Council for Curriculum & Instruction Agenda

October 6, 2026
3:04 p.m. – 4:15 p.m.
Math and Science Room 116
Meeting documents are available on CCI SharePoint (CCCD login required) and CCI website

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A "fit" with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

Curriculum Representatives

Area / Position Title	**Representative**
Art	Vacant
Articulation Officer (non voting)	~~Nicole Diamond~~
Automotive Technology, Digital Arts, Drafting	~~Michael Russell~~
Biological Sciences	Michael Valinluck
Business, CBA, Computer Sciences	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Melissa Navarro
Cosmetology	~~Jon Holland~~
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord
English	Mujib Tahir

English Language Learning, English as a Second Language, GED	Vacant
History & Education	Jeanette Adame
Kinesiology, Health Education, Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, PHIL)	Michelle Palma
Library	~~Cathy Le~~
Mathematics & Engineering	Vacant
Nursing & Health Professions	Berlynn Ching
Part-time Faculty at Large	Sabrina Nguyen
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	~~Jodie Butler~~
Social Sciences (ECON, PSCI, SOC, ETHS)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	~~Veronica Pizano~~

Guests: Harry Anderson III, Terrie Becker, Amanda Best, Pete Bouzar, Dorsie Brooks, Christopher Cano, AJ Edmonds, Laurie Green, Danieal Johnson, Justin Moore, Robert Nguyen, Amy Thach

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes Approved
    a. September 15, 2026 Minutes
    b. October 6, 2026 Agenda
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
    a. CCI Photo 2026-27 Rescheduled
    b. CourseLeaf role management

REPORTS & UPDATES (maximum of five minutes per report)

1. Articulation report (Nicole Diamond) Cal-GETC standards have been updated, a summary of changes can be accessed in Teams.

ACADEMIC PROGRAM: PROPOSAL AND PLAN (maximum of 10 minutes total)

1. Administration of Justice, Certificate of Achievement
2. Public Safety Dispatcher, Certificate of Achievement

DISCUSSION ITEMS

1. Committee goals: summary of approvals 2025-26 and 2026-27 objectives and goals
    - Continued transition to CIM/CourseLeaf;
    - Curriculum compliance;
    - Support for continued noncredit curriculum development; and
    - Review and resolution of outstanding curriculum classification/ coding issues
2. CourseLeaf outstanding items to fix Charissa informed the committee of CIM issues currently being

resolved including:

- Multiple live COR issues: CCN numbering and Methods of Evaluation display;
- Transferability information requiring audit and correction;
- Material fee and course family/repetition information;
- Display issues with Resources section;
- Display of "formerly" information; and
- Other system issues

3. Regulatory codes in curriculum proposals

The Council discussed the increasing number and complexity of regulatory and MIS data elements included in curriculum proposals, including TOP, CIP, SAM, SOC, and related codes.
Faculty were encouraged to collaborate with their deans when completing regulatory fields, particularly for CTE and noncredit curriculum.
The Council discussed focusing committee review primarily on substantive academic and curricular matters, including:

- catalog descriptions;
- student learning outcomes;
- course objectives;
- course content and alignment;
- student-facing information;
- DEIA considerations;
- textbooks/OER;
- Faculty Service Areas (FSA);
- prefixes and numbering; and
- overall curricular consistency.

Technical Review, faculty, department chairs, deans, and Curriculum Specialists will continue reviewing regulatory information at appropriate points in the curriculum process.
The Council also discussed the possibility of developing a customized PDF view of curriculum proposals that emphasizes the information most relevant to CCI review.

CONSENT Approved

STAT C1000 – Introduction to Statistics (4 units) Fall 2027
Revisions: credit for prior learning, resources, and DE.

STAT C1000E – Introduction to Statistics (6 units) Fall 2027
Revisions: resources, and DE.

Liberal Studies for Elementary Education, Associate in Arts Degree (19-28 units) Fall 2027
Revisions: summary of goals and objectives, description, PLOs, and courses.

Liberal Art: Emphasis in Human Behavior and Self Development, Fall 2027
Associate in Arts Degree (18 units)
Revisions: summary of goals and objectives, and courses.

University Core, Certificate of Achievement (22-32 units) Fall 2027

Revisions: summary of goals and objectives, description, PLOs, and courses.

CURRICULUM – SECOND READINGS

MUS G103 – World Music (3 units) Fall 2027
Revisions: course description, SLOs, course objectives, content, course assignments, and DE. (09-15-26)
Matthew motioned to approve. Jeanette seconded. Motion approved. Course revisions approved.

MUS G012N – Singing for Lifelong Learners (54 Hours) Fall 2027
Revisions: course description, course objectives, content, and lab. (09-15-26)
Michael McCarthy motioned to approve. Michelle seconded. Motion approved. Course revisions approved.

CURRICULUM – FIRST READINGS

ACCT G100 – Introduction to Accounting (3 units) Fall 2027
Revisions: course description, course outcomes, course objectives, course content, and assignments.
Advised to be removed from local area E. Move to 2nd reading.

BUS G108 – Legal Environment of Business (3 units) Fall 2027
Revisions: course outcomes, course objectives, course content, assignments, methods of evaluation, and DE.
Move to 2nd reading.

CS G138 – Programming for Data Science (4 units) Fall 2027
New course. New DE.
Advisory. Move to 2nd reading.

Software Development, Certificate of Achievement (15-17 units) Fall 2027
Revisions: program objectives, program description, program outcomes, and courses.
Units issue, advised to add work experience course. Move to 2nd reading.

ART G040N – Sculpture and Woodwork for the Marketplace (6 hours) Spring 2027
New course.
Effective term. Move to 2nd reading.

Essential Skills for Professional Fine Artists, Certificate of Completion (126 hours) Spring 2027
New program.
Effective term. Move to 2nd reading.

NURS G040N – NCLEX-RN Strategies and Clinical Judgment (8 hours) Fall 2027
New course. New DE.
Effective term. Move to 2nd reading.

NURS G041N – NCLEX-RN Comprehensive Review (16 hours) Fall 2027
New course. New DE.
Effective term, add NURS prefix to advisory. Move to 2nd reading.

NCLEX-RN Preparation, Certificate of Completion (24 hours) Fall 2027
New program.
Effective term, title, course block formatting. Move to 2nd reading.

PARA G020N – Paramedic Studies (486 hours) Fall 2027
Revisions: material fees, CPL, hours, SLO's, prerequisite, and resources.
CPL, repeatability. Move to 2nd reading.

PARA G021N – Paramedic Clinical Training (170 hours) Fall 2027
Revisions: material fees, CPL, hours, SLOs, prerequisite, and resources.
Repeatability. Move to 2nd reading.

PARA G022N – Paramedic Field Internship (486 hours) Fall 2027
Revisions: material fees, CPL, hours, SLOs, prerequisite, and resources.
Repeatability. Move to 2nd reading.

ADJOURNMENT

10+1 Senate Purview

1. *Curriculum including establishing prerequisites and placing courses within disciplines (rely primarily)*
2. *Degree and certificate requirements (rely primarily)*
3. *Grading policies (mutually agree)*
4. *Educational program development (rely primarily)*
5. *Standards or policies regarding student preparation and success (rely primarily)*
6. *District and college governance structures, as related to faculty roles (mutually agree)*
7. *Faculty roles and involvement in accreditation processes, including self-study and annual reports (rely primarily)*
8. *Policies for faculty professional development activities (rely primarily)*
9. *Processes for program review (rely primarily)*
10. *Processes for institutional planning and budget development (mutually agree)*
11. *Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (mutually agree)*

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.