



ACADEMIC SENATE MINUTES

Tuesday, April 28, 2026
1:00 p.m. – 3:00 p.m.

MEETING LOCATION: LRC 250 COMMUNITY ROOM

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/87499517885> | Meeting ID: 874 9951 7885
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate’s discretion to maintain a record of the proceedings. Agendas and minutes will be archived in [the Academic Senate’s SharePoint](#).

ACADEMIC SENATE ROLL CALL

Bold = Executive Board ~~Strikethrough~~ = absent *Italics* = Zoom Zoom guest = not counted towards quorum

Jennifer Bailly – CCI Chair	Noah Levin – Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Christy Banales – Classified Senate (<i>non-voting</i>)	Phuong Nguyen – Nursing/Health Professions
Krissy Barone – Kinesiology, Health Ed, Athletics	Teresa Nguyen – ELL/ESL/GED
Amanda Best – Arts	Teresa Roston – Cosmetology
Pete Bouzar – Mathematics & Engineering	Tiffany Ruggeri Delillo (Comm Studies) – Part-time Faculty At-large
Dawn Brooks – Performing Arts	Matthew Shimazu – Physical Sciences
Annamaria Crescimanno – Vice President Biological Sciences	Herman Singh – Social Sciences (ECON, PSCI, SOC, ETHS)
Laura Duvall – Psychology	Justin Smith – President History & Education
Sharon Fabian – ASGWC (<i>non-voting</i>)	Julie Terrazas – Library
Kate Green (Chemistry) – IPD Chair	Tammie Tran – World Languages (SIGN, INTR, SPAN, VIET)
Damien Jordan – Vice President Counseling & EOPS	Aleksandra Uchlik – Business, Account, Computer Science
John Kasabian – Auto Tech, Digital Arts, Drafting	Michelle Veyette (English PT)–Distance Education Coordinator (<i>non-voting</i>)
Heather Kelley – Communication Studies	Derrick Watkins – Criminal Justice
Theresa Lavarini – English	

I. PRELIMINARY MATTERS

- A. Call to order – Justin Smith, AS President
President Smith called the meeting to order at 1:04 pm.
- B. Welcome Guests
 1. C.J. Bishop, Research Analyst, and Amy Thach, SLO Coordinator (1:10 pm)
- C. Approval of the Agenda and Minutes
 1. Agenda – April 28, 2026. **MOTION** by VP Jordan to approve the agenda. Seconded by VP Crescimanno. Hearing no objections, the motion passed.
 2. Minutes – [April 14, 2026](#). **MOTION** by VP Crescimanno to approve the minutes as presented. Seconded by Senator Ruggeri-Dilello. Hearing no objections, the motion passed.
- D. Announcements, Congratulations, and Appreciation

1. Congratulations to the GWC Math faculty, Lauren Sosenko, Jeannette Jaramillo, Sacha Moore, and Erin Craig for their leadership and collaborative, data-informed work, recognized by The RP Group’s 2026 award, which significantly improved student success, increased transfer-level math completion, and eliminated equity gaps.
2. GWC Theater Arts Department, under the direction of Martie Ramm Engle, will present *A Gentleman’s Guide to Love & Murder* running April 24–26 and April 30-May 3 in the Mainstage Theater.
3. GWC Art Department’s 2026 Discipulus student art exhibit from April 23 – May 15, 2026, in the Art Gallery.
4. Congratulations to the Criminal Justice/Police Academy program on receiving a \$500,000 earmark from Dave Min to upgrade the Biddle fitness course, enhancing both program use and community rental opportunities.
- E. CIL Update: GWC is launching a two-day [Summer AI Institute](#), June 2nd and 3rd, focused on helping employees use AI tools (Gemini, Microsoft Copilot, etc.) to improve real work. The GWC Summer AI Institute is seeking participants who want to use AI to enhance their planning, tasks, teaching and learning, and efficiency. Faculty Stipends: \$750 for full participation and submission of the artifact by Wednesday, June 10th.
- F. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

II. CONSENT AGENDA

- A. Appointment of faculty members to the following committees and terms:
MOTION by VP Jordan to approve the consent agenda. Seconded by Senator Kelley. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Yvonne Portillo	Counseling	District Equity & EEO Advisory Committee	GWC Academic Senate designee	2026-27

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee descriptions, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

- A. Call for Nominations – Faculty Coordinators | [Nomination Form](#) | Deadline: Wednesday, May 6, at 5 pm | [MOUs](#)

- Art Center Coordinator
- Automotive American Honda Coordinator
- CCI Tech Lead
- Director of CNA Program
- Distance Education & Peer Online Course Review Coordinator
- Dual Enrollment Coordinator
- Esthetics/Cosmetology Coordinator
- Golden Pride – LGBTQ+ Program Coordinator
- Nursing Assistant Director
- Professional Learning/Center for Innovation & Learning (CIL) Coordinator
- Student Learning Outcomes (SLO) Coordinator
- Umoja Coordinator
- Zero Textbooks Cost/Open Educational Resources (ZTC/OER) Coordinator

- B. Call for Nominations for vacant terms beginning in Fall 2026.

The initial call is open for ten days (concluded March 4). After that period, positions will stay open until filled, with nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Refer to the committee vacancies and nomination spreadsheet to access the nomination forms.

- **Academic Senate** | Term: three years
 - Criminal Justice | 2026-29
- **Council for Curriculum & Instruction (CCI)** | Term: three years
 - Art | 2026-29
 - Communication Studies | 2026-29
 - ELL/ESL/GED | 2026-29
 - Kinesiology, Health Ed, Athletics | 2025-28
 - Mathematics & Engineering | 2026-29
 - Part-time Faculty At-Large | 2025-28
- **Distance Education Advisory Committee (DEAC)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, & Drafting | 2024-27

- Communication Studies | 2024-27
- Criminal Justice | 2024-27
- Psychology | 2026-29
- **Institute for Professional Development (IPD)** | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, Drafting | 2024-27
 - Criminal Justice | 2025-28
 - Library | 2024-27
- **College Technology Committee**
 - DEAC rep | 2025-27
- **Professional Development Advisory Committee**
 - Part-time Faculty At-Large | 2026-27
- **DEIA Committee**
 - English, ELL, ESL | 2026-28

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

- A. ASGWC Report – Sharon Fabian, ASGWC President (none)

V. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Options for Peer Feedback for Program Review, 2nd Reading – C.J. Bishop, Research Analyst, and Amy Thach, SLO Coordinator (1:20 pm) [GWC Program Review](#) | [Nuventive Program Review - Multiple Authors](#) | [Fall 2026 Program Review Timeline](#)

Mr. Bishop and Professor Thach returned for a second reading of the Nuventive Program and inquired whether senators had any feedback. No additional feedback was offered.

- B. Faculty Prioritization Norming Session – Annamaria Crescimanno, AS Vice President
1. Ratings Process: [Faculty Request Form Updated](#) | [Suggested Rubric Changes](#) | [Updated Rubric Changes](#)
 2. Academic Senate Faculty On-Boarding Outline

VP Crescimanno reported the feedback from the work group on faculty prioritization. Senator discussion included:

- Future consideration of ROI guidelines.
- The wildcard scoring will be revised to “miscellaneous”.
- Plans for a Fall Faculty Prioritization workshop.
- An updated, accelerated timeline for the request and ratings/ranking process.
- Issue raised regarding inaccurate counting of primary vs. secondary instructors in combined lecture/lab courses, affecting faculty ratios. Dean Sosenko’s ORPIE team is working on a system fix.
- Q&A time revised to five minutes, which includes presentations by the faculty who submitted Faculty Requests.
- Concerns expressed by Senator Brooks regarding performing and creative arts ratings.
- Proposed AS Bylaw clarification to prevent the academic areas represented by the IPD and CCI Chairs from voting twice during the scoring of Faculty Requests. **MOTION** by Senator Bouzar on revising the Bylaws to “The IPD and CCI Chairs shall not score Program Review Faculty Requests in their capacity as IPD and CCI Chairs; they may score as an Academic Senator. Only Senators can participate in scoring Faculty Requests”. Seconded by Senator Duvall. The votes were counted as (22) Yes: Bailly, Barone, Bouzar, Brooks, Crescimanno, Duvall, Green, Jordan, Kasabian, Kelley, Lavarini, Levin, P. Nguyen, T. Nguyen, Roston, Ruggeri-Dilello, Shimazu, Singh, Smith, Tran, Uchlik, and Watkins. (0) No. The motion passed.

VP Crescimanno will update the Faculty Prioritization materials and distribute them to the work group. A third reading will be presented at the next AS meeting.

VI. NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

1. [AS Resolution – Catalog Rights for Dual Enrollment Students](#) – Damien Jordan, AS Vice President
VP Jordan presented a first reading of a Resolution on Catalog Rights for Dual Enrollment Students. This would extend catalog rights, allowing students to follow the requirements from their initial catalog year to dual enrollment students. A draft resolution has been developed and will proceed through CCI and a second reading of the AS for review.
 - Dual enrollment students are currently excluded from catalog rights, which can disadvantage them when requirements change.
 - This exclusion comes from existing catalog language influenced by CSU practices, though it is not required for community colleges.
 - Granting catalog rights would better support equity, completion, and transitions to GWC.
 - Catalog rights are a local decision; while district alignment is being explored, GWC intends to move forward regardless.

A. Other Agenda Requests

VII. STANDING DISCUSSIONS & ACTION ITEMS (max 5 minutes)

- A. Program Review
- B. AI (Artificial Intelligence)
- C. 10 + 1

VIII. REPORTS & UPDATES (max 3 minutes per report; total time 15 minutes (@ 2:45 pm)

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

- A. AS President's Report – Justin Smith
 - President Smith noted the semester is ending, with final meetings on the 12th and 26th before commencement on the 29th. He also acknowledged the Senate's strong work this semester, highlighting creative problem-solving and progress compared to other colleges.
- B. AS Vice Presidents' Reports – Damien Jordan and Annamaria Crescimanno (no report)
 - VP Jordan reported an upcoming honors meeting with Alana Rosenberg to discuss transfer partnerships (UCI/UCLA), timelines, program model, and equity in grading, with a more detailed update to follow.
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair
 - Chair Bailly reported that CCI has two meetings remaining this semester to finalize technical reviews. Key priorities include moving catalog rights language through two readings at CCI before bringing it to the AS, with the goal of including it in the upcoming catalog to fix dual enrollment documentation. Work also continues on the Curriculum Procedures Manual—specifically updating references from CurricUNET to CourseLeaf—though district-level technical issues persist. Finally, a new CCI workgroup, including the Articulation Officer and Curriculum Specialist, is being formed to review catalog page approval workflows; this initiative aims to ensure faculty oversight on "10+1" issues, as several current processes (such as catalog rights) currently lack faculty participation.
- D. Institute for Professional Development (IPD) – Kate Green, Chair
 - Chair Green announced that Jeanette Adame received the April Excellence in Service and Leadership Award and encouraged colleagues to offer their congratulations. Faculty were urged to begin submitting conference applications for the summer and early fall now, noting that it is easier to adjust approved plans than to start the process late. Additionally, she recommended planning for summer professional development and salary advancement credit early. Faculty were reminded that the ASGWC Awards are coming in May and that she is available to assist faculty needing help with IPD application processes.
- E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator
Chair Veyette reported that:
 - HyFlex & AI: Discussions continue regarding the benefits of HyFlex modalities for student flexibility and faculty strategies for managing AI in the classroom.
 - Video Tools & Training: Faculty are encouraged to use Camtasia via the MyGWC dashboard/LinkedIn Learning to enhance online videos beyond Canvas Studio capabilities.
 - Distance Education Updates: The transition to Topco and accessibility course reviews are underway; the Canvas online instruction team is available for support.
 - Accessibility & Captions: Ongoing transition from Canvas Studio to Panopto requires faculty to verify that all video elements and captions are transferred correctly. Note that edited/republished captions may not transfer automatically; contact Cheryl Hathaway for specific workarounds.
 - Upcoming Workshop: A CIL session will be held Friday, May 1, from 1:00–2:00 p.m. focused on RSI resources and Xero module templates.
- F. Union Update – Theresa Lavarini, CFE Executive Director
 - Senator Lavarini reminded faculty that scholarship applications close on April 30 and clarified that the complicated office hour process discussed previously is specific to another district and does not apply to GWC.
 - She shared concerns regarding the academic calendar "creep," noting a preference for an August 30 start date for Fall 2027 over management's proposed August 23. This earlier start is reportedly driven by a desire to avoid negotiating classified support for mid-December. Discussion ensued regarding the lack of a break between the Spring and Summer terms, the impact of holidays like Memorial Day on science lab schedules, and the potential for more flexible scheduling, such as 12-week courses or staggered summer starts, to alleviate instructional fatigue.
 - President Randall explained that starting the fall semester on August 30th creates a logistical conflict at the end of the term. Traditionally, staff and managers work one week past the final day of classes to resolve student and faculty issues; however, an August 30th start would push the semester's end to December 18th. Because this coincides with the scheduled two-week holiday break, the college would either lose that essential week of administrative support or be forced to pay double-time holiday wages to staff, which the

administration views as financially unfeasible. Senator Lavarini acknowledged this feedback and stated she will report it back to CFE.

G. Special Reports (as requested by Academic Senate)

1. DCC BP/AP Subcommittee Report – Noah Levin, Senator
 - a) [BP 3903](#) and [AP 3903](#) Safe, Responsible, and Ethical Use of Artificial Intelligence
 - b) [BP 4902](#) and [AP 4902](#) Artificial Intelligence in Academics
 - Senator Levin reported that the BP/AP Subcommittee will hold a second reading of new policies this Friday. Modeled after Long Beach City College, these drafts separate institutional "legalese" from academic guidelines while maintaining local campus autonomy. Once approved, they will serve as informational items to the Board and are intended for inclusion in the upcoming catalogs. Additionally, an AI Task Force will meet next Tuesday to provide guidance on the evolving technology. Senator Levin requested any final comments before the Friday deadline.

H. Information Item

- Senator Ruggieri-Dilello (OER/ZTC Coordinator) urged faculty to email her immediately with CRNs if their courses are not correctly marked as ZTC/OER before registration begins next week. She clarified that the Barnes & Noble bookstore adoption process is not linked to the ZTC labeling system at GWC, meaning faculty must still complete their adoptions even if using free resources. While the district is exploring ways to automate these rollovers, faculty were advised that they can ignore persistent bookstore emails once their OER status is confirmed with the Coordinator.

X. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
President Smith adjourned the meeting at 2:16 pm.

XI. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2025-26 scholarship: \$500 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)