



Council for Curriculum and Instruction (CCI) Minutes

February 7, 2023

15:12 – 17:03

NHS 301 / 302

<https://cccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

CCI Discussion Statement

Is the proposed course:

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

Members: Dawn Brooks, Jodie Butler, Jerry Castillo, Nicole Diamond, ~~Jon Holland~~, Leilani Johnson, Monica Jovanovich, *John Kasabian*, Gary Kirby, Cathy Le, ~~Hector Madrigal~~, Sunshine McClain, Teresa Nguyen, *Joel Powell*, Cristian Racataian, Meredith Randall, *Amy Thach*, Cristina Tiernes Cruz, *Michael Valinluck*, *Ayesha Zia*

Curriculum Support: Charissa McCord

Non-Voting Attendee: *Christy Banales*

Guests: Jeanette Adame, *Bern Baumgartner*, *Dorsie Brooks*, Matthew Carlson, *Melissa Jauregui*, *Shani Jeanpierre*, *Alice Martanegara*, *Martie Ramm Engle*, *Jackie Strobel*, Maria Tran, *Rachel Zacharia*

Strikethrough = absent; italicize = online attendance

Approval of Agenda

Approval of the February 7, 2023, Agenda *Nicole moved to approve; Sunshine seconded; motion approved. Agenda approved.*

Public Comments

Announcements

1. Welcome CCI Chair designees and new representatives!
2. CCI Chair(s) call for nominations due by 5:00 p.m. February 9, 2023, for Spring 2023 – Academic Senate approves February 14, 2023.

Approval of the Consent Items *Sunshine moved to approve; Leilani seconded; motion approved. Consent items approved.*

Discussion Items

1. Brown Act Committees Committee members are obligated to attend CCI in person but are allowed to join remotely two times per year – once a semester per calendar year. Technical review will still be held online.
2. Articulation Report (Jerry Castillo) Jerry will continue to submit CSU GE and IGETC (his deadline is December 2023). On the top of the AO Report are Guiding Notes, UCTCA Course Transferability, C-ID, IGETC Standards, and Assembly Bills. Private institutions will now be included in ASSIST. Area F was grandfathered to IGETC 7 before, but now new courses will need to be directly submitted for IGETC 7.
3. AB 928 update ICAS will establish the pathway by May 31, 2023. The [ICAS document](#) lists the directions of Cal-GETC.
4. Effective terms and streamlining curriculum There will be a curriculum session for Spring Flex Day and future CIL sessions. When a degree or certificate comes through CCI, the faculty will attend an additional technical review session after the first CCI reading to ensure accuracy and completion prior to additional CCI readings for approval. Faculty will also need to have all necessary supplemental documents attached by the additional technical review attendance.
5. CS G178 – Visual C# .net updated DE addendum effective Spring 2023 and COR effective Fall 2023 The department is cleaning up the COR in order to meet the requirement of CTE CORs being reviewed every two years and currently there are students enrolled with the online modality in the current term (Spring 2023). The course was intended to retire effective Fall 2024. The Computer Science Department will discuss whether the course plans to be scheduled last and verify retirement term.

Curriculum Items

Effective

Spanish Associate in Arts Degree for Transfer	21 – 23 units	Fall 2024
Revisions: CIPC, catalog description, PLOs, career opportunities, add core course SPAN G160 and SPAN G165, and increase total units 21 to 21 – 23. 1 ST reading 11/15/22. Hold.		
AUTO G181 – Automotive Express Service	4 units	Fall 2024-2023
Revisions: formerly HONDA PACT 1, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, includes DE addendum , course assignments, methods of evaluation, and textbooks. 1 st reading 12/06/2022. Cristian moved to approve; Nicole seconded; motion approved. Course revisions approved. Sunshine moved to approve; Nicole seconded; motion approved. Updated DE addendum approved.		
BUS G153 – Writing an Effective Business Plan	1.5 units	Fall 2024
Revisions: catalog description, required for degrees or certificate, SLOs, course objections, lecture content, methods of instruction, includes new DE addendum , course assignments, and textbooks. 1 st reading 12/06/2022. Cristian moved to approve; Sunshine seconded; motion approved. Course revisions approved with new DE addendum.		
CBA G013N – Word Basics	18 hours	Fall 2024-2023
Revisions: formerly CBA G155N Microsoft WORD, Introduction. Decrease hours, catalog description, advisories, open exit open entry, noncredit category, repeatability, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, includes updated DE addendum , course		

assignments, methods of evaluation, textbooks, and library. [1st reading 12/06/2022](#). Cathy motioned to approve; John K. seconded; motion approved. Noncredit course approved.

MGMT G162 – Managing a Small Business 3 units Fall 2024
Revisions: SLOs, course objectives, lecture content, methods of instruction, **includes updated DE addendum**, course assignments, methods of evaluation, and textbooks. [1st reading 12/06/2022](#). Leilani motioned to approve; Cristian seconded; motion approved. Course revisions approved.

MKTG G100 – Principles of Marketing 3 units Fall 2024
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, **includes updated DE addendum**, course assignments, and textbooks. [1st reading 12/06/2022](#). Cathy motioned to approve; Leilani seconded; motion approved. Course revisions approved.

TEAS G010N – TEAS Preparation: Language Arts & Reading 18 hours Fall ~~2024-2023~~
New course. **Includes new DE addendum**. [1st reading 12/06/2022](#). Amy motioned to approve; Nicole seconded; motion approved. Course revisions approved.

Academic Listening & Speaking for Multilingual Students 9 units Fall 2023
New program. [To 2nd reading](#).

ART G123 – Race and Ethnicity in American Art 3 units Fall 2024
New course. **Includes new DE addendum**. [To 2nd reading](#).

CBA G014N – Internet Basics 18 hours Fall 2023
New course. **Includes new DE addendum**. [To 2nd reading](#).

CBA G016N – PowerPoint Basics 18 hours Fall 2023
New course. **Includes new DE addendum**. [To 2nd reading](#).

THEA G102 – History and Appreciation of the Cinema 3 units Fall 2024
Revisions: catalog description, assigned disciplines, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. [To 2nd reading](#).

THEA G108 – History and Appreciation of the Musical Theater 3 units Fall 2024
Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. [To 2nd reading](#).

THEA G178 – Introduction to Stage Costume 3 units Fall 2024
Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum**. [To 2nd reading](#).

Consent Items **Approved**.

Retire effective Fall 2023

AUTO G175 – Automotive Diesel 5 units
Barbering Certificate of Achievement 42 units

COSM G031 – Barbering Level 1	7 units
COSM G032 – Barbering Level 2	7 units
COSM G033 – Barbering Level 3	7 units
COSM G034 – Barbering Level 4	7 units
COSM G035 – Barbering Level 5	7 units
COSM G036 – Barbering Level 6	7 units
CS G127 – Introduction to Programming with PHP and MySQL	4 units
CS G135 – UNIX / Linux Operating System	4 units

Retire effective Fall 2024

~~CS G178 – Visual C#.net~~ ~~4 units~~ Removed from Consent Items for now. The Computer Science Department will discuss whether or not the course plans to be scheduled last and verify retirement term.

CS G196 – Web Programming with .net	4 units
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Information Items

Next CCI meeting February 21, 2023