



## Council for Curriculum & Instruction Minutes

March 17, 2026

3:02 p.m. – 4:38 p.m.

Math and Science Room 116

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

### Curriculum Representatives (strikethrough = absent; italicize = virtual)

Area / Position Title	Representatives
Art	Vacant
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	Michael Russell
Biological Sciences	Michael Valinluck
Business, CBA, Computer Sciences	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Tiffany Ruggeri-Dilello
Cosmetology	<del>Jon Holland</del>
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord
English	<del>Mujib Tahir</del>

English Language Learning, English as a Second Language, GED	<del>Tiffany Lao</del>
History & Education	Jeanette Adame
Kinesiology, Health Education, Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	<del>Michelle Palma</del>
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
Nursing & Health Professions	Berlynn Ching
Part-time Faculty at Large	Catherine Ponsford
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	<del>Jodie Butler</del>
Social Sciences (ECON, PSCI, SOC, ETHS)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano
Associated Students Representative (non voting)	Vacant

**Guests:** Dorsie Brooks, Ivane Bui, Christopher Cano, Sheila Hudson, Justin Moore, Amy Thach, Gisela Verduzco

#### **PRELIMINARY MATTERS**

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes **Approved**
  - a. March 17, 2026 Agenda
  - b. February 17, 2026 Minutes
4. Public comment (maximum of three minutes per speaker)  
[Dorsie Brooks commented on required CIPs that are not tied to programs.](#)
5. Information and Announcements
  - a. 2026 Curriculum Institute on July 15-18, 2026 in Sacramento. Cutoff to submit a CAR to the IPD Office to attend the conference and qualify for advanced payment of the registration will be March 27. ASCCC will open registration in late February.
  - b. CCN Phase 2B courses CIM submission deadline at Technical Review level is Monday, April 13, 2026 at noon.
  - c. Instructional techniques field in CIM [District requires field to be entered.](#) [Methods of instruction are used in the field for state and articulation submissions.](#)

#### **REPORTS & UPDATES (maximum of five minutes per report)**

Articulation report (Nicole Diamond)

[No updates, still waiting on Cal-GETC approvals](#)

#### **PROGRAM PROPOSALS (maximum of 10 minutes total)**

Perishable Skills, Certificate of Completion

#### **DISCUSSION ITEMS**

1. IDEAA process

Title 5 requires curriculum committees to ensure that Course Outlines of Record (CORs) describe approaches that support equitable learning, inclusion, accessibility, and Universal Design for Learning (UDL). The committee reviewed a proposed document that was created jointly with each college's curriculum chairs, referencing suggestions on how to include Inclusion, Diversity, Equity, Anti-Racism, and Accessibility (IDEAA) throughout the COR. The goal is to include this in the revised Curriculum Handbook. The committee was in support and will be presented at the next CATF meeting.

## 2. Catalog language for Graduation Policy and duplicated degrees

*Students are permitted to submit a graduation petition for all degrees, certificates, and academic credentials where they meet the requirements. When has completed the requirements for multiple credentials in substantially the same academic discipline or program of study as the Liberal Arts degrees (e.g., Associate of Science for Transfer in Mathematics and Liberal Arts: Emphasis in Mathematics), the student can only earn one within the same term. Students are limited to two Liberal Arts degrees in the same term. The institution reserves the right to review, consolidate, or restrict awarding of Associate of Arts degrees and certificates in all areas to ensure accuracy, consistency, and transparency in official records.*

Petition for degrees and certificates changed to include a limitation of two per term (no limitation on certificate awards). The auto-awarding process has been eliminated. It is not "auto" in any way and requires individual review of records. There is a concern over the volume of degree awards per student from administration, particularly in qualifying for multiple Liberal Arts degrees or AAs when a student earns a similar award. Committee members expressed concerns over limitations being contrary to catalog language. Cathy Le commented that a student reported earning 5 degrees with a sense of pride. A balance on auto-awarding and multiple awards is needed to consider certain degrees, such as AD-Ts that are awarded together when students only apply for one, as well as students that do not apply to graduate but subsequently have completed requirements to earn a degree or certificate, which is substantial versus awards that pose significant overlap. The committee does not support limiting degrees or certificates and suggests a faculty driven curriculum approach to review Liberal Arts degrees for program learning outcomes and to work with discipline faculty to revise existing degrees and certificates that close common gaps for students that prevent completion.

## CURRICULUM – SECOND READINGS

~~Environmental Science 2.0., Associate in Science Degree for Transfer (39 – 45 units) — Fall 2027~~

Revisions: ~~formerly Environmental Science~~, catalog description, PLOs, add courses, and major total units from 40 – 41. (12-02-25) [Request for removal from agenda.](#)

## CURRICULUM – FIRST READINGS

ANTH G185 – Introduction to Biological Anthropology (3 units) Fall 2027

Revisions: **formerly Physical Anthropology, CCN ANTH C1001**, catalog description, SLOs, course objectives, content, advisory, methods of evaluation, course assignments, and resources. [Not reviewed as no representative present.](#)

ANTH G185L – Biological Anthropology Lab (1 unit) Fall 2027

Revisions: **formerly Physical Anthropology Lab, CCN ANTH C1001L**, catalog description, course objectives, content, methods of evaluation, course assignments, and resources. [Not reviewed as no representative present.](#)

COMM G100 – Interpersonal Communication (3 units) Fall 2027

Revisions: **formerly CMST G100, CCN COMM C1004**, catalog description, SLOs, course objectives, content, methods of evaluation, course assignments, and resources. (03-17-26) [Move to 2<sup>nd</sup> reading.](#)

MATH G180 – Calculus I: Early Transcendentals (4 units) Fall 2027  
Revisions: **formerly Calculus 1, CCN MATH C2210**, catalog description, course objectives, content, prerequisite, instructional techniques, methods of evaluation, course assignments, and resources. (03-17-26) [Move to 2<sup>nd</sup> reading.](#)

MATH G185 – Calculus II: Early Transcendentals (4 units) Fall 2027  
Revisions: **formerly Calculus 2, CCN MATH C2220**, catalog description, course objectives, content, prerequisite, instructional techniques, methods of evaluation, course assignments, and resources. (03-17-26) [Move to 2<sup>nd</sup> reading.](#)

MGMT G115 – Essentials of Organizational Behavior (3 units) Fall 2027  
Revisions: catalog description, SLOs, course objectives, content, course assignments, methods of evaluation, and resources. Updated DE. (03-17-26) [Move to 2<sup>nd</sup> reading.](#)

HIST G200 – History Conspiracy Theories: Critical Thinking and Credibility (3 units) Fall 2027  
New course. New DE. (03-17-26) [Move to 2<sup>nd</sup> reading.](#)

#### **ADJOURNMENT**

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.