



## Council for Curriculum and Instruction Minutes

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May 7, 2024

3:02 pm – 4:53 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://cccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

### CCI Representatives (strikethrough = absent; italicize = virtual)

Representative	Area / Position
Jeanette Adame	History & Education
<del>Ashley Berry</del>	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
<i>Jodie Butler</i>	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
<i>Michelle Palma</i>	Liberal Arts & Culture
<del>Veronica Pizano</del>	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Sergio Sanchez	Noncredit & English as a Second Language
Darby Scott	Communication Studies
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences

Rachel Zacharia	Business, Accounting, Marketing, and Management
Ayesha Zia	English

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Ally Chaudhry	Temporary Curriculum Support
Nicole Diamond	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Cosmetology
Criminal Justice

CCI Invited Guests
Jennifer Bailly, Faculty of Economics
<del>Krissy Barone, Faculty of Athletics</del>
Bern Baumgartner, Faculty of Business
<del>Margot Bowlby, Faculty of Political Science</del>
<del>Kristy Ho, Faculty of Counseling</del>
<i>Melissa Jauregui, Program Support Specialist</i>
Noah Levin, Faculty of Philosophy
<del>Hector Madrigal, Faculty of Criminal Justice</del>
Sunshine McClain, Faculty of History
<del>Nicholas Mitchell, Faculty of Physical Education</del>
<del>Joel Powell, Faculty of Political Science</del>
Jason Sheley, Faculty of Philosophy
Derrick Watkins, Faculty of Criminal Justice
Travis Vail, Faculty of Biology
<del>RC Wilkinson, Faculty of Sign</del>

**PRELIMINARY MATTERS**

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
  - a. Agenda – May 7, 2024 Cristian motioned to approve May 7 Agenda, Amy seconded; motion approved. May 7 Agenda approved.

4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
  - a. Current vacant CCI positions
    - Cosmetology (Spring 2024-2027)
    - Criminal Justice (Spring 2024-2027)
    - English (2024-2027)
  - b. WEE Taskforce Vacancies
    - CCI Representative from CTE aligned curriculum
    - CCI Representative from Non-CTE aligned curriculum
    - Full-time Counselor
    - Chair from Nursing & Health Professions
  - c. AB 1111 Taskforce Vacancies
    - CCI Representative from CTE aligned curriculum
  - d. ORPIE Active Courses Report – Amy Thach
    - 643 active courses
      - 71 courses are below the 100 level
      - 440 courses are at the 100 level
      - 129 courses are at the 200 level
  - e. [Burden-free Instructional Materials Report 2024](#)
6. Announcements
  - a. CCI Chair Fall 2024 – Spring 2026, Jennifer Bailly, Economics
  - b. TECH Lead Fall 2024 – Spring 2025, Gary Kirby, Mathematics
  - c. Members voting when attending online
  - d. Credit for Prior Learning in CurricUNET (cover) [Melissa J working on getting CPL marker on COR. \*If there is already a “yes” please leave it alone!\*](#)
  - e. Last CCI meeting on May 21, 2024. All are welcome! Come have snacks from 3:00 – 3:30 p.m.

#### CONSENT ITEMS (*Voting items*)

<p>Liberal Arts: Emphasis in Arts and Humanities (18 units)          Revisions: catalog description, remove HIST G132, HIST G135, MUS G109, MUS G110, MUS G120, MUS G158, and MUS G165; add ART G115, ART G123, ART G128, ART G139, ART G143, ETHS G255, HIST G155, and ETHS G150. (<a href="#">1<sup>st</sup> reading 04-16-24</a>).</p>	Fall 2024
<p>Liberal Arts: Emphasis in Business and Public Administration (18 units)          Revisions: catalog description, PLOs, remove BUS G110; add CMST G260, ECON G115, ECON G130, ECON G135, MATH G140S, MATH G160S, PSYC G140, and SOC G125. (<a href="#">1<sup>st</sup> reading 04-16-24</a>).</p>	Fall 2024
<p>Liberal Arts: Emphasis in Computer Science and Technology (18 units)          Revisions: remove CS G147, and add CS G231, MATH G140S. (<a href="#">1<sup>st</sup> reading 04-16-24</a>).</p>	Fall 2024
<p>Liberal Arts: Emphasis in Human Behavior and Self-Development (18 units)          Revisions: catalog description, PLOs, career opportunities, remove ANTH G185, COMM G100, COMM G110, CJ G152, and GLST G230, add CMST G100, CMST G110, CMST G180, ETHS G255, CMST G260, EDUC G180, PSYC G167, ETHS G167, SOC G101, ETHS G101, ETHS G133, SOC G140, COUN G105, COUN G156, EDUC G210, EDUC G220, GLST G230, NURS G101, PE G114, PE G126, PE G127, and PE G166. (<a href="#">1<sup>st</sup> reading 04-16-24</a>).</p>	Fall 2024
<p>Liberal Arts: Emphasis in Mathematics (18 units)          Revisions: remove MATH G235 and MATH G282, add CS G262, ECON G105, ECON G115, MATH G115S, MATH G140S, MATH G160S, PSYC G140, and SOC G125. (<a href="#">1<sup>st</sup> reading 04-16-24</a>).</p>	Fall 2024

Liberal Arts: Emphasis in Social and Behavioral Sciences (18 units) Fall 2024  
Revisions: remove COMM G165, CJ G115, CJ G152, HIST G132, HIST G136, GLST G100, GLST G110, GLST G230, add CMST G180, ETHS G255, CMST G265, EDUC G180, ETHS G103, PSCI G103, ETHS G111, ETHS G120, GEOG G120, ETHS G133, ETHS G134, SOC G134, ETHS G150, HIST G155, ETHS G167, PSYC G167, ETHS G181, PSCI G181, ETHS G121, SOC G101, ETHS G101, SOC G135, ETHS G135, and SPAN G200. (1<sup>st</sup> reading 04-16-24).

CJ G078 – Public Safety Dispatcher Basic (8.5 units) Fall 2024  
Revisions: **formerly Public Safety Dispatcher Basic (Intensive Format)**, units, lecture hours, contact hours, study non contact hours, total learning hours, catalog description, justification for course, advisories, material fee, grading policy, repeatability, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** (1<sup>st</sup> reading 03-19-24; 2<sup>nd</sup> reading 04-16-24).

BUS G159 – Legal Essentials for Starting a Business (1.5 units) Fall 2025  
Revisions: **formerly Legal/Regulatory Essentials for Starting a Business**, catalog description, grading policy, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of student evaluation, and textbooks. **Includes updated DE addendum.** (1<sup>st</sup> reading 03-19-24; 2<sup>nd</sup> reading 04-16-24).

#### Retire

CBA G101N – Keyboarding (54 hours) Fall 2024  
CBA G145N – Introduction to Computers (54 hours) Fall 2024  
CBA G155N – Microsoft WORD, Introduction (54 hours) Fall 2024  
CBA G160N – Microsoft EXCEL, Introduction (54 hours) Fall 2024  
COOP G100 – Personal Career Seminar (1 unit) Fall 2024  
MGMT G155N – Customer Service (54 hours) Fall 2024

Nicole motioned to approve, Matt seconded. Motion approved; all consent items above approved.

#### REPORTS & UPDATES (maximum of 5 minutes per report)

1. Articulation report – Nicole Diamond Have received most CSU and ITGETC proposal results back; lots of approvals and denials. Please refer to the detailed list for full list of submitted courses.
2. Chairs report – Monica Jovanovich and Gary Kirby 68 courses have been retired/revised (40%).
3. VPI report – Kay Nguyen Still have funding/will find a way to fund those that want to attend Curriculum Institute, reach out if interested.
4. Special reports
  - a. WEE Taskforce Report Rachel Z will write curriculum (1 credit course and 1 non credit course).
  - b. Area E Taskforce Report Hold for discussion item.
  - c. AB 1111 Taskforce Report None.

CONTINUING DISCUSSION ITEMS (maximum of 15 minutes total; 5 minutes per item; \* = voting item)

1. Update local GE pursuant to Title 5 Ed. Code\* – Nicole Diamond (12-05-23; 02-06-24; 02-20-24; 03-05-24; 03-19-24; 04-16-24).  
Jeanette motioned to approve Option 3 (retain Area 7 as it is currently in catalog, Total GE Unite: 24), Matt seconded, Jodie opposed on behalf of the Psychology department. Motion approved; Area 7 will remain the same as it is currently in the catalog.
2. Bloom’s Taxonomy proposal\* – Amy Thach (1<sup>st</sup> reading 04-16-24).  
Jeanette motioned to approve, Cathy seconded. Motion approved; Bloom’s Taxonomy proposal approved.

NEW DISCUSSION ITEMS (\* = voting item)

1. Credit for Prior Learning – accepting other community colleges’ awarded credit – Nicole Diamond Gary noted that the recommendation is to accept CPL, but the item can be further discussed.
2. CCI Committee Goals Report – Monica Jovanovich and Gary Kirby Group reviewed and celebrated the many accomplishments CCI made over the year. Gary will make edits and sent to Planning Council.

PROGRAM PROPOSALS (maximum of 10 minutes total)

1. Music Technology, Associate in Arts Degree  
Hoping to revive the program at GWC and utilize the renovated recording studio.

CURRICULUM – SECOND READINGS (Voting items)

- |   |             |
|---|-------------|
| PE G192 – Soccer 1 (1 unit)<br>Revisions: <b>formerly Soccer</b> , catalog description, <b>submit for UCTCA, local GE Area E</b> , required for degree or certificate, SLOs, course objectives, lab content, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes updated DE addendum.</b> (03-05-24; 04-16-24).<br>Moved to 4th reading.  | Fall 2025   |
| PE G193 – Soccer 2 (1 unit)<br>New course. <b>Includes DE addendum.</b> (1 <sup>st</sup> reading 03-19-24; 04-16-24).<br>Moved to consent item on next agenda.  | Fall 2025   |
| PE G026N – Pickleball for Lifelong Learners (54 hours)<br>New noncredit course. (1 <sup>st</sup> reading 04-16-24).<br>Moved to 3rd reading.  | Spring 2025 |
| CJ G072N – P.C. 832 Laws of Arrest (40 hours)<br>Revisions: <b>formerly CJ G172</b> , units, lecture hours, lab hours, contact hours, study non contact hours, total learning hours, catalog description, material fee, credit status, grading policy, transfer status, classification code, non credit course category, repeatability, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks.<br>(03-19- 24; 04-16-24).<br>Jeanette motioned to approve, Amy seconded; motion approved. Revisions to CJ G072N approved. | Fall 2025   |

- PHIL G102 – History of Ancient Philosophy (3 units) Fall 2025  
 Revisions: **resubmit UCTCA and C-ID PHIL 130**, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum. (1<sup>st</sup> reading 04-16-24).**  
[Amy motioned to approve](#), [Jeanette seconded](#); **motion approved. Revisions to PHIL G102 approved.**
- PSCI G110 – International Relations (3 units) Fall 2025  
 Revisions: **resubmit UCTCA and C-ID POLS 140**, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, methods of evaluation, course assignments, and textbooks. **Includes updated DE addendum. (1<sup>st</sup> reading 04-16-24).**  
[Cristian motioned to approve](#), [Amy seconded](#); **motion approved. Revisions to PSCI G110 approved.**  
[Cathy motioned to approve](#), [Jeanette seconded](#); **motion approved. Updated DE addendum approved.**
- MUS G115 – Basic Music (3 units) Fall 2025  
 Revisions: **resubmit UCTCA**, catalog description, transfer status, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum. (1<sup>st</sup> reading 04-16-24).**
- MUS G141 – Beginning Piano 1 (1 unit) Fall 2025  
 Revisions: **formerly Piano 1, resubmit UCTCA**, catalog description, SAM, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **(1<sup>st</sup> reading 04-16-24).**
- MUS G241 – Intermediate Piano 1 (2 units) Fall 2025  
 Revisions: **formerly Intermediate Piano I**, catalog description, add prerequisite, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **(1<sup>st</sup> reading 04-16-24).**  
[John motioned to approve](#), [Matt seconded](#); **motion approved. Revisions to MUS G115, MUS G141, and MUS G241 approved.**
- SOC G110 – Introduction to Marriage and Family (3 units) Fall 2025  
 Revisions: **formerly Introduction To Marriage And The Family**, catalog description, **submit for Cal-GETC Area 4, UCTCA, local GE Area D, C-ID SOC 130**, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum. (1<sup>st</sup> reading 04-16-24).**  
[Matt motioned to approve](#), [Leilani seconded](#); **motion approved. Revisions to SOC G110 approved.**
- SOC G160 – Sociology of Criminology (3 units) Fall 2025  
 Revisions: catalog description, **submit for Cal-GETC Area 4, UCTCA, local GE Area D, C-ID SOCI 160**, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum. (1<sup>st</sup> reading 04-16-24).**  
[Moved to consent item.](#)
- HIST G110 – Economic History of the United States (3 units) Fall 2025  
 Revisions: catalog description, **submit for CSU GE Area US 1 and UCTCA, cross-list ECON G120**, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum. (1<sup>st</sup> reading 04-16-24).**

HIST G150 – History of Latin America (3 units)

Fall 2025

Revisions: **resubmit UCTCA**, catalog description, **submit for Cal-GETC Area 4**, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** (1<sup>st</sup> reading 04-16-24).

Rachel motioned to approve, John seconded; motion approved. Revisions to HIST G110 and HIST G150 approved.

MKTG G140 – Digital Marketing and Electronic Commerce (3 units)

Fall 2025

Revisions: catalog description, remove formerly, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

(1<sup>st</sup> reading 04-16-24).

MKTG G167 – Marketing and Social Media for Entrepreneurs (1.5 units)

Fall 2025

Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.**

(1<sup>st</sup> reading 04-16-24).

Cathy motioned to approve, Cristian seconded; motion approved. Revisions to MKTG G140 and MKTG G167 approved.

MATH G100 – Liberal Arts Mathematics (3 units)

Fall 2025

Revisions: catalog description, **submit for UCTCA and Cal-GETC Area 2**, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum.** (1<sup>st</sup> reading 04-16-24).

Matt motioned to approve, Amy seconded; motion approved. Revisions to MATH G100 approved.

Pre-Health Science, Certificate of Achievement (17-19 units)

Fall 2025

Revisions: catalog description, PLOs, and career opportunities. (1<sup>st</sup> reading 04-16-24).

Leilani motioned to approve, Matt seconded; motion approved. Revisions to Pre-Health Science Certificate of Achievement approved.

## CURRICULUM – FIRST READINGS

*Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.*

Security Guard, Certificate of Completion (80 hours) Revisions: catalog description, career opportunities, add CJ G072N, increase hours from 40. <a href="#">Moved to consent item.</a>	Fall 2025
SIGN G185 – American Sign Language 2 (4 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum. <a href="#">On hold.</a>	Fall 2025
ECON G135 – International Political Economy (3 units) Revisions: formerly Political Economy, catalog description, cross-list PSCI G135, retain local Area D, resubmit for UCTCA, submit for Cal-GETC Area 4, advisories, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. <a href="#">Moved to 2nd reading.</a>	Fall 2025
Business Administration 2.0, Associate in Science Degree for Transfer (27-32 units) Revisions: catalog description, PLOs, remove BUS G110, add MATH G140S, MATH G180, MATH G160S, SOC G125, increase units from 27-28. <a href="#">Moved to 2nd reading.</a>	Fall 2025
MGMT G155 – Customer Service (3 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. <a href="#">Moved to 2nd reading.</a>	Fall 2025
MKTG G157 – Finding and Knowing Your Customer (1.5 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. <a href="#">Moved to 2nd reading.</a>	Fall 2025
BIOL G183 – Botany (4 units) Revisions: catalog description, resubmit UCTCA, C-ID BIOL 155, and submit for Cal-GETC Area 5B, required for degree or certificate, SLOS, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. <a href="#">Moved to 2nd reading.</a>	Fall 2025
History, Associate in Arts for Transfer (18 units) Revisions: catalog description, List B remove ANTH G150, SOC G133, HIST G132, HIST G135; add ETHS G121, HIST G145, HIST G155, ETHS G150, HIST G190, ETHS G190, ECON G120, and ETHS G140, decrease units from 18-20. <a href="#">Moved to 2nd reading.</a>	Fall 2025



## TABLED / ON HOLD ITEMS

1. Process of adding courses to local GE pattern\* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#); [12-05-23](#)).
2. Dance, Associate in Arts Degree (25 units) Fall 2025  
Revisions: catalog description, PLOs, career opportunities, remove DANC G135, DANC G136, BIOL G220, MUS G101, THEA G106, THEA G175, THEA G176, THEA G177, and THEA G178; add DANC G201, DANC G119, DANC G261, DANC G231, DANC G251, DANC G255, DANC G212, DANC G232, and DANC G213.

## ADJOURNMENT

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All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.