



Council for Curriculum & Instruction Minutes

March 18, 2025

3:04 p.m. – 4:39 p.m.

Meeting location Language Arts 109

Zoom option for non-participatory guests: Meeting ID 830-5151-3235

<https://cccd-edu.zoom.us/j/83051513235>

Phone: (669) 900-6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)

Representative Name	Area / Position Title
Art	Vacant
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	John Kasabian
Biological Sciences	Michael Valinluck
Business, Accounting, Management	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Tiffany Ruggeri-Dilello
Computer Science	Cristian Racataian
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord
English	Mujib Tahir
English Language Learning & English as a Second Language	Vacant

History & Education	Jeanette Adame
Kinesiology, Health Education, and Athletics	Leilani Johnson
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
Nursing & Health Professions	Berlynn Ching
Part-time Faculty	Ashley Berry
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano
Associated Students Representative (non voting)	Vacant

Guests: *Nicole Clement, Natalie Dalton, Sheila Hudson, Sunshine McClain, Alex Miranda, Amy Thach, Gisela Verduzco*

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. March 18, 2025 Agenda
 - b. March 4, 2025 Minutes
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
 - a. Technical Review is held via zoom until further notice <https://cccd-edu.zoom.us/j/83051513235>
 - b. CCI meetings are held in person; CCI representatives are required to attend in person, zoom option is for non-participatory guests only
 - c. [Common Course Numbering phase II part A templates](#) (8 courses) released from the State Chancellor's Office: Art History, Economics, English, and History ECON CCN template is missing the prerequisites that are required for C-ID and CSU transfer. CCN phase II is broken up into phase IIa and IIb.
 - d. Ensure all edits are completed prior to resubmitting proposals back to technical review and/or CCI

REPORTS & UPDATES (maximum of five minutes per report)

1. Articulation report (Nicole Diamond) [Phase II courses can be submitted for GE in December 1st and summer 2026 for UCTCA – one time exception so CCI has until the last meeting of the semester to submit curriculum to meet the new deadline exception.](#)

[Dorsie - Phase IIb templates are to be released in April or May 2025 for an effective term of Fall 2027.](#)

CONSENT ITEMS

None

PROGRAM PROPOSALS (maximum of 10 minutes total)

None

DISCUSSION ITEMS

None

CURRICULUM – SECOND READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

MUS G260 – Symphonic Winds (1 unit) Fall 2026
Revisions: hours, catalog description, submit for C-ID MUS 180, resubmit UCTCA, grading, SLOs, course objectives, content, methods of evaluation, and textbooks. 1st reading 03-04-25

MUS G261 – Wind Symphony (2 units) Fall 2026
Revisions: hours, catalog description, submit for C-ID MUS 180, grading, SLOs, course objectives, content, methods of evaluation, and textbooks. 1st reading 03-04-25

Hold MUS G260 and MUS G261 – Dawn is absent today.

THEA G135 – Classical Play Performance 1 (1-2 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, content, course assignments, methods of evaluation. 1st reading 03-04-25. John moved to approve, Matt seconded; motion approved. Course revisions approved.

Cal-GETC Certificate of Achievement (34 – 46 units) Fall 2025
Revisions: formerly Intersegmental General Education Transfer Curriculum. 1st reading 03-04-25 Jeanette moved to approve, Matt seconded; motion approved. Certificate revisions approved.

COUN G150 – Planning for Arts, Languages, and Humanities (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, assignments, methods of evaluation, and textbooks. Updated DE addendum. 1st reading 03-04-25

COUN G151 – Planning for Business (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, assignments, methods of evaluation, and textbooks. Updated DE addendum. 1st reading 03-04-25

COUN G152 – Planning for Health Science, Nursing and Kinesiology (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, assignments, methods of evaluation, and textbooks. Updated DE addendum. 1st reading 03-04-25

Rachel moved to approve, Matt seconded; motion approved. Course revisions for COUN G150, COUN G151, COUN G152 approved.

NURS G160 – Fundamentals of Nursing (4 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, methods of instruction, and textbooks. Includes updated DE addendum. 1st reading 03-04-25

NURS G160C – Fundamentals of Nursing Clinical Practicum (5 units) Fall 2026

Revisions: catalog description, SLOs, course objectives, content, course assignments, methods of evaluation, and textbooks. 1st reading 03-04-25

Jeanette moved to approve, Leilani seconded; motion approved. Course revisions NURS G160 and DE addendum, and NURS G160C approved.

NURS G170 – Medical Surgical Nursing I (3 units) Fall 2026

Revisions: SLOs, course objectives, content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. 1st reading 03-04-25

NURS G170C – Medical Surgical Nursing I Clinical Practicum (3 units) Fall 2026

Revisions: SLOs, course objectives, content, course assignments, methods of evaluation, and textbooks. 1st reading 03-04-25

Matt moved to approve, John seconded; motion approved. Course revisions NURS G170 and DE addendum, and NURS G170C approved.

CURRICULUM – FIRST READING

Chemistry, Certificate of Achievement (20 units) Fall 2026

New certificate of achievement.

HIST G155 – Ethnic Groups of the United States: Their Histories (3 units) Fall 2026

Revisions: assigned discipline and textbooks.

SURPLUS CURRICULUM (curriculum submissions exceeding 3 items to be considered as time permits)

NURS G175 – Women’s Health and Newborn Nursing (2 units) Fall 2026

Revisions: catalog description, SLOs, course objectives, methods of instruction, assignments, methods of evaluation, and textbooks. **Updated DE addendum.** 1st reading 03-04-25

NURS G175C – Women’s Health and Newborn Nursing Clinical Practicum (2 units) Fall 2026

Revisions: SLOs, course objectives, content, methods of evaluation, and textbooks. 1st reading 03-04-25

Veronica moved to approve, Matt seconded; motion approved. Course revisions NURS G175 and DE addendum, and NURS G175C approved.

NURS G295 – Mental health Nursing (2 units) Fall 2026

Revisions: SLOs, course objectives, methods of instruction, methods of evaluation, and textbooks.

Updated DE addendum. 1st reading 03-04-25

NURS G295C – Mental Health Nursing Clinical Practicum (1.5 units) Fall 2026

Revisions: course objectives, content, assignments, methods of evaluation, and textbooks. 1st reading 03-04-25

Returned and considered for consent on the next CCI agenda. Recommended to change textbooks.

COUN G153 – Planning for Social and Behavioral Sciences (3 units) Fall 2026

Revisions: catalog description, SLOs, course objectives, content, assignments, methods of evaluation, and

textbooks. **Includes updated DE addendum.**

COUN G154 – Planning for STEM (Computer Science, Engineering, Physics and Math) (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, content, assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

COUN G155 – Planning for STEM (Biological and Physical Sciences) (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, content, assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

[COUN courses considered for consent on the next CCI agenda.](#)

NURS G285 – Pediatric Nursing (2 units) Fall 2026
Revisions: SLOs, course objectives, methods of instruction, assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** [To 2nd reading.](#)

NURS G285C – Pediatric Nursing Clinical Practicum (1.5 units) Fall 2026
Revisions: assigned disciplines, course objectives, content, assignments, methods of evaluation, and textbooks. [To 2nd reading.](#)

NURS G290 – Advanced Medical Surgical Nursing (3 units) Fall 2026
Revisions: catalog description, SLOs, course objectives, content, methods of instruction, assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** [To 2nd reading.](#)

NURS G290C – Advanced Medical Surgical Nursing Clinical Practicum (5 units) Fall 2026
Revisions: assigned discipline, SLOs, course objectives, content, assignments, methods of evaluation, and textbooks. [To 2nd reading.](#)

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.