



Council for Curriculum & Instruction Minutes

September 1, 2026

3:03 p.m. – 4:58 p.m.

Math and Science Room 116

Meeting documents are available on [CCI SharePoint](#) (CCCCD login required) and [CCI website](#)

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

Curriculum Representatives

Area / Position Title	Representative
Art	Vacant
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	Michael Russell
Biological Sciences	Michael Valinluck
Business, CBA, Computer Sciences	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Melissa Navarro
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord
English	Mujib Tahir

English Language Learning, English as a Second Language, GED	Vacant
History & Education	Jeanette Adame
Kinesiology, Health Education, Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Vacant
Nursing & Health Professions	Berlynn Ching
Part-time Faculty at Large	Vacant
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC, ETHS)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano

Guests: Harry Anderson III, Amanda Best, Terrie Becker, Maxim Brinkman-Marheine, Dorsie Brooks, Jose Guerrero, Samantha Harris, Sheila Hudson, Melissa Jauregui, Daniel Johnson, Joyce Nguy, Martie Ramm Engle, Amy Thach, Gisele Verduzco

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes **Approved**
 - a. May 19, 2026 Minutes
 - b. September 1, 2026 Agenda
Moved Law Enforcement, Certificate of Achievement to discussion.
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
 - a. Districtwide Curriculum Workshop September 25, 2026 Coast Community College District Board Room 8:30 a.m. – 12:00 p.m.

REPORTS & UPDATES (maximum of five minutes per report)

1. Articulation report (Nicole Diamond)

UCTCA submissions- Most courses approved during June 2026, except ENGL creative writing courses due to pre-requisite issue, and PHIL course due to lack of theory. Revisions will be made before December deadline.

Cal-GETC submissions- list is being compiled, revisions being made with faculty before December deadline.

Cal-GETC Phase Outs- phase outs include courses ENGL C1000E from 1A, MUS G103 from 3A, HIST G140, HIST G162, HIST C1001, HIST C1002, SIGN G185, and SPAN G165 from area 3B.

UC TEL- 2026-27 has not been posted, updates to come.

PROGRAM PROPOSALS (maximum of 10 minutes total)

1. Chicano and Latino Studies, Associate in Arts Degree

Committee discussed program title, new courses, and collaboration with History department for cross-listed courses. ADT- recommendations made by AO and committee chair to ensure program meets compliance for CSU and UC transferability.

DISCUSSION ITEMS

1. CCI Training
2. Curriculum Handbook
3. Law Enforcement, Certificate of Achievement (24.5-33 units) Fall 2026
Retire option 3. Dawn motioned to approve. Ruth seconded. Motion approved. Retirement of option three approved effective Spring 2027.

The committee also discussed revisions to ensure program is compliant with Title 5 section 55070

CONSENT Approved

ANTH G150 – Native Peoples of North America (3 units) Fall 2027
Retire

ENGL G280 – Creative Writing (3 units) Fall 2026
Retire

ENGL G281 – Creative Writing: Prose (3 units) Fall 2026
Retire.

Law Enforcement, Certificate of Achievement (24.5-33 units) Fall 2026
Retire. Moved to discussion

Software Development, Associate in Arts Degree (17 units) Fall 2026
Retire.

CURRICULUM – SECOND READINGS

None

CURRICULUM – FIRST READINGS

ASAM G210 – Asian American Popular Culture (3 units) Fall 2028
New course. New DE. Change effective term. Moved to 2nd reading.

ART G015N – Drawing Workshop for the Marketplace (18 hours) Spring 2027
New course. Correct the SAM code and select noncredit CIP

ART G030N – Painting Workshop for the Workplace (18 hours) Spring 2027
New course. Revise SLO #2, correct the SAM code, and select noncredit CIP.

PHOT G050N – Photography Workshop for the Marketplace (18 hours) Spring 2027
New course. Correct the SAM code and select noncredit CIP.

ART G015N, ART G030N, and PHOT G050N moved to 2nd reading.

CJ 057N – Driver Training and Awareness – Perishable Skills Program (PSP) (8hours) Spring 2027
New course. Move to 2nd reading.

DART G180 – Motion Graphics for Web and User Interface (3 units)	Spring 2027
Revisions: formerly 2D & 3D Motion Graphics for Web and User Interface , catalog description, units, SLO's, content, course assignments, methods of evaluation, resources, and DE. Change effective term to Fall 2027. Move to 2nd reading.	
THEA G002N – Acting and Improvisation for Lifelong Learners (36 hours)	Spring 2027
Revisions: catalog description and hours. Move to 2nd reading.	
Perishable Skills Program for Law Enforcement (32 hours)	Spring 2027
New program. Rollback to tech review.	
Solar Photovoltaic Maintenance Technician Certificate (216 hours)	Spring 2027
New program. SAM code, select noncredit CIP. Move to 2nd reading.	
Energy System Technician: Solar and Energy Storage Certificate (306 hours)	Spring 2027
New program. SAM code, select noncredit CIP. Move to 2nd reading.	

ADJOURNMENT

10+1 Senate Purview

- 1. Curriculum including establishing prerequisites and placing courses within disciplines (rely primarily)*
- 2. Degree and certificate requirements (rely primarily)*
- 3. Grading policies (mutually agree)*
- 4. Educational program development (rely primarily)*
- 5. Standards or policies regarding student preparation and success (rely primarily)*
- 6. District and college governance structures, as related to faculty roles (mutually agree)*
- 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (rely primarily)*
- 8. Policies for faculty professional development activities (rely primarily)*
- 9. Processes for program review (rely primarily)*
- 10. Processes for institutional planning and budget development (mutually agree)*
- 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (mutually agree)*

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.