



Council for Curriculum and Instruction Agenda

September 17, 2024

3:00 pm – 5:00 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and /or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A "fit" with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)

Representative	Area / Position
Jeanette Adame	History & Education
Jennifer Bailly	CCI Chair (<i>non-voting</i>)
Ashley Berry	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Cálcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Berlynn Ching	Nursing & Health Professions
Kristy Ho	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	Mathematics & Engineering; Technical Review Lead
Cathy Le	Library
Michael McCarthy	Criminal Justice
Michelle Palma	Liberal Arts & Culture
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
Tiffany Ruggeri	Communication Studies

Sergio Sanchez	Noncredit & English as a Second Language
Mujib Tahir	English
Michael Valinluck	Biological Sciences
Rachel Zacharia	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)

Member	Area / Position
Christy Banales	Student Services Representative
Nicole Diamond	Articulation Officer
Jennifer Kalfsbeek-Goetz	Vice President of Instruction
Charissa McCord	Curriculum Specialist

Representative Vacancies

Area / Position
Associated Students Representative (non-voting)
Cosmetology

Guests

Leslie Bitong
Margot Bowlby
Laura Duvall
Ed Harris
Noah Levin
Yvonne Portillo
Martie Ramm Engle
Alice Rivera
Leah Walden-Hurtgen
Derrick Watkins
RC Wilkinson

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes
 - a. Agenda – September 17, 2024
 - b. Minutes – September 3, 2024
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in anytime that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Current process to retire curriculum via email – gwccurriculum@ccd.edu

- b. AB 1111 webinars – September [18](#) and [25](#) at 12:00-1:00 p.m. Each date has a unique link for free registration.
6. Announcements
- a. Welcome Tiffany Ruggeri!
 - b. CCI buddies needed!

CONSENT ITEMS *(Voting items)*

DRAF G101 – Introductory Computer Aided Design Drafting (3 units) Fall 2025
 Revisions: **formerly Basic Computer Aided Design Drafting**, catalog description, required for degree or certificate, course objectives, lecture content, lab content, and course assignments. **Includes updated DE addendum.**

DRAF G105 – Engineering Drafting I, Computer Aided Drafting (3 units) Fall 2025
 Revisions: **formerly Basic Engineering Drafting I, Computer Aided Drafting**, catalog description, required for degree or certificate, lecture content, course assignments, and methods of evaluation. **Includes updated DE addendum.**

DRAF G110 – Engineering Drafting II, Computer Aided Drafting (3 units) Fall 2025
 Revisions: **formerly Basic Engineering Drafting II, Computer Aided Drafting**, required for degree or certificate, and lecture content. **Includes updated DE addendum.**

DRAF G170 – Advanced 3D Mechanical Design (3 units) Fall 2025
 Revisions: catalog description, required for degree or certificate, lecture content, and lab content. **Includes updated DE addendum.**

Retire effective Fall 2025

- ACCT G130 - Computerized Accounting
- ACCT G210 - Cost Accounting
- Political Science, Associate in Arts Degree
- AUTO G170 - Hybrid Vehicles
- AUTO G173 - Electric Vehicles
- MUS G209 – Symphonic Band, Advanced Skills

REPORTS & UPDATES *(maximum of 5 minutes per report)*

1. Articulation report – Nicole Diamond
2. Chairs report – Jennifer Bailly
3. VPI report – Jennifer Kalfsbeek-Goetz
4. Special reports

CONTINUING DISCUSSION ITEMS *(maximum of 15 minutes total; 5 minutes per item; * =voting item)*

1. Curriculum Committee Member Training

NEW DISCUSSION ITEMS *(* = voting item)*

None

PROGRAM PROPOSALS *(maximum of 10 minutes total)*

1. Pool Lifeguard, Certificate of Completion

CURRICULUM – SECOND READINGS *(Voting items)*

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

ELL G050N – Reading and Writing for Small Business (36 hours) New noncredit course. Includes new DE addendum. (1 st reading 09-03-24).	Fall 2025
ELL G051N – Listening and Speaking for Small Business (36 hours) New noncredit course. Includes new DE addendum. (1 st reading 09-03-24).	Fall 2025
MUS G122 – Chamber Choir (1 unit) Revisions: catalog description, resubmit for UCTCA and C-ID MUS 180 , equivalent to MUS A122, prerequisites, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. (1 st reading 09-03-24).	Fall 2025
MUS G143 – History of Jazz (3 units) Revisions: catalog description, resubmit for UCTCA and Cal-GETC 3A , required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. (1 st reading 09-03-24).	Fall 2026
MUS G242 – Intermediate Piano 2 (2 units) Revisions: formerly Intermediate Piano II , catalog description, resubmit for UCTCA , advisories, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation and textbooks. (1 st reading 09-03-24).	Fall 2025
Pre-Physical Therapy, Certificate of Achievement (39-45 units) Revisions: catalog description, PLOs, career opportunities, add BIOL G210, BIOL G180, BIOL G186, BIOL G183, CHEM G180, CHEM G185, MATH G160S, PSYC G140, SOC G125, and increase units to 29-45. (1 st reading 09-03-24).	Fall 2025
Pre-Occupational Therapy, Certificate of Achievement (17-20 units) Revisions: catalog description, PLOs, and increase units from 18. (1 st reading 09-03-24).	Fall 2025

CURRICULUM – FIRST READINGS

BUS G011N – Small Business Essentials (36 hours) New noncredit course. Includes new DE addendum.	Fall 2025
BUS G012N – Launching a Small Business (18 hours) New noncredit course. Includes new DE addendum.	Fall 2025
PSCI G190 – California State and Local Government (1 units) New course. Submit for US 3, UCTCA, Cal-GEC 4, comparable to PSCI G180/PSCI G181/ETHS G181. Includes new DE addendum.	Fall 2026
POLS C1000 – American Government and Politics (3 units) Revisions: formerly PSCI G180. Includes updated DE addendum.	Fall 2025
PHIL G125 – Critical Reasoning and Writing (3 units) Revisions: catalog description, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.	Fall 2026

<p>ANTH G100 – Introduction to Cultural Anthropology (3 units) Revisions: catalog description, resubmit for UCTCA, Cal-GETC Area 4, C-ID ANTH 120, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum.</p>	<p>Fall 2026</p>
<p>SIGN G185 – American Sign Language 2 (4 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum.</p>	<p>Fall 2025</p>
<p>SIGN G200 – Deaf Culture (3 units) Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. Includes new DE addendum.</p>	<p>Fall 2025</p>
<p>Pre-Physician Assistant, Certificate of Achievement (39-45 units) Revisions: catalog description, PLOs, add courses BIOL G210, BIOL G180, BIOL G186, BIOL G183, CHEM G180, CHEM G185, MATH G160S, PSYC G140, and SOC G125, increase units from 19.</p>	<p>Fall 2025</p>
<p>DANC G130 – Dance for Musical Theater (2 units) Revisions: SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks.</p>	<p>Fall 2025</p>
<p>DANC G160 – Contemporary Dance Styles (2 units) Revisions: catalog description, SLOs, course objectives, lecture content, lab content, course assignments, methods of evaluation, and textbooks.</p>	<p>Fall 2025</p>
<p>Ethnic Studies, Certificate of Achievement (9 units) New certificate of achievement.</p>	<p>Fall 2025</p>

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.