



## ACADEMIC SENATE MINUTES

Tuesday, September 9, 2025

1:00 p.m. – 3:00 p.m.

**MEETING LOCATION: LRC 250 COMMUNITY ROOM**

Guests may attend on Zoom: <https://ccd-edu.zoom.us/j/84914517001> Meeting ID: 849 1451 7001

Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

**Mission:** The Golden West College Academic Senate's mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

**Vision:** The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

**Please note:** All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate's discretion to maintain a record of the proceedings. Agendas and minutes will be archived in [Academic Senate's SharePoint](#).

### ACADEMIC SENATE ROLL CALL

**Bold** = Executive Board   ■   ~~Strikethrough~~ = absent   ■   *Italics* = Zoom   ■   *Zoom guest* = not counted towards quorum

<b>Jennifer Bailey – CCI Chair</b>	Phuong Nguyen – Nursing/Health Professions
Amanda Best – Arts	Teresa Nguyen – ELL/ESL/GED
Pete Bouzar – Mathematics & Engineering	Joel Powell – Social Sciences (ECON, PSCI, SOC, ES)
<i>Dawn Brooks – Performing Arts (Zoom guest)</i>	<del>Viri Ramos</del> – ASGWC ( <i>non-voting</i> ) <i>pending consent</i>
<b>Annamaria Crescimanno – Vice President   Biological Sciences</b>	Tiffany Ruggeri Delillo (Comm Studies) – Part-time Faculty At-large
Laura Duvall – Psychology	Matthew Shimazu – Physical Sciences
Matthew Flesher – Kinesiology, Health Ed, Athletics	<b>Justin Smith – President   History &amp; Education</b>
<b>Kate Green (Chemistry) – IPD Chair</b>	Julie Terrazas – Library
Connie Heavener – Cosmetology (PT) <i>pending consent</i>	Tammie Tran – World Languages (SIGN, INTR, SPAN, VIET)
<b>Damien Jordan – Vice President   Counseling &amp; EOPS</b>	Aleksandra Uchlik – Business, Account, Marketing, Management
John Kasabian – Auto Tech, Digital Arts, Drafting	Michelle Veyette (English PT) – Distance Education Coordinator ( <i>non-voting</i> )
John Lervold – Communication Studies <i>pending consent</i>	VACANT – Classified Senate ( <i>non-voting</i> )
Theresa Lavarini – English	VACANT – Criminal Justice
Noah Levin – Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	VACANT – Computer Science

### I. PRELIMINARY MATTERS

- A. Call to order – Justin Smith, AS President  
President Smith called the meeting to order at 1:01 pm.
- B. Welcome Guests  
President Smith welcomed new Senators Heavener and Lervold and all guests in attendance.
  1. Meridith Randall, GWC President (1:10 pm)
  2. CJ Bishop, Research Analyst & Lauren Davis Sosenko, Dean of Institutional Effectiveness and Dual Enrollment (1:20 pm)
  3. Adrienne Burton, Director of Financial Aid & Berlin Valencia, Financial Aid Specialist (1:30 pm)
- C. Approval of the Agenda and Minutes
  1. Agenda – September 9, 2025. **MOTION** by VP Jordan to approve the agenda as presented. Seconded by Senator Levin. Hearing no objections, the motion passed.
  2. Minutes – [May 27, 2025](#). **MOTION** by Senator Ruggeri Delilo to approve the minutes as presented. Seconded by VP Jordan. Hearing no objections, the motion passed.
- D. Announcements, Congratulations, and Appreciation
  1. Congratulations and welcome to our new GWC full-time faculty members:

- Teresa Roston, Cosmetology
- Jacob Hamrick, Automotive Technology
- Robert Nguyen, Nursing
- Samantha Harris, Ethnic Studies
- Denise Gonzalez Bon, Counselor - College Autism Program Coordinator
- Claudia Ureno, Nursing (temporary 1-yr faculty contract)
- Victoria Nelson, Nursing (temporary 1-yr faculty contract)
- Jessica Chavez, Nursing (temporary 1-yr faculty contract)
- Regina Halchishak, Cosmetology (temporary Fall 2025 faculty contract)

2. Congratulations to GWC faculty for their years of service:

President Smith noted that the following faculty years of service list contains inaccuracies and omissions. District posts its list on the board agenda in May, where this information originated from; however, most faculty hiring start dates take place in August. District is being consulted to provide an updated report to reconcile the discrepancies. The AS recognizes and congratulates all faculty for their years of service.

- **25 years**  
Keisha Cosand, English  
Cecelia Galassi, English  
MaryLynne LaMantia, Biology  
Veronica Pizano, Spanish
- **20 years**  
Pete Bouzar, Mathematics  
Gonzalo Garcia, Librarian
- **15 years**  
Jon Holland, Cosmetology
- **10 years**  
Bern Baumgartner, Business  
Bud Benneman, Geology  
Erin Craig, Mathematics  
Laura Duvall, Psychology  
Nancy Fong, Counseling  
Amy Runyen, Arts  
Michael Valinluck, Biology
- **5 years**  
Heather Antunez, Counseling  
Leslie Bitong, Dance  
Dawn Brooks, Music  
Annette Park, Mathematics  
Justin Smith, History

3. Conference opportunity: [ASCCC Fall Plenary](#) - November 6-8, 2025, in San Diego, CA. Senators interested in attending may submit a [CAR](#) to the Senate Office by September 23 to qualify for advanced payment of their registration.
4. The Academic Senate group picture will be taken at the end of the next meeting.
5. Senate Sympathy and Salutations fund - Accepting donations to fund the purchase of greeting cards to support faculty acknowledgments.

E. Opportunity for Public Comment (*3 minutes per speaker*) - *Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.*

## II. CONSENT AGENDA

### A. Appointment of the following faculty members to campus committees:

**MOTION** by Senator Best to approve the consent agenda as presented. Seconded by VP Crescimanno. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Justin Smtih	History	Budget Council	AS President	2024-26
2	Justin Smtih	History	DCC	AS President	2024-26
3	Travis Vail	Biology	Safety Committee	Full-time Faculty At-Large	2025-27
4	Annamaria Crescimanno	Biology	DCC Budget Subcommittee	AS designee	2024-26
5	Shawn Taylor	Mathematics	DCC Technology Subcommittee	AS designee (CTC Co-Chair)	2024-26
6	Nicole Clement	Nursing	Nursing EQ Committee	Full-time Faculty	2024-26
7	Natalie Dalton				
8	John Lervold	Communication Studies	Communication Studies EQ Committee	Summer EQ - Temporary replacement of Rachel Wegter	Sum 2025
9	John Lervold	Comm Studies	Academic Senate	Comm. Studies Sub for H. Kelley	Fall 2025
10	Connie Heavener	Cosmetology (PT)	Academic Senate	Cosmetology Sub for C. Ponsford	Fall 2025
11	Viri Ramos	ASGWC	Academic Senate	ASGWC ( <i>non-voting</i> )	2025-26
12	Tracy Sattler	ESL (PT)	IPD	ELL/ESL/GED	2023-26
13	Ailene Nugyen	Counseling	Sustainability & Facilities Committee	Quadrant 3	2025-27
14	Cynthia Tram	GED (PT)	DEAC	ELL/ESL/GED	2024-27

### SEARCH COMMITTEES

	FACULTY	DISCIPLINE	SEARCH COMMITTEE	POSITION	TERM
15	Martie Ramm Engle	Theater Arts	GWC Director of Business Services	Full-time Faculty	Sum 2025
16	Amy Thach	Nursing	GWC Manager, School of Nursing Expansion	Full-time Faculty	Sum 2025

### TENURE REVIEW COMMITTEES

	TRC FOR:	IN-DISCIPLINE REP	OUT-OF-DISCIPLINE REP	SEARCH COMMITTEE REP	TERM
17	Teresa Roston, Cosmetology	Jon Holland	Rachel Wegter (Communication Studies)	Evangelina Rosales	2025-28 Starting in 2 <sup>nd</sup> yr. (24/25 was a temp contract)
18	Jacob Hamrick, Auto Tech	Mike Russell	Damien Jordan (Counselor)	Max Brinkman-Marheine	2025-28 Starting in 2 <sup>nd</sup> yr. (24/25 was a temp contract)
19	Samantha Harris, Ethnic Studies	Ruth Calcanas	Michelle Palma (Geography)	Joel Powell (Political Science)	2025-29
20	Robert Nguyen, Nursing	Berlynn Ching	Travis Vail (Biology)	Barbara Miyadi	2025-29
21	Denise Gonzalez Bon, Counselor – College Autism Program Coordinator	Nancy Fong	Cecelia Galassi (English)	Bill La	2025-29

22	Revision to Aleksandra Uchlick, Accounting	N/A	N/A	<b>Alice Rivera</b> Replacing A. Morgan-OCC	2025-26
23	Revision to Rachel Zacharia, Business	N/A	N/A	<b>Alice Rivera</b> Replacing H. Kelley	2025-26
24	Revision to Michael McCarthy, Criminal Justice	<b>Jason Sheley</b> (Philosophy) Replacing D. Watkins Fall 2025 as an out-of-discipline rep	N/A	N/A	Fall 2025
25	Revision to Chad Ponciano, Counseling	<b>Damien Jordan</b> Replacing Y. Portillo	N/A	N/A	2025-26
26	Revision to Michael Tran, Counseling	N/A	N/A	<b>Kristy Ho</b> Replacing Y. Portillo	2025-26

**EVALUATION PANELS for Temporary 1-year Full-time faculty contracts**

	Eval Panel for:	DEPARTMENT CHAIR	TENURED FACULTY	TERM
27	Claudia Ureno, Nursing Samueli Grant-funded position	<b>Diep Pham</b> (Tenured Faculty) Nursing currently w/o a Dept Chair	<b>Barbara Miyadi</b>	2025-26
28	Victoria (Tori) Nelson, Nursing Samueli Grant-funded position	<b>Amy Rangel</b> (Tenured Faculty) Nursing currently w/o a Dept Chair	<b>Ju-An Broyles</b>	2025-26
29	Jessica Chavez, Nursing Samueli Grant-funded position	<b>Berlynn Ching</b> (Tenured Faculty) Nursing currently w/o a Dept Chair	<b>Natalie Dalton</b>	2025-26
30	Regina Halchishak, Cosmetology Fall 2025 only – T. Chambliss Sabb Leave	<b>Jon Holland</b>	<b>Evangalina Rosales</b>	Fall 2025

**III. NOMINATIONS & ELECTIONS****Full and Part-Time Faculty members are encouraged to nominate themselves.**

Visit the [Academic Senate's Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

**A. Call for terms starting Fall 2025.**

Vacancies will remain open until filled. Nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Refer to the [Committee vacancies and nomination spreadsheet](#) to access the nomination forms.

- Academic Senate | Term: three years (2025-28) unless otherwise specified
  - Classified Senate | 2025-27
  - Computer Science | 2025-28
- Council for Curriculum & Instruction (CCI) | Term: three years
  - Art | 2023-26
  - Kinesiology, Health Ed, Athletics | 2025-28
  - Part-time Faculty Member At-Large |
- Distance Education Advisory Committee (DEAC) | Term: three years unless otherwise specified
  - Computer Science | 2023-26
  - Criminal Justice | 2024-27
  - Nursing/Health Professions | 2024-27
  - Social Sciences
- Institute for Professional Development (IPD) | Term: three years unless otherwise specified
  - Automotive Technology, Digital Arts, Drafting | 2024-27
  - Computer Science | 2023-26
  - Criminal Justice | 2025-28
  - Library | 2024-27

- World Languages | 2025-28
- College Technology Committee | Term: two years
  - DEAC rep | 2025-27
  -
- Faculty Coordinator | Term: one year (2025-26) | [Nomination form](#)
  - Assistant Director of Nursing | [MOU](#)
- Department Chairs | Term: two years (2025-27) | [Nomination form](#)
  - Nursing | [MOU](#)
  - Criminal Justice | [MOU](#)

#### IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

A. ASGWC Report – Viri Ramos, ASGWC Vice President of Student Advocacy (No report - absent)

B. College update – Meridith Randall, GWC President (1:10 pm)

President Randall started with a positive affirmation highlighting areas where Golden West College excels. A list was shared recognizing numerous programs and services as “the best,” including Public Safety Director; Campus and Grounds; Nursing program; Transfer rates and degrees; theater productions; science building and science instruction; Dual Enrollment program; marketing materials; policy academy; Counseling services; financial aid rates; curriculum committee; ICERT; Foundation; art shows, sale, and instruction; HR support; athletics programs; choral and band performances; auto program; cosmetology and aesthetics program; ZTC; math success rates; professional development programs; Basic Needs program; and best mission, vision and values.

The president outlined four priorities for the year:

1. Safety is the top concern. She noted that Vince Hernandez has been hired as deputy to Denice Kohen to oversee safety initiatives and trainings, including active shooter drills. The Great Shakeout earthquake drill is scheduled for October, with participation strongly encouraged.
  - Multiple Senators inquired about who is responsible for determining when the college should evacuate during an earthquake and whether students receive instructions, since some prefer not to participate. They noted that, during the most recent event, faculty evacuated their classes while many others did not, and no official communication was issued by the college.
  - President Randall informed that the Measure M annual endowment funds technology and Phase 2 of camera installation will include the interior campus and the north end of the campus by the athletic fields.
  - She reported that new laptops for the faculty are on backorder. Minesh Lahkani is the new IT Director.
2. Budget and Planning – With new strategic, enrollment management, and campus climate plans in place, the focus will shift to implementation. The college’s ending balance increased by over \$1 million (totaling approximately \$6 million), creating opportunities to allocate resources toward planned initiatives. Emphasis was placed on using funds strategically rather than holding excessive reserves, since District maintains sufficient payroll reserves.
3. Engagement and Equity – She emphasized increased student presence on campus, the upcoming opening of the Multicultural Center (late September/early October), and ongoing efforts in humanizing instruction.
4. Professional Development – This is a continuing priority, with district manager training, CIL, classified leadership development, TRAM trainings, and new funding efforts underway.

C. [Nuventive: Online Platform for Program Review](#) – CJ Bishop, Research Analyst and Lauren Davis Sosenko, Dean of Institutional Effectiveness (IE) and Dual Enrollment (1:20 pm)

Mr. Bishop reported on the IE’s Nuventive platform expansion proposal:

- Current use is for SLO data collection (Nuventive Essential)
- Proposal to upgrade to Nuventive Premier (\$14K investment) to streamline planning processes (program review, annual plans, faculty hiring, etc.)

- Comparison with OCC – OCC has used Premier for 7 years and offered to share templates and best practices
- Benefits - Centralized system for SLOs, program review, annual plans, and hiring processes. Ability to embed dashboards, visuals, videos, and Power BI templates directly into program reviews. Historical program reviews and notes are accessible in one location. Supports collaboration with dean and faculty feedback in a single platform. Would replace the use of PDFs and NextGen for program review and planning.
- Challenges – More complex setup that requires faculty/staff training and role-based permissions. Slightly slower response time for access/permissions compared to Essential. Additional cost (\$14K).
- Next steps - Seeking the Academic Senate's support to move forward with the transition to Premier.

Feedback from the Senators:

- Main concern – Cost. Current Essential contract (\$36K) plus the Premier upgrade (\$14K). President Randall addressed that it would be covered by existing funds; no cuts to instructional budgets expected and the additional workload was acknowledged, but considered manageable by IE staff.
- No sandbox available prior to purchase. Concerns raised about past District purchases without adequate testing.

**MOTION** by Senator Bouzar to approve the purchase of Nuventive Premier. Seconded by Senator Lavarini. Hearing no objections, the motion passed.

D. [Golden Promise Program](#) - Adrienne Burton, Director of Financial Aid & Berlin Valencia, Financial Aid Specialist (1:30 pm)

Ms. Valencia reported on the Golden Promise Program (GPP), stating that it is funded through AB-19 and AB-2 legislation, providing state funding aimed at increasing college enrollment, reducing achievement gaps, and enhancing student success. At GWC, the focus is on using the majority of funds for direct student aid. (Refer to linked PPT for details).

- 2024-25 data – 463 unduplicated students served, \$488K for student expenses and \$428K for tuition.
- Fall 2025 - \$216K in disbursements so far. Disbursements occur weekly on Fridays.
- Non-payment students – Financial Aid works closely with Admissions & Records to prevent eligible students from being dropped due to non-payment, even if their financial aid files are incomplete.
- Enrollment campaigns – Financial Aid actively runs campaigns to encourage students to enroll in additional units when they are close to qualifying for aid programs like Golden Promise or Cal Grant, helping maximize their financial support.

## V. NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement \* Accountability \* Action

1. Faculty Prioritization [Timeline](#) – Annamaria Crescimanno, Vice President

VP Crescimanno informed that the PR workgroup continues to develop assessment rubrics.

- While the program needs rubric is nearly complete, the campus-wide rubric remains in progress. Completion is expected this semester, with plans to pilot in spring before formal submission.
- This year's Faculty Prioritization will follow the normal timeline and process. A mirror or complementary run of the new rubric may occur alongside the existing process.
- The Timeline will be shared with CCD.

B. Other Agenda Requests

1. Proposed revisions to the [Academic Senate Scholarship](#) – Justin Smith, AS President

- President Smith reported that the Foundation is working to update outdated scholarship language.
- President Randall addressed legal clarifications, emphasizing that donors cannot select final scholarship recipients.
- Senators reviewed the proposal from the AS EBoard and suggested enhancing the criteria related to student leadership.
- The EBoard will update the proposal and present a second reading at the next meeting.



**VI. STANDING DISCUSSIONS & ACTION ITEMS** *(max 5 minutes)***A. Program Review****B. AI (Artificial Intelligence)**

President Smith reported that the EBoard met with DEAC and discussed direction for the committee that will be presented to the Senators at some point this semester. Other discussions focused on AI which included emerging directions for AI usage among faculty, including ethical, legal, and administrative considerations.

- There's a need to develop campus-wide guidelines for faculty AI use, not just student-focused policies. Legal concerns include FERPA, privacy, and ownership of data that is entered into AI tools.
- Senator Levin reported that a district-wide BP/AP is in development to guide AI use, with input encouraged from faculty. The focus is shifting from student-only policies to broader faculty-related guidelines. The Senate Office will distribute the drafts to the Senators to share with their colleagues and submit feedback to Senator Levin.
- Senator Lavarini informed that the English Department is hosting a symposium on September 12 on ethical AI use in teaching.
- It was suggested to revive the AI workgroup to support policy development and faculty engagement.

**C. 10 + 1****VII. REPORTS & UPDATES** *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm)*

*Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.*

**A. AS President's Report – Justin Smith**

At President Smith's request, Senator Lavarini shared a brief update regarding COLA.

- Initial expectations for an increase were revised downward, resulting in a minimal adjustment.
- COLA adjustment reduced to a minimal 0.23%.
- Concerns were raised about financial solvency and the broader implications for future funding.
- District is maintaining a basic COLA structure, avoiding more complex funding models used elsewhere. Forecasts suggest continued financial challenges ahead.
- Senators expressed frustration over the lack of raises despite GWC campus enrollment efforts.

**B. AS Vice Presidents' Reports – Damien Jordan and Annamaria Crescimanno**

- VP Crescimanno invited Senators interested in joining the Faculty Prioritization Work Group to contact her. Their first meeting is this week.
- VP Jordan reported that the beta version of the Canvas resource header was presented during Flex Day and at the DEAC meeting. The tool is designed to support student success by connecting them to key resources early in the semester. Faculty adoption is underway, with plans to expand outreach by attending department meetings and gathering feedback for broader implementation.

**C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair**

Chair Bailly reported that CCI processed a significant volume of curriculum items during the 2024–2025 academic year. A major system transition is underway from CurricUNET to CIM with faculty advised to hold off on using the new system until training is completed.

- 370 curriculum items processed, including 246 course revisions, 62 revised programs (aligned with CalGETC and CCN), 21 courses and 3 programs retired, and 12 new programs, including non-credit.
- CurricUNET remains accessible for archiving only.
- Upcoming Tech Review will focus on revising the curriculum procedures manual.
- Due to system delays, curriculum prioritization is necessary: 8 CCN revisions are top priority; Phase 2B items likely deferred to spring; denied revisions must be resubmitted in December; critical new CTE programs will still be processed.

**D. Institute for Professional Development (IPD) – Kate Green, Chair**

Chair Green reported on sabbatical leave submissions and updates to IPD funding procedures:

- IPD received 9 Intent to File for Sabbatical Leave (deadline was September 5), making it a competitive process this year. Sabbatical proposals will be reviewed and ranked by the IPD Sabbatical Leave Committee, with final approval by the college president and the Board based on the project and available funding.

- The new 2025-26 IPD funding model pools all available funds (full-time/part-time conference, miscellaneous, and Alternative Methods) and is distributed on a first-come, first-served basis.
  - Full-time faculty on the 5<sup>th</sup> column of the salary schedule may choose from one of two options: apply for conference funds or fund an Alternative Methods overload project, which is paid at 1 LHE for 18 hours of work.
  - Full-time faculty on columns 2-4 and part-time faculty with 7.75+ LHE may apply for conference funds.
- She encouraged Senators and all faculty to nominate a colleague for the September Faculty Excellence Award (FEA), recognizing Peer Excellence in Teaching. Nominations are due September 12 at 5pm. The FEA announcement will be redistributed to the faculty.

E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator

Coordinator Veyette reported that DEAC met to discuss strategies for enhancing GWC’S online presence and improving support for faculty and students in distance education. Key initiatives include RSI support, Canvas training, and efforts to boost enrollment and visibility through the CVC Exchange.

- Emphasis on retaining and boosting enrollment, especially with over half of sections offered online.
- Goal to increase faculty input and collaborate with Academic Senate on distance education initiatives. Plans to present RSI materials to Senate for feedback before October accreditation review.
- Two RSI (Regular and Substantive Interaction) support resources to be shared by end of month: One includes curated training materials and resources. The other is a simplified guidance document adapted from Sacramento City College.
- Exploration of how the Universal Canvas Resource Header can support online courses.
- Development of clear Canvas training and ongoing professional development, including humanizing practices beyond STEM.
- Proposal for a non-credit online orientation to prepare students for online learning.
- Efforts underway to upgrade GWC’s status on the CVC Exchange from “teaching college” to “POCR college” (Peer Online Course Review). Upcoming presentation on POCR benefits and process to be shared campus-wide.
- Plans to update the Distance Education webpage to better support faculty and students.
- Clarification needed on lab course supervision requirements in online formats will be addressed in upcoming RSI resource review.
- VP Jordan reported on the Counselors’ ongoing discussion on POCR certification and the CVC Exchange. He stated that GWC’s academic schedule aligns well statewide, offering strategic enrollment advantages. VPI Kalfsbeek-Goetz added that efforts are underway to identify and promote high-demand courses, especially those unique to GWC. Example: Vietnamese language courses, which are rare across the state. The goal is to attract non-local students through the exchange by offering in-demand and niche courses.
- VP Jordan emphasized that if students take more than 30 units at GWC, they become local to Long Beach. If they get 30 units at GWC through the CVC, GWC can advertise ourselves as a gateway to a local school.

F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative  
Senator Lavarini’s CFE Report:

- 1) “GWC’s CFE Vice Presidents for Fall 2025/Spring 2026:
  - Full-Time Faculty: Nicole Diamond, Counseling; Collette Hausey, Music; and Julie Terrazas, Library.
  - VP Collette Hausey was appointed by the CFE Exec Board to the seat vacated by Theresa Lavarini, who resigned as VP in lieu of continuing on as the GWC’s Executive Director for CFE.
  - The PT-Faculty VP Rep has resigned, creating a vacancy. If you know a pt-faculty who may be interested in representing the faculty, please have them reach out to Theresa or one of the vice presidents.
- 2) We are aware that some class caps were increased, lowered, reinstated, or used as a factor to cancel classes here at GWC. Just a few facts about class caps:
  - Class size is a mandatory subject of negotiation.
  - The last time class caps were negotiated was in 2007.
  - The official list is missing many classes (outdated).
  - Classes should not be canceled solely due to a percentage of class caps, especially non-official “caps.”
  - Caps are the maximum class size; the union has no problem with offering classes that are smaller than the official cap.



We will be discussing the matter in CCD and hope to tackle updating the class list and revising the class caps to meet the changing circumstances: new buildings, changing pedagogy, shifting culture and technology.

The faculty union actively must be involved in determining new class maximum sizes/caps, so please be sure to reach out if you find that your class cap has been increased. Avoid making agreements with management on your own, as class size is a working condition that impacts not only you but your students and future instructors.

- 3) The union is considering an M.O.U. that will amend bumping rights: we propose not allowing pt-faculty to be bumped one week before classes begin. Ideally, sixteen-week classes would be cancelled no later than the Monday before the start of the semester. Bumping rights would not be allowed if the class is cancelled after the Monday before the class begins for fall and spring classes (adjusting the Monday to coincide with the different class starting dates). Because the union represents both full-time faculty and pt-faculty teaching at least 7.5 LHE, the union wishes to represent BOTH part-time and full-time faculty in regard to the issue of bumping rights.”

Senators discussed the complexities of bumping rights for faculty. While there is general support for balancing full-time and part-time faculty rights, concerns were raised about timing, student enrollment patterns, and the impact on instructional planning.

- G. Special Reports (as requested by Academic Senate)
- H. Information Item

## VIII. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President  
President Smith moved to adjourn the meeting at 2:50 pm.

## IX. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2025-26 scholarship: \$370 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
  1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
  2. Degree and certificate requirements (*rely primarily*)
  3. Grading policies (*mutually agree*)
  4. Educational program development (*rely primarily*)
  5. Standards or policies regarding student preparation and success (*rely primarily*)
  6. District and college governance structures, as related to faculty roles (*mutually agree*)
  7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
  8. Policies for faculty professional development activities (*rely primarily*)
  9. Processes for program review (*rely primarily*)
  10. Processes for institutional planning and budget development (*mutually agree*)
  11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)