



ACADEMIC SENATE MINUTES

Tuesday, April 14, 2026
1:00 p.m. – 3:00 p.m.

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/83068916663> | Meeting ID: 830 6891 6663
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate’s discretion to maintain a record of the proceedings. Agendas and minutes will be archived in [the Academic Senate’s SharePoint](#).

ACADEMIC SENATE ROLL CALL	
Bold = Executive Board ■ Strikethrough = absent ■ <i>Italics</i> = Zoom ■ Zoom guest = not counted towards quorum	
Jennifer Bailly – CCI Chair	Noah Levin – Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Christy Banales – Classified Senate (<i>non-voting</i>)	Phuong Nguyen – Nursing/Health Professions
Krissy Barone – Kinesiology, Health Ed, Athletics	Teresa Nguyen – ELL/ESL/GED
Amanda Best – Arts	Teresa Roston – Cosmetology
Pete Bouzar – Mathematics & Engineering	Tiffany Ruggeri Delillo (Comm Studies) – Part-time Faculty At-large
Dawn Brooks – Performing Arts	Matthew Shimazu – Physical Sciences
Annamaria Crescimanno – Vice President Biological Sciences	Herman Singh – Social Sciences (ECON, PSCI, SOC, ETHS)
Laura Duvall – Psychology	Justin Smith – President History & Education
Sharon Fabian – ASGWC (<i>non-voting</i>)	Julie Terrazas – Library
Kate Green (Chemistry) – IPD Chair	Tammie Tran – World Languages (SIGN, INTR, SPAN, VIET)
Damien Jordan – Vice President Counseling & EOPS	Aleksandra Uchlik – Business, Account, Computer Science
John Kasabian – Auto Tech, Digital Arts, Drafting	Michelle Veyette (English PT)–Distance Education Coordinator (<i>non-voting</i>)
Heather Kelley – Communication Studies	Derrick Watkins – Criminal Justice
Theresa Lavarini – English	

I. PRELIMINARY MATTERS

- A. Call to order – Justin Smith, AS President
President Smith called the meeting to order at 1:01 pm.
- B. Welcome Guests
 - 1. Carla Martinez, Dean, Students & Library (1:10 pm)
 - 2. C.J. Bishop, Research Analyst, and Amy Thach, SLO Coordinator (1:20 pm)
- C. Approval of the Agenda and Minutes
 - 1. Agenda – April 14, 2026. Request to amend the agenda Unfinished Discussion Item V-B Honors Task Force (TF) to include a first reading of the Honors TF recommendations for Program Structure, correct the link to the 2nd reading of the Honors TF Recommendations, and include a sample honors program contract. **MOTION** by VP Jordan to amend the agenda as requested. Seconded by VP Crescimanno. Hearing no objections, the motion passed.
 - 2. Minutes – [March 24, 2026](#). **MOTION** by VP. Crescimanno to approve the minutes as presented. Seconded by VP Jordan. Hearing no objections, the motion passed.

D. Announcements, Congratulations, and Appreciation

1. The Knowledge Exchange – Wednesday, May 6 | 11 am – 1 pm in MPR.

Call for Participants due April 10 | [GWC 2026 Knowledge Exchange Interest Form](#).

- Dr. Craig, CIL Coordinator, encouraged faculty and campus community to participate in the second annual Knowledge Exchange on May 6 (11 a.m.–1 p.m., MPR), with presenters still being accepted and broad involvement from faculty, staff, and students welcomed.

E. Opportunity for Public Comment (3 minutes per speaker) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

President Randall, Dean Sosenko, and Dean Brooks shared an update from ACCJC on forthcoming federal accreditation changes emphasizing return on investment (ROI), with rules expected by November 2026 and implementation in 2027, prompting campus planning, data review, and optional ROI analysis in program review.

II. CONSENT AGENDA

A. Appointment of faculty members to the following committees and terms:

MOTION by Senator Best to approve the consent agenda. Seconded by VP Jordan. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Cristian Racataian	Computer Science	DEAC	Business, Accounting, Computer Science	2026-29
2	Berlynn Ching	Nursing	Search Committee – Nursing Faculty Hiring (Temporary, one-year Full-time Faculty Member. Replace Ju-An Broyles, retired)	Full-time Discipline Faculty	SP2026
3	Phuong Nguyen				
4	Amy Thach				

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee descriptions, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

A. Call for Nominations – One Full-time Faculty Member At-Large | Search Committee for the Tutoring & Learning Center Coordinator | [Nomination Form](#) | Deadline: April 17 at 5 pm | [Job Description](#) | [Recruitment Timeline](#)

B. Call for Nominations for vacant terms beginning in Fall 2026.

The initial call is open for ten days (concluded March 4). After that period, positions will stay open until filled, with nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Refer to the committee vacancies and nomination spreadsheet to access the nomination forms.

- **Academic Senate** | Term: three years
 - Criminal Justice | 2026-29
- **Council for Curriculum & Instruction (CCI)** | Term: three years
 - Art | 2026-29
 - Communication Studies | 2026-29
 - ELL/ESL/GED | 2026-29
 - Kinesiology, Health Ed, Athletics | 2025-28
 - Mathematics & Engineering | 2026-29
 - Part-time Faculty At-Large | 2025-28
- **Distance Education Advisory Committee (DEAC)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, & Drafting | 2024-27
 - Communication Studies | 2024-27
 - Criminal Justice | 2024-27
 - Psychology | 2026-29
- **Institute for Professional Development (IPD)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, Drafting | 2024-27
 - Criminal Justice | 2025-28
 - Library | 2024-27
- **College Technology Committee**
 - DEAC rep | 2025-27

- **Professional Development Advisory Committee**
 - Part-time Faculty At-Large | 2026-27
- **DEIA Committee**
 - English, ELL, ESL | 2026-28

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

- A. ASGWC Report – Sharon Fabian, ASGWC President
Ms. Fabian provided a conference update on the SCCC resolutions process, noting participation in advocacy activities at the state level, including Legislative Advocacy Day meetings with legislators in Sacramento, leadership transitions within regional student governance roles, and advocacy efforts supporting district-related legislation such as a cybersecurity bill for Coastline College’s proposed bachelor’s program.
- B. [AI Faculty Coaching](#) – Carla Martinez, Dean, Students & Library (1:10 pm)
- C. Dean Martinez introduced a pilot AI Faculty Coaching program, led by Professor Sasha Moore, offering optional, non-punitive support to help faculty address AI-related academic integrity issues through improved course design and policy clarity.
- Senators discussed sharing campus-wide AI syllabus guidance, expanding student-facing AI literacy and training opportunities, and developing noncredit AI courses.
 - Additional discussion highlighted the importance of clear faculty expectations for AI use, consideration of more structured student interventions, and positive feedback on the efficiency of current academic integrity processes and coaching support for faculty.
- D. Options for Peer Feedback for Program Review (live demo) - C.J. Bishop, Research Analyst, and Amy Thach, SLO Coordinator (1:20 pm)
- [GWC Program Review](#) | [Nuventive Program Review - Multiple Authors](#) | [Fall 2026 Program Review Timeline](#)
CJ Bishop, Dean Sosensko, and Amy Thach presented updates on the new program review system, including a test version, implementation timeline, summer–fall training workshops, and multiple collaborative editing options designed to streamline faculty input and improve access to embedded data dashboards.
 - VP Crescimanno raised timeline and sequencing considerations for Program Review, including coordination of norming and Q&A sessions, while VP Jordan emphasized using the data dashboards proactively and submitting any needed data requests early rather than relying on one-time requests.
 - Senator Terrazas inquired about summer stipends for training, and it was confirmed that District grant funding for data coaching will support non-instructional stipends for faculty summer engagement in program review-related training.
 - Dean Sosensko announced a summer program review intensive in collaboration with CIL on Tuesday, August 18, and confirmed that program review dashboards will be updated with 2025–26 data by July 17.

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. [PVR Process, 2nd Reading](#) – Damien Jordan, AS Vice President
VP Jordan provided a second reading of the PVR Process following review at CCD, noting minor language revisions for clarity around communication between the PVR committee, administration, and Senate leadership, and identifying the need for further work in the Fall on clarifying timelines and processes related to program discontinuance.
- **MOTION** by Senator Bouzar to approve the PVR Process as presented. Seconded by Senator Best. The votes were counted as (21) Yes: Bailly, Barone, Best, Bouzar, Brooks, Crescimanno, Duvall, Green, Jordan, Kasabian, Kelley, Lavarini, Levin, P. Nguyen, T. Nguyen, Ruggeri-Delillo, Shimazu, Singh, Smith, Tran, and Watkins. (2) Abstain: Terrazas and Uchlik. The motion passed.
- B. [Honors Task Force recommendations, 2nd Reading](#) – Damien Jordan, AS Vice President
VP Jordan provided an update on the Honors Task Force recommendations, noting continued agenda placement for ongoing discussion and indicating a likely future roll call vote on the full proposal, with no additional questions raised during this second reading.
1. [Program Structure, 1st Reading](#)
VP Jordan provided an informational update on the Honors Program structure, highlighting admissions and eligibility considerations (including a minimum 3.4 GPA for UC transferable coursework), noting ongoing discussion around grading standards and mastery expectations, and indicating that related issues will return for further Senate conversation.
 2. [Sample - Los Angeles Harbor College Request for Honors Credit Contract](#) *(information item)*
- C. [RSI P2P – Plan Proposal Fall 2026, 2nd Reading](#) – Justin Smith, AS President
President Smith provided an update on the RSI peer-to-peer process, noting revisions based on CCD and CCB feedback, ongoing refinements to notification and review procedures, and a delayed timeline for further development and review before moving forward.

- Senator Lavarini, representing CFE, emphasized the need for clear, non-punitive processes for part-time faculty, noting that any performance concerns should be handled transparently and, if necessary, through formal evaluation pathways to ensure appropriate procedural protections. VP Jordan added that GWC benefits from strong support for training and provides compensation for part-time faculty professional development, which is
- Professor Sheley, representing DEAC, raised concerns about DEAC selecting courses for review, and Senators suggested ORPIE conduct random CRN selection, with caution in cases of multiple identical CRNs to ensure correct faculty identification.
 - He also recommended that, at the initial stage of the process, selected faculty be provided with a structured worksheet to guide their submission of RSI evidence, helping streamline review, avoid unnecessary searching of materials, and address efficiency and union-related concerns. Coordinator Veyette noted that it is in development.
 - VPI Kalfsbeek-Goetz agreed with Professor Sheley, noting a similar approach used in accreditation of having faculty clearly indicate where required materials can be found led to improved outcomes, and supported developing an “RSI Roadmap” (or similar tool) to help faculty document and link evidence efficiently, reducing ambiguity and improving the review process.
 - Professor Sheley suggested adding a community “kickoff” approach to the RSI process—offering early, optional training and collaborative support (e.g., workshops or work sessions) so all faculty can engage with RSI preparation upfront, rather than only those selected for review, promoting shared understanding and reducing stress around selection.
 - Senator Terrazas raised concerns about potential compensation for RSI-related faculty workload, prompting discussion about whether the process represents new additional work or an embedded instructional responsibility. Senators and administrators noted that while accreditation efforts were previously incentivized due to urgency, the current RSI approach is intended to be streamlined (primarily linking existing materials) and integrated into regular teaching practices, with ongoing discussion about workload impact, efficiency, and possible contractual considerations.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action
 1. Faculty Prioritization Norming Session – Annamaria Crescimanno, AS Vice President
 - [Ratings - Faculty Prioritization Faculty Requests-Norming](#)
VP Crescimanno thanked the Senators for their participation in the Faculty Prioritization session, noting it was a valuable learning experience for improving future Faculty Request Ratings, and highlighted concerns about incomplete responses, lack of context, and data accuracy in submissions. Senators also agreed to include a zero score in the ratings process when applicants do not answer questions on the Faculty Request form and discussed the need for clearer validation and review checks moving forward.
 - [Academic Senate – Faculty On-Boarding Outline](#) - Annamaria Crescimanno, AS Vice President
VP Crescimanno proposed a 9-month Academic Senate onboarding program for new and interested faculty senators, aimed at strengthening shared governance understanding, reducing barriers to leadership, and improving participation in Senate processes through monthly training sessions, mentorship opportunities, and campus committee engagement, with discussion of potential funding and broad support from Senators, noting its value in addressing onboarding gaps and imposter syndrome.
- B. Other Agenda Requests

VII. STANDING DISCUSSIONS & ACTION ITEMS *(max 5 minutes)*

- A. Program Review
- B. AI (Artificial Intelligence)
- C. 10 + 1

VIII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

- A. AS President’s Report – Justin Smith
 - President Smith reported that the Spring Plenary was held via Zoom and indicated that a list or link to the passed resolutions will be shared on the next agenda for review by interested members.
- B. AS Vice Presidents’ Reports – Damien Jordan and Annamaria Crescimanno
 - VP Crescimanno reported on the ASCCC Spring Plenary, noting concerns raised around equity challenges, systemic barriers, faculty burnout, and rapid developments in AI, including emerging partnerships and ongoing concerns

about data privacy. She indicated she will share her session notes with the Senate and suggested continuing the campus AI Workgroup, given the fast-changing landscape.

- VP Jordan reported that the Honors Task Force will reconvene in two weeks with faculty member Alana Rosenberg from Saddleback College and the Honors Transfer Consortium to address questions regarding program timelines, transfer recognition pathways (including UCI and UCLA), pilot duration implications, and grading practices, with further updates to follow.
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair
- Chair Bailly reported that the technical review deadline was April 14 for course approvals. She encouraged continued curriculum submissions and noted that Phase 3 of Common Course Numbering remains on hold due to ongoing issues with course designations and approvals.
 - Discussion included that CCN efforts are facing implementation challenges due to limited alignment and participation from UC and CSU systems, leaving articulation still largely campus-by-campus rather than fully systemwide. While progress has been made through Phases 1 and 2 by standardizing high-enrollment, commonly taken courses, improving transfer consistency for many students, Chair Bailly noted that the initiative is not fully achieving its intended scope or speed.
 - Overall, while not meeting its original goals, the work was still seen as beneficial for students and worth continuing, even as broader systemwide articulation remains incomplete.
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- Chair Green reminded faculty that the semester is wrapping up and emphasized that requests for summer conferences, summer courses, or fall professional activities should be submitted promptly for IPD approval by the final meeting agenda deadline of noon on May 15.
- E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator
- Coordinator Veyette reported on the DEAC meeting discussion of HyFlex instruction, highlighting a presentation by Professor Sheley on how embedded flexible attendance options in distance education can support student populations such as parenting students, working students, and those experiencing unexpected disruptions, and recommended further consideration of the model.
- F. Union Update – Theresa Lavarini, CFE Executive Director
- Senator Lavarini reported that the union is requesting AS consideration of paid part-time faculty office hours, citing disparities in state reimbursement funding across districts and framing the proposal as both a faculty compensation and student success issue. She also noted that President Randall may explore potential funding options at the District level and indicated the item will be brought forward for further discussion.
 - President Smith will gather data on the number of part-time faculty and LHE allocations tied to office hours, and Senator Lavarini offered to share a list of participating districts.
 - Senator Uchlik clarified that where office hour reimbursement exists, it is highly structured, time-reported, and workload-accounted (often with limited paid time per course), and may not equate to significant additional compensation in practice.
 - President Randall further cautioned that in districts receiving higher funding, office hours are often mandatory and heavily regulated, and advised ensuring a full understanding of implementation details before pursuing a resolution.
 - Discussion reflected interest in exploring additional funding opportunities.
- G. Special Reports (as requested by Academic Senate)
- H. Information Item
- Senator Ruggeri-Delillo, ZTC/OER Coordinator, reported that recent scheduling workflow changes have delayed course labeling due to a lack of early access to the backend schedule. Remaining Fall designations have been submitted and are expected to be updated within approximately 48 hours. She asked that faculty allow time for updates to populate, noting that most Summer courses were already completed, and to report any unresolved issues after Friday.

X. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Smith adjourned the meeting at 3 pm.

XI. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2025-26 scholarship: \$500 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)

2. Degree and certificate requirements (*rely primarily*)
3. Grading policies (*mutually agree*)
4. Educational program development (*rely primarily*)
5. Standards or policies regarding student preparation and success (*rely primarily*)
6. District and college governance structures, as related to faculty roles (*mutually agree*)
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
8. Policies for faculty professional development activities (*rely primarily*)
9. Processes for program review (*rely primarily*)
10. Processes for institutional planning and budget development (*mutually agree*)
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)