

GOLDEN WEST COLLEGE

# Council for Curriculum & Instruction

## Council for Curriculum and Instruction (CCI) Minutes April 4, 2023 15:04 – 16:47 NHS 301 / 302 <u>https://cccd-edu.zoom.us/j/95728372542</u> Meeting ID: 957 2837 2542 Phone: (669) 900 – 6833

# **CCI Discussion Statement**

Is the proposed course:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A "fit" with other classes in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

**Members:** Dawn Brooks, Jodie Butler, Matthew Carlson, Jerry Castillo, Nicole Diamond, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, <del>Cathy Le</del>, Sunshine McClain, Teresa Nguyen, Joel Powell, Cristian Racataian, Meridith Randall, Amy Thach, Cristina Tiernes Cruz, <del>Michael Valinluck</del>, *Ayesha Zia* 

Curriculum Support: Charissa McCord

#### Non-Voting Attendee: Christy Banales

**Guests**: Jennifer Bailly, Dorsie Brooks, Melissa Jauregui, Martie Ramm Engle, Alice Rivera, Jackie Strobel, Gisela Verduzco, Rachel Zacharia

# Approval of the Agenda & Minutes

April 4, 2023, Agenda March 21, 2023, Minutes March 7, 2023, Minutes February 21, 2023, Minutes

# **Public Comments**

# Information Items

- Degrees and certificates require additional technical review meeting to verify narrative and supplemental documents are complete.
- Tuesday, April 11, 2023, is the last technical review session for Spring 2023
- <u>Curriculum Institute</u> July 12 15, 2023 in Riverside, CA
- CCI open lab at Center for Innovation & Learning and via zoom, April 7, 2023, 12:00 13:00

# Announcements

- CourseLeaf Resolution
- CCI representative vacancies: Art, Communication Studies, Computer Science, Cosmetology, Criminal Justice, History & Education, Mathematics & Engineering, Noncredit & ESL, Part-time faculty, Liberal Arts & Culture, and Physical Sciences.

#### **Consent Items** Amy moved to approve, Matt seconded; motion approved. Consent items approved.

THEA G178 – Introduction to Stage Costume3 unitsFall 2024Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, courseassignments, methods of evaluation, and textbooks. Includes new DE addendum. 1st reading 02/07/23;2<sup>nd</sup> reading 02/21/23. Submit for UCTCA and IGETC 3A.

NURS G052N - Care of the Elderly Adult Practicum20 hoursSpring 2023Revisions: catalog description and lab hours.20 hoursSpring 2023

## **Discussion Items** (maximum five minutes per item – total 30 minutes)

- 1. Articulation Report (Jerry Castillo) CSU GE and IGETC results anticipated to come in late April / May. Departments should try to submit for IGETC in preparation for CalGETC. Jerry has documents highlighting existing courses that have potential to transfer for UC and IGETC.
- 2. Credit for Prior Learning update (Christy Banales) No new update at this time.
- 3. Catalog Rights language update For purposes of this section "attendance" means attendance in at least one semester or two quarters each calendar year. Absence due to an approved educational leave or for attendance at another regionally accredited institution of higher learning shall not be considered an interruption in attendance, if the absence does not exceed two years. Attendance is established by any transcript entry of A, B, C, D, F, P, NP, W, MW, I or EW. Nicole moved to approve, Sunshine seconded; motion approved. Updated Catalog Rights language approved.
- 4. Technical Review Formalization Leilani moved to approve, Jodie seconded; motion approved. Technical Review Formalization approved.
- 5. Strategic Plan Committee Areas of Focus Progress Report Goals 3, 4, and 7 Charissa will validate the summary of approvals from 2020-21 to 2023-24. Recommended to include updating the CCI website and organizing resources for faculty.
- 6. Call for future discussion items Nicole asked if the committee will revisit the meeting times for CCI. The CCI Chairs compiled a list of standing committees and meeting times to review possible time conflicts; pros and cons. Dorsie would like to discuss duplication of CTE programs within the three colleges.

Effective

# New GWC Program Proposals (Total 10 minutes)

#### **Curriculum Items** (maximum three minutes per item)

ART G151 - Printmaking 23 unitsFall 2024Revisions: catalog description, add prerequisite, required for degree or certificate, SLOs, course objectives,<br/>lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and<br/>textbooks. 1<sup>st</sup> reading 03/07/23.

ART G250 - Printmaking 33 unitsFall 2024

Revisions: catalog description, add prerequisite, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. 1st reading 03/07/23.

Sunshine moved to approve, Amy seconded; motion approved. Course revisions approved as a block.

ART G251 - Printmaking 43 unitsFall 2024Revisions: catalog description, add prerequisite, SLOs, course objectives, lecture content, lab content, methods<br/>of instruction, course assignments, methods of evaluation, and textbooks. Submit for UCTCA. 1st reading<br/>03/07/23. Hold per faculty request.

CBA G015N – Microsoft Excel Basics 18 hours Spring 2024 Revive: formerly Microsoft EXCEL, Introduction, lecture hours, lab hours, add advisories, open exit open entry, noncredit course category, repeatability, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, textbooks, and library. **Includes updated DE addendum**. 1st reading 03/07/23.

Computer Literacy 2, Certificate of Completion	54 hours	Spring 2024
New noncredit certificate. 1 <sup>st</sup> reading 03/21/23.		

Cristian moved to approve, John K. seconded; motion approved. Course revisions for CBA G015N and new certificate, Computer Literacy 2 approved as a block.

HIST G180 – Western Civilization 13 unitsFall 2024Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course<br/>assignments, methods of evaluation, and textbooks. Includes updated DE addendum. 1st reading 03/07/23.Charissa to replace Liberal Arts Science with Liberal Arts Social & Behavioral for both HIST G180 and G185.

HIST G185 – Western Civilization 23 unitsFall 2024Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, methods of<br/>evaluation, and textbooks. Includes updated DE addendum. 1st reading 03/07/23.

History, Associate in Arts Degree for Transfer 18 units Fall 2024 Revisions: add HIST G155, remove ANTH G150, SOC G133, HIST G132, and HIST G135, and units decrease from 18 – 20. 1st reading 03/07/23. Charissa to include ETHS G140 and G121 to TMC and proposal in CurricUNET for faculty.

Amy motioned to approve, Teresa seconded; motion approved. HIST G180, HIST G185, and History, Associate in Arts Degree for Transfer approved as a block.

ASTR G100L – Introduction to Astronomy Lab 1 unit Fall 2024 Revisions: catalog description, remove advisories, SLOs, and textbooks. **Includes updated DE addendum**. 1st reading 03/07/23. Return to faculty.

PHYS G280 – Calculus Based Physics: Electricity / 4 units Fall 2024 Magnetism

Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** 1st reading 03/07/23.

PHYS G285 – Calculus Based Physics: Modern 4 units Fall 2024 Revisions: catalog description, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. **Includes new DE addendum**. 1<sup>st</sup> reading 03/21/23

John K. moved to approve, Nicole seconded; motion approved. Course revisions PHYS G280 and PHYS G285 approved as a block.

ACCT G113 - Business Taxation3 unitsFall 2024Revisions: formerly Business Income Taxation, required for degrees or certificates, SLOs, course objectives,lecture content, and textbooks. Includes updated DE addendum. 1st reading 03/07/23.

ACCT G163 – Accounting Concepts for Small Business 1.5 units Fall 2024 Revisions: formerly Basic Accounting Concepts for Small Business, catalog description, **submit for GWC Area E**, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. 1st reading 03/07/23.

Cristian moved to approve, Sunshine seconded; motion approved. Course revisions for ACCT G113 and ACCT G163 approved as a block.

CJ G010N – Role of a Security Guard New noncredit course. <b>Includes new DE addendum</b> .	8 hours 1 <sup>st</sup> reading 03/21/23.	Spring 2024
CJ G011N – Security Guard Supplemental New noncredit course. <b>Includes new DE addendum</b> .	32 hours 1 <sup>st</sup> reading 03/21/23.	Spring 2024
Security Guard, Certificate of Completion New noncredit certificate. 1 <sup>st</sup> reading 03/21/23.	40 hours	Spring 2024

Leilani moved to approve, Matt seconded; motion approved. New noncredit courses and certificate approved as a block.

SOC G101 – Introduction to Ethnic Studies 3 units Fall 2024 New credit course. Submit for CSU GE Area D and F, UCTCA, IGETC 4, 7, Local Option 1 GE Area D and Cultural Diversity. Includes new DE addendum. 1<sup>st</sup> reading 03/21/23.

SOC G136 – Introduction to Black and African American3 unitsFall 2024StudiesNew credit course. Submit for CSU GE Area D and F, UCTCA, IGETC 4, 7, Local Option 1 GE Area D and CulturalDiversity. Includes new DE addendum. 1st reading 03/21/23.

SOC G137 – Introduction to Asian American and Pacific 3 units
Islander Studies
New credit course. Submit for CSU GE Area D and F, UCTCA, IGETC 4, 7, Local Option 1 GE Area D and Cultural
Diversity. Includes new DE addendum. 1<sup>st</sup> reading 03/21/23.

DANC G136 – Intermediate / Advanced Mid-Eastern Dance 1 unit

Fall 2024

Revisions: units, lecture hours, lab hours, total contact hours, non-contact hours, catalog description, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Submit for CSU GE Area E.** To 2<sup>nd</sup> reading.

DANC G240 – Tap Dance Ensemble 2 units Fall 2024 Revisions: units, lecture hours, lab hours, total contact hours, non-contact hours, catalog description, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. To 2<sup>nd</sup> reading. Fall 2024 THEA G111 – Theater History and Literature - Classical 3 units to 1800 Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. To 2<sup>nd</sup> reading. THEA G112 – Theater History and Literature – 1800 to 3 units Fall 2024 Modern Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. To 2<sup>nd</sup> reading. THEA G119 – Improvisation for Theater, Film, and 3 units Fall 2024 Television Revisions: catalog description, assigned disciplines, SLOs, course objectives, lecture content, lab content, methods of evaluation, and textbooks. To 2<sup>nd</sup> reading. HIST G140 – California History 3 units Fall 2024 Revisions: catalog description, submit CSU GE Area F, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. To 2<sup>nd</sup> reading. HIST G155 – Ethnic Groups of the United States: Their 3 units Fall 2024 Histories

Revisions: catalog description, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum**. To 2<sup>nd</sup> reading.

Next CCI meeting April 18, 2023