



Council for Curriculum & Instruction Agenda

February 3, 2026

3:00 p.m. – 5:00 p.m.

Meeting location Learning Resource Center 250

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

Curriculum Representatives (strikethrough = absent; italicize = virtual)

Area / Position Title	Representative Name
Art	Liz Wells
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	Michael Russell
Biological Sciences	Michael Valinluck
Business, Accounting, Management	Rachel Zacharia
CCI Chair	Jennifer Baily
Communication Studies	Tiffany Ruggeri-Dilello
Computer Science	Cristian Racataian
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord

English	Mujib Tahir
English Language Learning & English as a Second Language	Tiffany Lao
History & Education	Jeanette Adame
Kinesiology, Health Education, and Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
Nursing & Health Professions	Berlynn Ching
Part-time Faculty	Vacant
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC)	Ruth Cálcana
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano
Associated Students Representative (non voting)	Vacant

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the February 3, 2026 Agenda
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
 - a. Welcome Cat Ponsford (COSM part-time faculty) – CCI representative for Part-time Faculty Representative; pending Academic Senate approval on February 10, 2026.
 - b. 2026 Curriculum Institute on July 15-18, 2026 in Sacramento. Cutoff to submit a CAR to the IPD Office to attend the conference and qualify for advanced payment of the registration will be March 27. ASCCC will open registration in late February.

REPORTS & UPDATES (maximum of five minutes per report)

Articulation report (Nicole Diamond)

CONSENT ITEMS

None

PROGRAM PROPOSALS (maximum of 10 minutes total)

None

DISCUSSION ITEMS

1. DEIA review policy for CORs (Draft attached)
2. Lifelong Learning Catalog Description
 - a. Currently, "This noncredit course is designed to develop the skills of older adults who want to..."
 - b. Catalog description and title

3. CIM Course/Program Review in CCI

CURRICULUM – SECOND READINGS

MUS G003N – Piano for Lifelong Learners (18 hours) Fall 2027
New course and DE. [\(12-02-25\)](#)

MUS G004N – Guitar for Lifelong Learners (18 hours) Fall 2027
New course and DE. [\(12-02-25\)](#)

MUS G005N – Choral Singing for Lifelong Learners (54 hours) Fall 2027
New course and DE. [\(12-02-25\)](#)

CURRICULUM – FIRST READINGS

None

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.