



# ACADEMIC SENATE MINUTES

Tuesday, September 27, 2022  
1:00PM – 3:00PM

**THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS**

<https://ccd-edu.zoom.us/j/99036078392>

Meeting ID: 990 3607 8392 < Refer to the last page for further details.

[Academic Senate Microsoft Teams](#) – employee log-in required to access agenda documents in SharePoint

**Mission:** The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

**Vision:** The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

**Please note:** All GWC Academic Senate meetings are subject to audio and/or video recording at the discretion of the Academic Senate for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived online through the [Academic Senate’s SharePoint](#). (Employee log-in may be required to access links).

## ACADEMIC SENATE ROLL CALL (Bold=Executive Board)

Amanda Best - Arts	John Kasabian - Auto Tech, Digital Arts, Drafting
Pete Bouzar - Mathematics & Engineering	<b>Heather Kelley - Vice President; Communication Studies</b>
Margot Bowlby - Social Sciences	Theresa Lavarini - English
Kristine Clancy - CCI Chair; Communication Studies	<b>Noah Levin – Vice President; Liberal Arts &amp; Culture</b>
Annamaria Crescimanno - Biological Sciences	Teresa Nguyen – Noncredit & ESL
<del>Natalie Dalton</del> – Nursing/Health Professions	Victor Quiros - Criminal Justice
Laura Duvall - Psychology	Martie Ramm Engle - Performing Arts
Matthew Flesher - Kinesiology, Health Ed, Athletics	Matthew Shimazu - Physical Sciences
Sara Ghadami – Business, Accounting, Computer Science, Management, Marketing	Julie Terrazas - Library
	Tammie Tran - World Languages & Sign Language
Kate Green - IPD Chair	Brooke Truong - ASGWC (non-voting)
<del>Jon Holland</del> - Cosmetology	Criss Vo - Part-time Faculty At-large
<b>Damien Jordan – President; Counseling &amp; EOPS</b>	(Patty Fonseca - Recorder/Administrative Assistant)

## I. PRELIMINARY MATTERS

- A. Call to order – AS President Damien Jordan  
President Jordan called the meeting to order at 1:02 p.m.
- B. Welcome Guests
  1. Meridith Randall, Vice President of Instruction (1:10 p.m.)
  2. Dorsie Brooks, Interim Dean, CTE (1:20 p.m.)
- C. Approval of the Agenda and Minutes

1. Agenda – September 13, 2022. Request to amend the agenda to add Item II, Consent Agenda B & C. **MOTION by Senator Crescimanno to approve the agenda as amended.** Seconded by VP Kelley. Hearing no objections, the agenda was approved.
  2. [Minutes](#) – September 27, 2022. **MOTION by VP Kelley to approve the minutes as presented.** Seconded by Senator Flesher. Hearing no objections, the minutes were approved.
- D. Announcements, Congratulations, and Appreciation
1. Congratulations to Dave Barrett (ESL), the recipient of the September Faculty Excellence Award nominated by faculty for peer excellence in teaching.
  2. ASCCC Fall Plenary will be held November 3-5, 2022 in Sacramento or attend virtually. Funded by the IPD office with registration paid in advance (with timely submission). Submit CAR to Senate Office by September 28, 2022.
- E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

## II. CONSENT AGENDA

**MOTION by Senator Bouzar to approve the consent agenda as amended.** Seconded by VP Levin. Hearing no objections, the consent items were approved.

- A. **Mark Thomason**, Physical Sciences to serve on the DEAC for a two-year term from Fall 2022 to Spring 2024.
- B. **Heather Kelley**, Academic Senate Vice President, to replace Damien Jordan, Academic Senate President, and serve on the DCC Budget Subcommittee for a one-year term of Fall 2022 to Spring 2023.
- C. **Noah Levin**, Academic Senate Vice President, to serve on the DCC BP/AP Subcommittee for a two-year term of Fall 2022 to Spring 2024.

## III. NOMINATIONS & ELECTIONS

**Full and Part-Time Faculty members are encouraged to nominate themselves.**

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Open until filled. Accepting nominations for terms starting Fall 2022. Click the link above to review committee responsibilities, meeting schedules, terms, and to submit your nomination.
  - Academic Senator
    - DCC BP/AP Subcommittee
  - Council for Curriculum & Instruction (CCI)
    - Part-time Faculty At-large
    - Performing Arts
  - Distance Education Advisory Committee (DEAC)
    - Auto Tech, Digital Arts, Drafting
    - Criminal Justice
    - Noncredit & ESL
    - Nursing/Health Professions
    - Part-time Faculty At-large
  - College Technology Committee (CTC)
    - DEAC
    - CFE (contact Rob Schneiderman, CFE President to self-nominate)
  - Institutional Effectiveness Committee (IEC)
    - CFE (contact Rob Schneiderman, CFE President to self-nominate)
  - Professional Development Advisory Committee (PDAC)

- Full-time Faculty At-large

#### IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; total time 15-20 minutes)*

- A. ASGWC Report – Brook Truong, ASGWC Vice President of Student Interest
- ASGWC recently hosted the Resources Craft Fair which upcycled old fabrics into new items such as tote bags and shirts.
  - Planning a new event during Voter Education week to educate students on the voting process.
  - Planning in progress for the Club Expo Event.
- B. [Program Vitality Review - HIT](#) – Meridith Randall, Vice President of Instruction (1:10 p.m.)
- VP Randall informed there was an omission last semester to include Health Information Technology (HIT) in Program Vitality Review for 2022-23. She noted having discussed with the Senate President at that time, however, is presenting now to the Academic Senate for a formal approval.
  - VP Randall informed that the Cosmetology PVR and Criminal Justice PVR were given an extension and submitted their final reports last semester. She will forward those reports to the Academic Senate.
- MOTION by Senator Bouzar to approve the addition of HIT to the 2022-23 PVR timeline and convene the HIT PVR committee.** Seconded by Senator Bowlby. Hearing no objections, the motion passed.
- C. [Accelerated Business ADT Pathway](#)– Dorsie Brooks, Interim Dean, CTE (1:20 p.m.)
- Dorsie reported on the Accelerated Business ADT Pathways and noted she is working with Counseling to finalize the pattern.
  - VP Randall informed the courses will be offered online and would target working adults. It also dovetails with credit for prior learning.
  - Due to the decrease in K-12 enrollment, the idea is to target new groups who can use GWC services.
  - Senator Bouzar expressed concerns with Math courses. Dorsie explained Math courses would need to meet the requirements for the Business ADT but is open to discuss further with the Math department, Business advisory, and faculty. President Jordan stated the pathway is CTE top coded and informed on support services.
  - CPL will be presented at the next Academic Senate meeting.

#### V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Review of the Responsibilities of the [Academic Senate \(10+1\)](#) and [Senators' responsibilities](#)  
President Jordan reported that as part of the revised committee structure, it is important that each committee understands their responsibilities and report committee matters to their constituencies.
- B. [Academic Senate Goals 2022-2024](#) – Damien Jordan, AS President  
Senators provided feedback on the proposed AS 2022-24 goals. A second reading will be presented at the next meeting. Senators were informed on the AS Academic Advisory Committee (AAC), its role and membership. The Eboard and Bylaws Taskforce will meet to seek clarification on the formation of AS workgroups.
- C. Mid-Cycle – Damien Jordan, AS President
- [Template](#) No data REQUIRED, but link is provided for supporting information
  - Faculty, Classified, Technology Facilities Equipment
- President Jordan presented on the Mid-Cycle Request process and reviewed the forms and timeline.
- He affirmed the Mid-Cycle process is for extenuating circumstances.
  - President Jordan acknowledged a need for the AAC when forming a Program Review Assessment Workgroup to task them with making improvements to the Request Form as they relate to student services and facilities.
  - Pending the availability of funds for faculty hiring, the proposed posting of the job descriptions will be in February/March.

- A senator requested clarification on the integration of the faculty positions that were not selected for hiring and whether it is recommended that they submit a new request during the Mid-Cycle Process. President Jordan noted a deeper discussion on the integration of those positions and the Ranking/Rating process is needed and intended for the next AS meeting.
- In reference to technology requests made during the previous Program Review process, President Jordan reported that the Planning Council is working to conclude last year's requests and reviewed approximately 1/3 to determine if they align with the strategic goals and are submitted to the Budget Council.

**MOTION by Senator Flesher to approve the Mid-Cycle Timeline for this rushed process and have future discussions on the Program Review Timeline and Ratings process.** Seconded by VP Kelley. Hearing no objections, the motion passed. The votes were counted as: Yes (18) Bouzar, Bowlby, Clancy, Crescimanno, Duvall, Flesher, Green, Jordan, Kasabian, Kelley, Lavarini, Levin, Nguyen, Quiros, Terrazas, Tran, and Vo. No = (0). The motion was approved.

1. [Mid-Cycle Request Forms](#)

- To be housed by [Institutional Effectiveness](#) – [Link](#) will be provided in announcement
- Mid-Cycle to be available (announce to CCD) and requests due by November 1<sup>st</sup>
- No information on funding for new faculty for this year.

## VI. NEW DISCUSSION & ACTION ITEMS *(max 15-20 minutes per item)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement \* Accountability \* Action
1. [Competency-Based Education \(CBE\) MOU](#) – Meridith Randall, Vice President of Instruction  
VPI Randall affirmed the CBE MOU is not a commitment to offer CBE, but to have a faculty representative communicate with CCC and become the GWC campus expert. Senators provided feedback on the proposed CBE MOU. VPI Randall will present a second reading at the next meeting.
  2. Program Review Assessment Workgroup – Heather Kelley, AS Vice President
    - Review of Guided Pathways framework
    - Recommendations for updates to Program Review by Wing
 Senator Bowlby provided clarification of the AS Bylaws and AAC as it pertains to the roles and terms of the AS Vice Presidents. **MOTION by Senator Bowlby to amend Appendix G.** Seconded by Senator Bouzar. A revised AS Bylaws Appendix G will be presented at the next AS meeting.
  3. Guided Pathways Workgroup – Noah Levin, AS Vice President  
The discussion was tabled for the next meeting.
    - a. Review other models
    - b. Review GWC activities supported by the framework
    - c. Recommendations for consideration
  4. [Single GE Pattern](#) – Kristine Clancy (Attachment: ICAS)
    - a. Implications for specific disciplines  
CCI Chair Clancy presented the Proposed GE Pathway – CalGETC, differences, and potential impacts of the new GE pathway.
      - The new law requires that there be one transfer GE pattern between the UCs and CSUs from the CCs. Can no longer have IGETC.
      - The proposed GE Pathway was created by a taskforce and is open for public comments.
      - Chair Clancy reported the GE Pathway will be a voting item at the ASCCC Fall Plenary and recommended further AS discussion at the next meeting to determine what to contribute to the conversation regarding the changes.
      - She clarified that AS has purview over the local patterns but do not have purview in terms of calculation.
      - Further discussion is forthcoming.

## B. Other Agenda Requests

**VII. REPORTS & UPDATES** *(max 3 minutes per report; total time 15 minutes (@ 2:45pm)*

*Electronic copies of written reports are due to the Senate Office by Thursday at 5:00PM the week preceding the meeting for which the report is attached to the agenda.*

## A. AS President's Report – Damien Jordan

- The Planning Council is reviewing last year's PR technology requests and will be communicating with the greater campus quickly so they may prepare for the Mid-Cycle process.
- The Dean of Counseling position closes tomorrow. The search committee is in deliberations next week to determine the candidates moving forward for interviews.
- The AS approved Mid-Cycle Timeline will be presented next to the President's Cabinet for their approval and implementation.

## B. Academic Senate Vice President Reports – Heather Kelley (no report) and Noah Levin

- VP Levin will form the AAC membership and send a meeting invite.

## C. Council for Curriculum &amp; Instruction (CCI) – Kristine Clancy, Chair (no report)

## 1. The CPL Workgroup is being codified as such under the purview of CCI

- Michael Tran, Counseling added to CPL WG

## D. Institute for Professional Development (IPD) – Kate Green, Chair

IPD Chair Green encouraged faculty apply for conference funding and take advantage of additional IPD professional development services. [IPD website](#). Faculty was asked to support the [Faculty Excellence Awards nomination](#) process.

## E. Distance Education Advisory Committee (DEAC) – Jodie Butler, DE Coordinator

- Senator Duvall reported the DEAC website will go live in the next week or two.
- President Jordan reported DEAC are putting together a How to Be a Successful Student in the Online Environment module.
- Senator Bowlby shared concerns with access to the Canvas Trainings. She will be raising the issue at CCD and requested an update from the DE Coordinator.

## F. Union Update – Rob Schneiderman, CFE Union President or Theresa Lavarini, GWC representative

Senator Lavarini reported CFE is seeking a representative on the Theater Technology PVR Committee.

## G. Special Reports (as requested by Academic Senate)

**VIII. ADJOURNMENT**

- A. Move to Adjourn. Have a great week everyone! Thank You! – Senate President  
President Jordan adjourned the meeting at 3pm.

**IX. INFORMATION ITEMS**A. Senate Scholarship Fund Balance: \$\_\_\_ *(Contact the Foundation Office to submit donations)*B. Senate Sympathy and Salutations Fund – *(Senators may contact the Foundation Office to submit donations)*

## C. 10+1 Senate Purview

1. Curriculum including establishing prerequisites and placing courses within disciplines *(rely primarily)*
2. Degree and certificate requirements *(rely primarily)*
3. Grading policies *(mutually agree)*
4. Educational program development *(rely primarily)*
5. Standards or policies regarding student preparation and success *(rely primarily)*
6. District and college governance structures, as related to faculty roles *(mutually agree)*
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports *(rely primarily)*
8. Policies for faculty professional development activities *(rely primarily)*
9. Processes for program review *(rely primarily)*
10. Processes for institutional planning and budget development *(mutually agree)*
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate *(mutually agree)*

Meetings are conducted via Zoom until further notice – Hosted by Damien Jordan, Academic Senate President  
The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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