



ACADEMIC SENATE MINUTES

Tuesday, November 4, 2025
1:00 p.m. – 3:00 p.m.

Change of venue – LOCATION: STEM Center

Guests may attend on Zoom: <https://cccd-edu.zoom.us/j/83797447530> | Meeting ID: 837 9744 7530
Meeting documents are also available in the [AS SharePoint](#) (CCCD login required)

Mission: The Golden West College Academic Senate’s mission is to serve its faculty, promote the best interests of higher education, and to represent the faculty in campus, district, and state-level senate charges by carrying out the primary functions as delineated in the CA Code of Regulations, Title 5, section 53200, which includes both academic and professional matters, and consulting collegially with the local campus and district governing boards. For additional information on the Academic Senate and its mission, please visit the [Academic Senate for California Community Colleges](#).

Vision: The GWC Academic Senate represents all faculty in the shared governance process. We are deeply committed to creating an inclusive and welcoming environment for faculty to express their diverse viewpoints and concerns while maintaining focus on curricular and professional activities. Our campus culture serves to express the collective sum of the individual differences, life experiences, knowledge, innovation, self-expression, and talent that our faculty invest in their work. The GWC Academic Senate will continue to focus on promoting excellence, access, opportunity, and inclusion on our campus and in our programs.

Please note: All GWC Academic Senate meetings are subject to audio and/or video recording at the Academic Senate’s discretion to maintain a record of the proceedings. Agendas and minutes will be archived in [Academic Senate’s SharePoint](#).

ACADEMIC SENATE ROLL CALL

Bold = Executive Board ■ ~~Strikethrough~~ = absent ■ *Italics* = Zoom ■ Zoom guest = not counted towards quorum

Jennifer Bailey – CCI Chair	Noah Levin – Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Amanda Best – Arts	Phuong Nguyen – Nursing/Health Professions
Pete Bouzar – Mathematics & Engineering	Teresa Nguyen – ELL/ESL/GED
Dawn Brooks – Performing Arts	Joel Powell – Social Sciences (ECON, PSCI, SOC, ES)
Annamaria Crescimanno – Vice President Biological Sciences	Tiffany Ruggeri Delillo (Comm Studies) – Part-time Faculty At-large
Laura Duvall – Psychology	Matthew Shimazu – Physical Sciences
Sharon Fabian – ASGWC (<i>non-voting</i>)	Justin Smith – President History & Education
Matthew Fletcher – Kinesiology, Health Ed, Athletics	Julie Terrazas – Library
Kate Green (Chemistry) – IPD Chair	Tammie Tran – World Languages (SIGN, INTR, SPAN, VIET)
Connie Heavener – Cosmetology (PT)	Aleksandra Uchlik – Business, Account, Computer Science (MNGT, MKTG)
Damien Jordan – Vice President Counseling & EOPS	Michelle Veyette (English PT) – Distance Education Coordinator (<i>non-voting</i>)
John Kasabian – Auto Tech, Digital Arts, Drafting	VACANT – Classified Senate (<i>non-voting</i>)
John Lervold – Communication Studies	VACANT – Criminal Justice
Theresa Lavarini – English	

I. PRELIMINARY MATTERS

- A. Call to order – Justin Smith, AS President
President Smith called the meeting to order at 1:04 pm.
- B. Welcome Guests
 1. Faculty representatives for Q&A Session (1:15 pm)
- C. Approval of the Agenda and Minutes
 1. Agenda – November 4, 2025. President Smith recommended amending the agenda to update the faculty representatives for the Library Q&A and to add Ethnic Studies to the schedule, as it was inadvertently omitted. **MOTION** by VP Jordan to approve the agenda as amended. Seconded by Senator Bouzar. Hearing no objections, the motion passed.
 2. Minutes – [October 28, 2025](#). **MOTION** by Senator Bouzar to approve the minutes as presented. Seconded by VP Jordan. Hearing no objections, the motion passed.
- D. Announcements, Congratulations, and Appreciation
 - The Senate group photo will take place immediately following the meeting.

- President Smith announced that the Chancellor’s Office has agreed to fix the waitlist issue, however, there is pushback from OCC impacting the implementation date. Additional updates are forthcoming.

E. Opportunity for Public Comment (*3 minutes per speaker*) - Members of the public have the opportunity to address the Academic Senate on any item that has been described in this notice, before or during consideration of the item. We ask that you keep your comments to three minutes. Thank you.

II. CONSENT AGENDA

A. Appointment of the following faculty members to campus committees:

MOTION by Senator Lavarini to approve the consent agenda. Seconded by VP Crescimanno. Hearing no objections, the motion passed.

	FACULTY	DISCIPLINE	COMMITTEE	POSITION	TERM
1	Amy Thach	Nursing	Search Committee – Associate Dean/Director of Nursing Program	(2) Full-time Faculty	F2025
2	Karen Putnam	Counselor			
3	Jimmy Nguyen	Counselor	GWC 60 th Anniversary Task Force	Full-time Faculty	F2025
4	Amanda Best	Art			
5	Damien Jordan	Counselor	Honors Program Task Force	Full-time Faculty	F2025
6	Pete Bouzar	Mathematics			
7	Theresa Lavarini	English			
8	Dawn Brooks	Music			
9	Noah Levin	Philosophy			
10	Michael Tran	Counselor			
11	Monica Jovanovich	Art			

III. NOMINATIONS & ELECTIONS

Full and Part-Time Faculty members are encouraged to nominate themselves.

Visit the [Academic Senate’s Faculty Service Opportunities webpage](#) to view committee openings, review committee description, meeting information, and to submit your nomination. (PATHWAY: GWC Homepage > Quick Links > Academic Senate > Committees – Vacancies & Nominations)

A. Call for terms starting Fall 2025 - Academic Senate and standing committees.

Vacancies will remain open until filled. Nominations submitted by noon on the Friday before a Senate meeting will be included on the agenda for committee appointment. Refer to the [Committee vacancies and nomination spreadsheet](#) to access the nomination forms.

- Academic Senate | Term: three years (2025-28) unless otherwise specified
 - Classified Senate | 2025-27
 - Criminal Justice | Fall 2025
- Council for Curriculum & Instruction (CCI) | Term: three years
 - Kinesiology, Health Ed, Athletics | 2025-28
 - Part-time Faculty Member At-Large |
- Distance Education Advisory Committee (DEAC) | Term: three years unless otherwise specified
 - Computer Science | 2023-26
 - Criminal Justice | 2024-27
 - Social Sciences
- Institute for Professional Development (IPD) | Term: three years unless otherwise specified
 - Automotive Technology, Digital Arts, Drafting | 2024-27
 - Criminal Justice | 2025-28
 - Library | 2024-27

IV. GUEST REPORTS & UPDATES *(max 5 minutes per item; 5-10 minutes total)*

- A. ASGWC Report – Sharon Fabian, ASGWC President (absent)

V. NEW DISCUSSION & ACTION ITEMS *(max 5 minutes per item; 5-10 minutes total)*

- A. Role of AS in addressing systemic inequity and institutional barriers as it pertains to academic and professional matters - Acknowledgement * Accountability * Action

1. Program Review Q&A Session (4 minutes each with 1 minute gap)

President Smith instructed on the Q&A process. Four minutes were allotted per discipline to reply to questions from Senators and present on their Faculty Requests.

Schedule:

- 1:15 pm – Cathy Le: Librarian – Part-time Campus History Project
- 1:20 pm – Alana Krause: Librarian – ZTC/OER Curriculum Support
- 1:25 pm – Ruth Calcanas: Ethnic Studies – Chicano Studies
- 1:30 pm – RC Wilkinson: American Sign Language
- 1:35 pm – Joel Powell: Political Science
- 1:40 pm – Shawn Taylor: Engineering
- 1:45 pm – Shawn Taylor: Math Non-Credit

- B. Other Agenda Requests

VI. UNFINISHED DISCUSSION & ACTION ITEMS *(max 5-10 minutes per item; 10-15 minutes total)*

- A. Faculty Prioritization – Justin Smith, AS President

- Instructions on Ratings Process

President Smith reviewed the Ratings process. Senators will receive emailed instructions following the meeting, including links to access all documents. He reviewed the Ratings form, scoring criteria, deadlines, and directed Senators to the Faculty Prioritization Teams site to access the Faculty Requests. A link to the Q&A video will be sent to the Senators.

Senator Bouzar questioned the rating of the Part-Time Librarian Faculty Request and affirmed that the Faculty Prioritization process is for full-time faculty positions. Senator Terrazas reported that it was at the request of her dean to submit the permanent part-time position through the Academic Senate's process.

MOTION by Senator Best to strike the Part-time Librarian Faculty Request from the Faculty Prioritization process. Seconded by Senator Bouzar. Following a brief discussion, the motion passed by a vote of acclamation with no objections. The AS Office will remove this position from the Ratings form.

MOTION by Senator Duvall for the AS to formally support the hiring of a permanent part-time Librarian position. Seconded by Senator Lavarini. Hearing no objections, the motion passed. Senator Terrazas was encouraged to follow up with her dean.

- Timeline: Nov 19 – Ratings due by 11:59 pm
Nov 25 – AS review and approval of Faculty Prioritization Incorporated Rankings
Dec 2 – Special meeting: President Randall announces faculty hiring decision

VII. STANDING DISCUSSIONS & ACTION ITEMS *(max 5 minutes)*

- A. Program Review
B. AI (Artificial Intelligence)
C. 10 + 1

VIII. REPORTS & UPDATES *(max 3 minutes per report; total time 15 minutes (@ 2:45 pm))*

Electronic copies of written reports are due to the Senate Office by Thursday at 5:00 pm the week preceding the meeting for which the report is attached to the agenda.

- A. AS President's Report – Justin Smith (no report)
- B. AS Vice Presidents' Reports – Damien Jordan and Annamaria Crescimanno
 - Regarding an email from CFE requesting volunteers for the CFE work group on lab-lecture parity pay, VP Crescimanno inquired whether additional volunteers were needed. Senator Lavarini stated that she had forwarded all the names of the volunteers to OCC's Lauren Becker and did not think that more faculty were needed but that she would check. (Senator Lavarini confirmed that additional volunteers are not needed).
 - Senator Lavarini also repeated CFE's request to compensate the nineteen online faculty who had been randomly selected to demonstrate RSI for the ACCJC visiting team, as reports coming in from the initial Zoom meeting demonstrated that faculty were stressed, even crying, because of all the extra meetings and work required. Both VPI Jen Kalfsbeek and President Meridith Randall agreed to give financial compensation at the non-instructional rate.
 - VP Jordan reported on his presentation to the Council of Chairs and Deans, where chairs and deans were supportive of serving as primary recommenders for instructional program review questions. The AS will retain purview over the overall process. This approach is expected to improve clarity for chairs completing program reviews. Lauren Davis Sosenko will begin developing the instructional program review templates, and she and the reporter will collaborate in the spring to create a documented program review handbook.
- C. Council for Curriculum & Instruction (CCI) – Jennifer Bailly, Chair
- D. Institute for Professional Development (IPD) – Kate Green, Chair
- E. Distance Education Advisory Committee (DEAC) – Michelle Veyette, DE Coordinator
- F. Union Update – Rob Schneiderman, CFE Union President, or Theresa Lavarini, GWC representative
 Senator Lavarini reported that CCA and CFE met with the Vice Chancellor of HR and college leadership and reached a verbal agreement to proceed with the RSI sample submission for accreditation. Faculty, especially part-time faculty, have expressed significant stress and concern about participating, but the group emphasized that submitting this sample is necessary to avoid potential accreditation issues and more burdensome requirements in the future. The effort aims to ensure a strong sample for accreditation while minimizing intrusion into faculty materials. President Randall confirmed the compensation.
- G. Special Reports (as requested by Academic Senate)
- H. Information Item

X. ADJOURNMENT

- A. Move to Adjourn. Thank You! – Senate President
 President Smith adjourned the meeting at 2:00 p.m., after which the Senators proceeded to the group photo.

XI. INFORMATION ITEMS

- A. Senate Scholarship Fund Balance: Endowed balance: \$7,417. Recommended 2025-26 scholarship: \$370 (*Contact the Foundation Office to submit donations*)
- B. Senate Sympathy and Salutations Fund – (*Senators may contact the Foundation Office to submit donations*)
- C. 10+1 Senate Purview
 1. Curriculum including establishing prerequisites and placing courses within disciplines (*rely primarily*)
 2. Degree and certificate requirements (*rely primarily*)
 3. Grading policies (*mutually agree*)
 4. Educational program development (*rely primarily*)
 5. Standards or policies regarding student preparation and success (*rely primarily*)
 6. District and college governance structures, as related to faculty roles (*mutually agree*)
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (*rely primarily*)
 8. Policies for faculty professional development activities (*rely primarily*)
 9. Processes for program review (*rely primarily*)
 10. Processes for institutional planning and budget development (*mutually agree*)
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (*mutually agree*)