)
- Physical Sciences (2023-24)
- World Languages & Sign Language (2023-26)
  - Institute for Professional Development (IPD)
    - Auto Automotive Technology, Digital Arts, Drafting (2023-24)
    - Computer Science (2023-26)
    - Cosmetology (2023-25)
    - Criminal Justice (2023-25)
    - Part-time Faculty At-large (2023-25)
  - College Technology Committee
    - DEAC rep (2023-25)
  - Diversity, Equity, Inclusion, Committee
    - One faculty from either Art, Athletics, CTE, Criminal Justice, or Nursing (2023-25)
  - Recruitment Brain Trust

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; total time 15-20 minutes)*

A. ASGWC Report – Natalie Vu, ASGWC Executive Vice President
- The ASGWC Student Interest Committee hosted a Constitution Day Pancake Breakfast and Live Stream Viewing on September 18 in the GWC Student Union. The event had 22 people participating in the live viewing. The committee also hosted their Constitution Day Event in the Quad and ended off with 22 participants.
- The ASGWC College Life Committee hosted a Mario Kart event on September 20 which was highly successful participant and engagement-wise with nearly 60 check-ins.
- Club Expo is today from 11 a.m. - 2 p.m.
- Most of the Executive student council, Standing Committee officers, and campus club officers will attend the CCCSA Student Leadership Conference in San Francisco from October 27-29. This gives students the opportunity to grow their leadership skills, work with peers from a wide range of California Community Colleges, and expand their knowledge on advocacy, diversity, and leadership topics.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

VI. NEW DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. ASCCC site visit – Damien Jordan AS President 1:10
   President Jordan reported he is experiencing scheduling conflicts with the ASCCC site visit and shared their proposed dates. A Senator was in support of the visit for the purpose of accreditation and acknowledging action taken by the college and Academic Senate to address the recent issues with leadership. President Jordan will consult with the Accreditation team during the upcoming accreditation training for their recommendations regarding the college report and will bring back to the Senate for further discussion. The Senators agreed to a special online meeting on Friday, November 3 for the ASCCC site visit.
2. AB 1705 results, Math Department update – Gary Kirby, Co-Chair CCI
   CCI Chair Kirby reported on AB 1705 which is an update to AB 705 which places students into transferable courses based on their transcripts and program pathway. He focused on one of the primary implementations of AB 1705 which states that a student may enter the lowest transfer level mathematical or English course based on their program pathway. An example being if a student desires to obtain the Physics AD-T, the lowest level of transfer level mathematics in this degree is Math G180: Calculus 1. This bill, essentially, allows students to jump straight into this course.

- He noted that there is a stipulation within the bill that the mathematics department analyze the success rates of students who jump straight into their transfer level courses vs requirement of taking prerequisites then enroll into the transfer level course.
- Based on ORPIEs recent assessment of success rates with Math G140: Business Calculus, focusing on Economics, Environmental Sciences, and Business Administration 2.0 AD-T, the results of success rates were abysmal to the say least. If the mathematics department were to submit this data to the state, we would be denied from enforcing students to enroll into Math G140's prerequisites.
- Due to these results, along with faculty's own experiences with students currently enrolled in Math G180, the mathematics department is creating several support options for students.
    a) Math G140S: Business Calculus with Support. This course will model our currently existing support courses, such as Math G115S and Math G160S where 2 units are added, in addition to the base units of each respective course, integrating fundamental mathematical concepts and study skills to aid in their ability to successfully pass.
    b) Support for Calculus Certificate of Competency. This noncredit certificate will be comprised of two noncredit support corequisite courses. Math G098N: Support for Calculus 1 and Math G099N: Support for Calculus 2. Students taking Math G180 or Math G185 will have the opportunity to enroll into these corequisite course which also focus on the fundamental mathematical success and study skills to successfully pass each respective course.

3. Dual Enrollment Workgroup update: Single GE Pattern (PDF) – Damien Jordan, AS President
   President Jordan informed the Dual Enrollment work group was established by the Planning Council. They are seeking input from department chairs and faculty who have classes involved in dual enrollment. He noted they are working on a revision to the Early College Academy offered at Los Amigos High School which includes student who are taking dual enrollment classes through GWC and completing 60 units and graduate from high school with an AA degree.
   - From the Counseling perspective, there is a lot of duplicate coursework in the pattern and no value in offering an associate degree with several electives when they plan to transfer to a university. This was met with resistance from Los Amigos HS.
   - President Jordan reviewed the Single GE Pattern left after removing the duplicated courses.

4. Starfish Implementation update – Damien Jordan, AS President
   President Jordan provided an update on the Starfish implementation. They completed the test phase and have entered live data but there is more work to be done since it is not pulling all the data. He informed on the purpose of Starfish and the faculty's ability to raise flags or alerts to student concerns. The point is to relieve the burden from instruction and place it on student services where they are more versed in the appropriate referrals to campus resources. Starfish is anticipated to start targeting CRNs in the spring and is currently being piloted in Math and English.

5. Guided Pathways field trips & Fundraising partnership with Foundation – Damien Jordan, AS President
   President Jordan asked the Senators to consider a proposed faculty fund raising opportunity to partner with the GWC Foundation who will match faculty donations up to $10,000 to use to fund interdisciplinary field trips or host guest speakers and events for students. The goal is to provide free learning experiences for students. An option would be to set up automatic monthly payroll deduction or a one-time donation. If 100 faculty donated $100, the Foundation would match those $10,000. Senators were asked to discuss with their departments and continued discussion at future Senate meetings.

6. AI and Academic Honesty policy – Theresa Lavarini, Senator, and Noah Levin, AS Vice President
   Senator Lavarini reported on the serious issues facing the English Department and one that may soon hit other departments: students use of Open-Source AI/Chat GPT to complete assignments. Full report.
   - President Jordan announced the Academic Integrity Work Group will reconvene and solicit membership. They will look at best practices and consider a measured approach and possible recommendations to the Senate.

B. Other Agenda Requests

VII.   REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

A. AS President's Report – Damien Jordan
    President Jordan reported the college met to discuss the future of the bookstore. Faculty interested in participating in future discussions (next meeting is in two weeks) or to provide comments/ideas may email President Jordan
B. AS Vice Presidents' Reports – Noah Levin and Pete Bouzar
    - Vice President Levin reported the BP/AP will be changed to include the recent board approval to include an open forum Q&A as part of the presidential hiring process. The hiring committee will most likely have a recommendation for its implementation. He noted that District presents budgets that are misleading. GWC will present their budget update in February.
    - Vice President Bouzar reported the BP/AP Subcommittee will review the Student Code of Conduct primarily due to the AI issues.
C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs (no report)
D. Institute for Professional Development (IPD) – Kate Green, Chair
    - Chair Green encouraged all faculty to attend conferences/workshops/classes and submit a CAR form to apply for IPD funding. Eligible faculty include full-time and part-time assigned to 7.5+ LHE. Part-time faculty teaching 7.4 of less LHE may apply through CoastCCA. Refer to the IPD website for further details.
    - IPD is accepting applications for Alternative Methods projects. Eligible faculty includes those on the Column V of the salary schedule.
    - Faculty interested in a promotion of Academic Rank may contact their IPD rep for information on how to apply.
E. Distance Education Advisory Committee (DEAC) – Jason Sheley, DE Coordinator
    Professor Sheley announced the Canvas Accessibility event on October 6 for faculty selected in the District Accessibly audit. It will provide a helpful environment where faculty can work together to make their courses more accessible while getting assistance from Canvas support staff. There will be a student panel on why accessibility makes a huge difference for them. A livestream option is available from 9:30am-12pm by registering here.
F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
    Senator Lavarini reported the union received several proposed dates from District to resume negotiations. President Jordan informed Ryan Cox is the new Acting Vice Chancellor of Human Resources.
G. Special Reports (as requested by Academic Senate)

VIII.   ADJOURNMENT

A. Move to Adjourn. Thank You! – Senate President
    President Jordan adjourned the meeting at 2:17 p.m. and reconvened on campus for a group picture.

IX.   INFORMATION ITEMS

A. Senate Scholarship Fund Balance: $____ *(Contact the Foundation Office to submit donations)*
B. Senate Sympathy and Salutations Fund – *(Senators may contact the Foundation Office to submit donations)*
C. 10+1 Senate Purview
    1. Curriculum including establishing prerequisites and placing   courses within disciplines *(rely primarily)*
    2. Degree and certificate requirements *(rely primarily)*
    3. Grading policies *(mutually agree)*
    4. Educational program development *(rely primarily)*
    5. Standards or policies regarding student preparation and success *(rely primarily)*
    6. District and college governance structures, as related to faculty roles *(mutually agree)*
    7. Faculty roles and involvement in accreditation processes, including self-study and annual reports *(rely primarily)*
    8. Policies for faculty professional development activities *(rely primarily)*
    9. Processes for program review *(rely primarily)*

10. Processes for institutional planning and budget development (*mutually agree*)
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

MEETING LOCATION: LRC 250 Community Room

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with AS Brown Act Update 2/14/2023)
Guests are welcomed to attend via Zoom (with Meeting Owl)

Join Zoom Meeting (Owl meeting camera will be utilized)
https://cccd-edu.zoom.us/j/87044261696
Meeting ID: 870 4426 1696