



ACADEMIC SENATE MINUTES

Tuesday, October 10, 2023
1:00PM – 3:00PM

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://cccd-edu.zoom.us/j/87044261696> Meeting ID: 870 4426 1696
Meeting documents are also available in the [AS SharePoint](#) (log-in required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

ACADEMIC SENATE ROLL CALL (Bold=Executive Board)

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|--|--|
| Amanda Best - Arts | Gary Kirby - CCI Co-Chair |
| Pete Bouzar - Vice President; Mathematics & Engineering | Theresa Lavarini - English |
| Margot Bowlby - Social Sciences | Noah Levin – Vice President; Liberal Arts & Culture |
| Dawn Brooks - Performing Arts | Teresa Nguyen – Noncredit & ESL |
| Annamaria Crescimanno - Biological Sciences | Diep Pham – Nursing/Health Professions |
| Laura Duvall - Psychology | Victor Quiros - Criminal Justice |
| Matthew Flesher - Kinesiology, Health Ed, Athletics | Jason Sheley - DEAC Coordinator (<i>non-voting</i>) |
| Sara Ghadami – Computer Science | Matthew Shimazu - Physical Sciences |
| Kate Green - IPD Chair | Justin Smith – History & Education |
| Jon Holland - Cosmetology | Julie Terrazas - Library |
| Damien Jordan – President; Counseling & EOPS | Tammie Tran - World Languages & Sign Language |
| Monica Jovanovich - CCI Co-Chair | Natalie Vu – ASGWC (<i>non-voting</i>) |
| John Kasabian - Auto Tech, Digital Arts, Drafting | Aleksandra Uchlik - Business, Account, Marketing, Management |
| Heather Kelley - Communication Studies | VACANT - Part-time Faculty At-large |

I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan
President Jordan called the meeting to order at 1:06 p.m.
- B. Welcome Guests
 1. Michael Tran, Counselor
 2. Amy Thach, Professor of Nursing and SLO Coordinator (1:30 p.m.)
- C. Approval of the Agenda and Minutes
 1. Agenda – October 10, 2023. President Jordan requested to amend the agenda by moving New Discussion Item 4 to Guest Reports. **MOTION** by VP Bouzar to approve the agenda as amended. Seconded by Senator Best. Hearing no objections, the agenda.
 2. Minutes – [September 26, 2023](#). **MOTION** by Senator Best to approve the minutes as presented. Seconded by Senator Kelley. Hearing no objections, the minutes were approved.

- D. Announcements, Congratulations, and Appreciation – Damien Jordan, AS President
- [College Night](#) is scheduled on Wednesday, October 18. Contact Andrea Rangno to inquire on service opportunities for faculty.
 - The Bookstore Task Force will be meeting on Zoom on Monday, October 16 at 3 p.m. Faculty was invited faculty to be part of the conversation for the bookstore.
 - Last call for faculty service on the Recruitment Brain Trust.
 - Academic Senators were asked to save the date for Tuesday, December 5th for a special meeting of the AS where President Randall will present the faculty hiring recommendations.
 - Vacancies on the AI Taskforce: Science, Computer Science, and (1) full-time English faculty member.
 - Jason Sheley, DE Coordinator, expressed his appreciation and thanks to the Online Instruction team for the success of the DE Accessibility event.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*
- President Randall expressed appreciation to faculty for their hard work and dedication in support of Science Showtime. She also thanked Professor Dawn Brooks for singing a beautiful rendition of the National Anthem during the ribbon cutting ceremony of the Language Arts Building.

II. CONSENT AGENDA

MOTION by Senator Best to approve the consent agenda. Seconded by Senator Duvall. Hearing no objections, the consent agenda was approved.

- A. **Liz Sanchez** (Sociology-PT) to represent Part-time Faculty At-large on the [IPD](#) (2022-25).

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Open until filled. Accepting nominations for terms starting Fall 2023. Click the link above to review committee responsibilities, meeting schedules, terms, and to submit a nomination.
- Academic Senator
 - Part-time Faculty At-large (2023-24)
 - Council for Curriculum & Instruction (CCI)
 - Communication Studies (2023-26)
 - Cosmetology (2023-26)
 - Criminal Justice (2023-26)
 - Liberal Arts & Culture (2023-24)
 - Distance Education Advisory Committee (DEAC)
 - Criminal Justice (2023-24)
 - Large Class Factor (2022-25)
 - Physical Sciences (2023-24)
 - World Languages & Sign Language (2023-26)
 - Institute for Professional Development (IPD)
 - Auto Automotive Technology, Digital Arts, Drafting (2023-24)
 - Computer Science (2023-26)
 - Cosmetology (2023-25)
 - Criminal Justice (2023-25)
 - College Technology Committee
 - DEAC rep (2023-25)
 - Diversity, Equity, Inclusion, Committee

- One faculty from either Art, Athletics, CTE, Criminal Justice, or Nursing (2023-25)
- Recruitment Brain Trust

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; total time 15-20 minutes)*

- A. ASGWC Report – Natalie Vu, ASGWC Vice President.
Ms. Vu highlighted recent contributions and events by the ASGWC. [Full report.pdf](#)
- B. [Nuventive & SLO collection](#) - Amy Thach, Professor of Nursing and SLO Coordinator (1:30 p.m.)
- Professor Thach, SLO Coordinator, presented on Nuventive and made note of the Senator’s feedback.
 - Now that Program Review was shortened to two years, should faculty be assessing all CLO’s within the two-year period and should it include summer and intersession? Senator Lavarini, former SLO Coordinator, informed it was not part of the original dynamic. President Jordan shared the Counseling department’s perspective.
 - Professor Thach is seeking faculty participation on a workgroup for continued discussions on improving the data collection/analysis process.
 - It was suggested that this workgroup be formed under the IEC Committee.
- C. [Guidance for implementing the new associate degree for transfer placement requirement](#) – Michael Tran, Transfer Center Coordinator
Michael Tran informed he received guidance from the Chancellor’s Office on how to implement AB 928 to create a singular, GE pattern for CSU and UC transfer admissions.
- New students that apply to a community college will need to be placed on an ADT if they indicate they want to transfer.
 - Students will be required to meet with a counselor in their first semester or within their first 15 units to develop their Student Education Plan (SEP). A hold on the student’s enrollment will take place if this is not accomplished by the census date. The Counseling department will be immediately running reports and reaching out to students. Those on the Golden Promise will reach 15 units by spring and the Counseling department will move on to the next group.
 - President Jordan will ask the Planning Council for oversight to ensure the college is in compliance.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Guided Pathways field trips & fundraising partnership with Foundation – Damien Jordan, President
- Current guided pathways funding will soon run out. This is a partnership opportunity for faculty with the Foundation who will match funds to provide free field trip opportunities for students.
 - An advisory committee was recommended that would assist with the planning and organization of the student experiences, and to ensure there is an equitable disbursement of disciplines.
 - The plan is to open the faculty fund raising activities now through spring in preparation for the Fall 2024 semester. Faculty may choose to contribute a lump sum or make arrangements for a monthly payroll deduction. The AS Eboard will be meeting with Andrea Rangno to discuss how to involve the campus.
 - A Senator shared the feedback from their department: are there campus/District funds for this purpose instead of seeking faculty contributions especially since many faculty volunteer their time elsewhere for students without pay? ~ College funds have stipulations for its use. Faculty joining the field trips will be paid at the non-instructional rate.

VI. NEW DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
1. Academic Senate 10+1 Review – Noah Levin, AS Vice President
VP Levin reviewed the 10+1 and the Academic Senate’s role to represent the faculty and make recommendations relied upon primarily or in partnership with the college on academic and professional matters. The AS can affect positive change for the benefit the campus community. President Jordan

- expressed appreciation to the college executive team’s support and partnership with the Academic Senate.
2. Academic Senate Leadership review and recruitment – Pete Bouzar, AS Vice President
VP Bouzar informed of upcoming AS leadership opportunities starting in Fall: AS President and (1) VP. He encouraged Senators not to be intimidated by leadership opportunities and invited them to contact the Executive Board if interested in joining an Eboard meeting to learn more about the roles and responsibilities.
 3. Program review Faculty Requests
 - a. Review of AS feedback rubric – Damien Jordan, President
 - President Jordan informed that Faculty Requests will receive Technical Review feedback from the AS Exec Board based on this rubric. Faculty reps at Q&A should be prepared to answer questions related to this rubric.
 - It was noted that the rubric needs improvement to include Counseling and Librarian Faculty Requests.
 - VP Bouzar informed of a Faculty Request that was submitted after deadline and incomplete. The Senator provided insight and the AS agreed for this round, since it is a new PR process, to extend the Faculty Request deadline for all departments to October 27 to submit a draft for technical review. Deadline for final submissions of Faculty Requests is Nov 3. The Eboard will prepare an announcement to the faculty.
 - b. AS scoring and ranking – Pete Bouzar, AS Vice President
VP Bouzar reviewed the Senator’s role in the Q&A process and how to complete the Senator Ratings form.
 - c. Q&A session – Pete Bouzar, AS Vice President
The AS agreed to further discuss how to implement a recommended hybrid Q&A model where Senators may post questions in advance to allow the departments time to prepare for Q&A and maximize time during the Q&A four-minute allotted time.
 - d. Preparation for Tenure-track hiring: Search Committees and Tenure Review Committees – Damien Jordan
President Jordan recommended that departments begin planning the membership of their search committees and be ready to submit those names should their faculty positions be selected.

B. Other Agenda Requests

VII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.

- A. AS President’s Report – Damien Jordan
 - The first Starfish meeting was a success. They met with English and Math faculty and issues were discovered.
 - The Enrollment Management Committee is on hiatus; however, a Registration Task Force was created to review the various issues encountered during the recent registration cycle.
- B. AS Vice Presidents’ Reports – Noah Levin and Pete Bouzar
 - VP Bouzar reported on the DCC BP/AP Subcommittee review of the BP/AP 5500 Student Code of Conduct. The definition of “student” will be updated, and they will review how the policy addresses the issue of AI. GWC is ahead of the other campuses in creating an AI Task Force and will be providing feedback to the DCC subcommittee.
 - VP Levin reported the DCC BP/AP Subcommittee will discuss an implementation plan for the Executive Hiring Q&A Open Forum.
- C. Council for Curriculum & Instruction (CCI) – Monica Jovanovich and Gary Kirby, Chairs
 - Co-Chair Jovanovich reported on AB 1111 Common Course Numbering and a webinar scheduled on October 18 and in early December. In reference to Michael Tran’s report on ADT’s, she encouraged all faculty to review their ADTs.

- Co-Chair Kirby emphasized CCI's strict deadlines and informed if faculty are planning to revise their programs for an effective Fall 2024, it needs to be in Technical Review by November 14 for a first reading agenda for approval at the second reading agenda.
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- IPD is continuing to accept applications for conferences. The same conference funds can also be used to attend workshops, professional meetings, or classes.
 - The travel ban to prohibited states has been lifted.
 - IPD members will be contacting faculty to encourage applying for a promotion in Academic Rank
- E. Distance Education Advisory Committee (DEAC) – Jason Sheley, DE Coordinator
- Jason Sheley expressed appreciation to VPI Nguyen for her support and assistance during the DE Accessibility event. He thanked several faculty for their quick turnaround in completing their audit and asked that they contact Online Instruction to pick up a gift of appreciation.
 - Online Instruction is offering in-person and online office hours to provide additional support.
- F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative
- On October 6, CFE interviewed Dave Min who is running for Katie Porter's congressional seat after she launched a campaign to run for Dianne Feinstein's Senate seat.
 - CFE appointed Travis Vail, Biology, to the Intercollegiate Athletics PVR and Senator Lavarini will serve on the Digital Arts PVR.
 - Shawn Taylor, Mathematics, will serve as GWC's second CFE site rep.
 - It is expected that two BOT and possibly a third will retire in 2024. Faculty was encouraged to review the [District Map](#) and stated it would be a great opportunity for a retired faculty member to run for Board.
 - Senator Lavarini reported she met Ryan Cox, Acting VC of HR, at the recent negotiations meeting. He is from Los Rios as well as the Chancellor. They are recommending interest-based negotiations. There is concern that CCCD may be transformed into Los Rios.
 - Due to Marco Baeza's absence, VC Drinkwine has taken over as head negotiator.
- G. Special Reports (as requested by Academic Senate)

VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Jordan adjourned the meeting at 2:59 p.m.

IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: \$ ____ (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)

MEETING LOCATION: LRC 250 Community Room

Academic Senators – to ensure making quorum, the intent is to meet in LRC 250. Contact the Senate office to report your need to join online. (In accordance with [AS Brown Act Update 2/14/2023](#))

Guests are welcomed to attend via Zoom (with Meeting Owl)

Join Zoom Meeting (Owl meeting camera will be utilized)

<https://ccd-edu.zoom.us/j/87044261696>

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