



ACADEMIC SENATE MINUTES

Tuesday, March 24, 2026
1:00 p.m. – 3:00 p.m.

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/87499517885> | Meeting ID: 874 9951 7885
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate’s discretion to maintain a record of the proceedings. Agendas and minutes will be archived in [the Academic Senate’s SharePoint](#).

ACADEMIC SENATE ROLL CALL

Bold = Executive Board **Strikethrough** = absent *Italics* = Zoom **Zoom guest** = not counted towards quorum

Jennifer Bailly – CCI Chair	Noah Levin – Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Christy Banales – Classified Senate (<i>non-voting</i>)	Phuong Nguyen – Nursing/Health Professions
Krissy Barone – Kinesiology, Health Ed, Athletics	Teresa Nguyen – ELL/ESL/GED
<i>Amanda Best</i> – Arts (Zoom guest)	Teresa Roston – Cosmetology
Pete Bouzar – Mathematics & Engineering	Tiffany Ruggeri Delillo (Comm Studies) – Part-time Faculty At-large
Dawn Brooks – Performing Arts	Matthew Shimazu – Physical Sciences
Annamaria Crescimanno – Vice President Biological Sciences	Herman Singh – Social Sciences (ECON, PSCI, SOC, ETHS)
Laura Duvall – Psychology	Justin Smith – President History & Education
Sharon Fabian – ASGWC (<i>non-voting</i>)	Julie Terrazas – Library
Kate Green (Chemistry) – IPD Chair	Tammie Tran – World Languages (SIGN, INTR, SPAN, VIET)
Damien Jordan – Vice President Counseling & EOPS	<i>Aleksandra Uchlik</i> – Business, Account, Computer Science
John Kasabian – Auto Tech, Digital Arts, Drafting	Michelle Veyette (English PT)—Distance Education Coordinator (<i>non-voting</i>)
Heather Kelley – Communication Studies	Derrick Watkins – Criminal Justice
Theresa Lavarini – English	

I. PRELIMINARY MATTERS

- A. Call to order – Justin Smith, AS President
President Smith called the meeting to order at 1:04 pm.
- B. Welcome Guests
 1. Subba Mungi, Director of Academic & User Support (1:10 pm)
 2. Meridith Randall, GWC President (1:20 pm)
- C. Approval of the Agenda and Minutes
 1. Agenda – March 24, 2026. **MOTION** by VP Jordan to approve the agenda as presented. Seconded by VP Crescimanno. Hearing no objections, the motion passed.
 2. Minutes – March 10, 2026. **MOTION** by VP Crescimanno to approve the minutes as presented. Seconded by Senator Duvall. Hearing no objections, the motion passed.
- D. Announcements, Congratulations, and Appreciation
 1. Congratulations to the recipients of the Faculty Excellence in Innovation Award for March: Theresa Lavarini, English (full-time faculty), and Steve Ruatta, Chemistry (part-time faculty).

2. GWC Commencement – Faculty Participation and Regalia | [Commencement Memo](#)
 - RSVP & Regalia Order Form: [2026 GWC Commencement RSVP and Regalia Order Form – Fill out form](#)
 - Deadline: Friday, March 27 at noon
 3. Reminder – Scholarship Reviews are due March 25. Click the link to access your applications, and refer to the instruction email sent on March 11 & 12 for specific steps to log in. <https://goldenwestcollege.academicworks.com/>
 - Dean Sosenko Davis requested the faculty’s support to encourage their students to complete the survey. Only approximately 24 faculty have submitted, and only 400 students out of 10K have participated.
- E. Opportunity for Public Comment (3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

II. CONSENT AGENDA

- A. Appointment of faculty members to the following committees and terms:
MOTION by VP Jordan to approve the consent agenda as amended. Seconded by Senator Bouzar. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Jennifer Bailly	Economics	CCI	Chair	2026-28
2	Phuong Nguyen	Nursing	Academic Senate	Nursing/Health Professions	2026-29
3	Jason Moore	History (PT)	DEAC	History & Education	2026-29
4	Heather Antunez	Counseling	Search Committee – Director of Financial Aid	Full-time Faculty At-Large	Spring 2026
5	Tracy Sattler	ESL (PT)	IPD	ELL/ESL/GED	2026-29

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.
 Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee descriptions, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for Nominations for vacant spring terms and terms beginning in Fall 2026.
 The initial call is open for ten days (concluded March 4). After that period, positions will stay open until filled, with nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Refer to the committee vacancies and nomination spreadsheet to access the nomination forms.
- **Academic Senate** | Term: three years
 - Criminal Justice | 2026-29
 - **Council for Curriculum & Instruction (CCI)** | Term: three years
 - Communication Studies | 2026-29
 - ELL/ESL/GED | 2026-29
 - Kinesiology, Health Ed, Athletics | 2025-28
 - Mathematics & Engineering | 2026-29
 - **Distance Education Advisory Committee (DEAC)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, & Drafting | 2024-27
 - Business, Accounting, Computer Science | 2026-29
 - Criminal Justice | 2024-27
 - History & Education | 2026-29
 - Psychology | 2026-29
 - **Institute for Professional Development (IPD)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, Drafting | 2024-27
 - Criminal Justice | 2025-28
 - ELL/ESL/GED | 2026-29
 - Library | 2024-27
 - **College Technology Committee**
 - DEAC | 2025-27
 - **Professional Development Advisory Committee**
 - Part-time Faculty At-Large | 2026-27
 - **DEIA Committee**

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

- A. **ASGWC Report – Sharon Fabian, ASGWC President**
Ms. Fabian reported that the International Women’s Day was held with participation from campus and community resources, including mental health services, Aspire, and Legislative Affairs, though attendance was lower due to the weather. Additional outreach events included student recruitment efforts with pizza and committee tabling. Student leaders will attend the SSSCC General Assembly in San Francisco to vote on statewide resolutions, alongside upcoming regional elections where leadership positions, including regional chair, are being contested.
- B. **[Banner SaaS Migration Status Update](#) and [Public Online Schedule-Test](#) – Subba Mungi, Director of Academic & User Support (1:10 pm)**
Mr. Mungi reported on the ongoing SaaS migration project, noting it began in February of last year with an analysis of over 1,100 Banner system customizations, which have since been reduced to about 400 for transition, with only 90 remaining as active functional items.
- He outlined four key migration steps: incorporating custom functionality into the vendor baseline, data migration and conversion, and multi-level validation.
 - Feedback from initial self-service pilot sessions at Coastline and GWC was negative, leading to a postponement of the planned April 13 rollout until improvements are made in collaboration with Ellucian.
 - The system includes 99 integrations, over 3,000 automated backend jobs, and more than 3,100 reports, all of which must be addressed in the migration.
 - A shift from file-based integrations to real-time API-driven processes (e.g., Slate integration) is planned. Due to the system’s scale (billions of records and tens of thousands of tables), data migration currently takes weeks, but the goal is to reduce go-live downtime to two days through optimization and data cleanup.
 - Overall, he emphasized backend complexity, ongoing collaboration, and a cautious rollout approach prioritizing user feedback and system readiness.
- C. **[Faculty Hiring Update](#) – Meridith Randall, GWC President (1:20 pm)**
President Randall reported that a late, out-of-cycle retirement was announced by nursing full-time faculty member Ju-An Broyles at the end of the semester, occurring after District had already completed and approved full-time tenure-track hiring priorities. Following consultation with President Smith, the hiring of a one-year temporary full-time faculty member was approved to fill the immediate gap, with the nursing position to be formally reviewed again during the regular Program Review Faculty Prioritization process in the Fall semester.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. **Proposed revisions to the [PVR Process, 1st Reading](#) – Damien Jordan, AS Vice President**
VP Jordan reported that the PVR Task Force has completed its work and presented key policy recommendations.
- One major recommendation clarifies that if a program enters PVR three times within a six-year cycle, it will trigger a formal discontinuance conversation, ensuring persistent issues are addressed, though discontinuation can still be considered at any time.
 - To improve transparency in the PVR committee selection, the AS will now issue the call for faculty participation, with department deans providing lists of full-time and part-time faculty, rather than the dean managing selections directly. PVR committee members will be required to review the process documentation and acknowledge their responsibilities before beginning work to ensure accountability.
 - The two-year PVR cycle was clarified: the first year focuses on assessment with no curriculum or staffing changes, and the second year implements recommended changes.
 - The policy emphasizes addressing programs that repeatedly cycle through PVR without resolution, and the proposal is currently in its first reading, with additional feedback to be gathered from CCD before final approval.
 - Chair Bailey reported that from a curriculum perspective, discontinuing a program is a lengthy process, typically taking two to three years to fully reach out to students, remove courses, and update records, which is why the discontinuance timeline is under review.
 - VP Jordan informed that a task force is planned for the Fall semester to examine this process further, since no programs are currently recommended for PVR.
 - VPI Kalfsbeek-Goetz stated it is generally expected that no new curriculum is introduced in the first year; however, if the PVR committee recommends changes in the first semester, those updates can be implemented in the second semester of that year rather than waiting until year two. This ensures timely action based on committee recommendations while maintaining clarity on when new curriculum may proceed.

- B. [Honors Task Force recommendations](#) – Damien Jordan, AS Vice President
VP Jordan thanked the Honors Task Force, faculty, and CCD for their collaborative work and presented an “honors by contract” model, allowing students to opt into honors work within existing courses by completing additional projects, without GPA admission requirements.
- The program will launch as a 1–1.5 year soft pilot, with standardized contracts guided by departments and courses aligned to UCLA TAP rigor, UC-transferability (Cal-GETC), and a minimum 12-week term with department-determined modality.
 - Faculty participation will be solicited after spring break via the Office of Instruction and AS, followed by orientation and training.
 - The pilot is planned for Spring 2027, with assessment through Spring 2028, and will include outreach, advertising, and faculty training.
 - A minimum of five honors courses across disciplines is required for UC TAP eligibility, with additional courses encouraged.
 - Initial seed funding may be pursued through IEPI/PRT (~\$100K), with longer-term sustainability potentially supported through ASGWC and other funding sources. Discussion also included potential support for a coordinator role via MOU, though funding would need to be secured by the college or release time.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

1. Faculty Prioritization Norming Session – Annamaria Crescimanno, AS Vice President

- [Faculty Prioritization Norming Presentation – PDF](#) | [PowerPoint](#)
- [Senate Approved Program and Campus Needs Rubric](#) | *A printed copy will be provided to Senators*
- [Faculty Request – Biology](#) | *A printed copy will be provided to Senators*
- [Faculty Ratings Form-Draft](#)

VP Crescimanno presented the Faculty Hiring Prioritization Norming Session, outlining the goals, evidence standards, scoring rubrics, and process guidelines to ensure a fair, consistent, and data-informed approach to evaluating faculty hiring requests.

- The presentation emphasized rubric calibration, use of multi-year institutional data, alignment with program and campus needs, and adherence to established scoring rules and timelines.
- As part of the norming exercise, Senators reviewed the Biology Faculty Request, applied the rubric collaboratively to test scoring consistency, and provided helpful feedback to clarify rubric interpretation and strengthen the overall evaluation process.
- She informed the Senators of the mock rating of three additional Faculty Requests that they will be asked to evaluate independently. The AS Office will distribute all relevant materials along with additional instructions to support the scoring process.

- B. Other Agenda Requests

- [DCC Technology Subcommittee Report-03.20.26](#)

VII. STANDING DISCUSSIONS & ACTION ITEMS *(max 5 minutes)*

- A. Program Review

- B. AI (Artificial Intelligence)

- Senator Bouzar reported that the ASCCC is releasing AI Assessment Rubrics for faculty. An MOU was signed by the Chancellor’s Office providing access to all Google AI programs. District to determine which features it will provide.

- C. 10 + 1

VIII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

- A. AS President’s Report – Justin Smith

- President Smith reported that he plans to present the RSI P2P Plan Proposal Fall 2026 at CCD and will report back with feedback at the next AS meeting.
- He noted that further discussion will take place regarding the Senators’ role in disseminating AS information to their constituents and the importance of regularly checking and responding to AS email communications.

- B. AS Vice Presidents’ Reports – Damien Jordan and Annamaria Crescimanno (no reports)

- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair

- [Title 5 Standards for Equitable and Inclusive CORs](#)
 - Chair Bailly reported that the Chancellor’s Office CCN is on hold after Phase IIB due to articulation issues with UCs and Cal States.
 - Changes in Title 5: Local CCI’s have a written process for evaluating CORs for DEIA and Accessibility. Don’t panic – your COR will not be re-evaluated. They just need to have a written process. Only submissions moving forward will be reviewed.
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- Chair Green congratulated Senator Lavarini, the March Faculty Excellence Award recipient for Innovation (full-time faculty), and recognized Steven Ruatta (Chemistry) as the part-time faculty recipient.
 - She reminded faculty to submit their applications for summer conferences or for other professional development activities.
- E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator
- Coordinator Veyette reported that the RSI Rubric has been updated and will be distributed soon.
 - Faculty were advised to stop creating new Panopto content; District will bulk transfer active videos (accessed within the last 13 months) created before March 30. Videos added after that date will not be transferred. Faculty are encouraged to download their own Panopto videos as a precaution. The AS Office will share a link to access a helpful Canvas Studio resource created by Julie Nguyen in Distance Education. (Link: [Panopto/Canvas Studio](#))
- F. Union Update – Theresa Lavarini, CFE Executive Director
- Senator Lavarini reported that Scholarships will be opening April 1 and closing April 30, awarded on a first-come, first-served basis, with up to \$1,000 available for eligible applicants.
 - The AAA renewal was also addressed; members were advised not to pay, as the union has covered the base-level membership for all.
- G. Special Reports (as requested by Academic Senate)
- H. Information Item

X. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Smith adjourned the meeting at 3 pm.

XI. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2025-26 scholarship: \$500 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)