



Council for Curriculum and Instruction Minutes

November 21, 2023

3:01 pm – 5:02 pm

Meeting location: Language Arts 109

Zoom option for guests: <https://ccd-edu.zoom.us/j/95728372542>

Meeting ID: 957 2837 2542

Phone: (669) 900 – 6833

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission: The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

CCI Representatives (strikethrough = absent; italicize = virtual)	
Representative	Area / Position
Jeanette Adame	History & Education
<i>Ashley Berry</i>	Part-Time Faculty
Dawn Brooks	Performing Arts (Theater Arts, Music, and Dance)
Jodie Butler	Psychology
Ruth Calcanas	Social & Behavioral Sciences (Economics, Political Science, and Sociology)
Matthew Carlson	Physical Sciences
Nicole Diamond	Counseling & EOPS
Leilani Johnson	Health Education, Kinesiology, and Athletics
Monica Jovanovich	CCI Co-Chair; Arts
John Kasabian	Automotive Technology, Digital Arts, and Drafting
Gary Kirby	CCI Co-Chair; Technical Review Lead; Mathematics & Engineering
Cathy Le	Library
Veronica Pizano	World Language (American Sign Language, Interpreting, Spanish, and Vietnamese)
Cristian Racataian	Computer Science
<i>Sergio Sanchez</i>	Noncredit & English as a Second Language
Amy Thach	Nursing & Health Professions
Michael Valinluck	Biological Sciences
Ayesha Zia	English
<i>Rachel Zacharia</i>	Business, Accounting, Marketing, and Management

CCI Non-voting Members (strikethrough = absent; italicize = virtual)	
Member	Area / Position
Christy Banales	Student Services Representative
Jerry Castillo	Articulation Officer
Charissa McCord	Curriculum Specialist
Kay Nguyen	Acting Vice President of Instruction

Representative Vacancies
Area / Position
Associated Students Representative (non-voting)
Communication Studies
Cosmetology
Criminal Justice
Liberal Arts & Culture (Anthropology, Geography, Global Studies, and Philosophy)

Invited Guests
Jennifer Bailly, Faculty of Economics
<i>Margot Bowlby, Faculty of Political Science</i>
<i>Farzane Farazdaghi, Faculty of Global Studies</i>
<i>Collette Hausey, Faculty of Music</i>
<i>Melissa Jauregui, Program Support Specialist</i>
<i>Heather Kelley, Faculty of Communication</i>
<i>Noah Levin, Faculty of Philosophy</i>
<i>Phuong Nguyen, Faculty of Nursing</i>
<i>Teresa Nguyen, Faculty of ESL</i>
<i>Joel Powell, Faculty of Political Science</i>
Aleksandra Uchlik, Faculty of Accounting
RC Wilkinson, Faculty of Sign – American Sign Language

Additional zoom attendees: [Sunshine McClain](#)

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes [Cristian motioned to approve, Cathy seconded; motion approved. Agenda approved.](#)
 - a. Agenda – November 21, 2023
 - ~~b. Minutes – November 7, 2023~~
4. Public comment (*maximum of 3 minutes per speaker*) – Members of the public have the opportunity in any item that has been described in this notice, before or during consideration of the item. We ask that comments be kept to three minutes.
5. Information items
 - a. Workgroups call outs
 - CPL / work experience
 - Area E
6. Announcements

CONSENT ITEMS (*Voting items*)

1. ECON G115 – Game Theory (3 units) Fall 2024
Revisions: lecture content, course assignments, and updated DE addendum. (1st reading 11-07-23). Resubmit for IGETC Area 2A, CSU GE B4.
Amy motioned to approve, John seconded; motion approved. Consent items approved.

REPORTS & UPDATES (*maximum of 5 minutes per report*)

1. Articulation report – Jerry Castillo Jerry's deadline to submit CSU GE and IGETC is December 15.
2. Chairs report – Monica Jovanovich and Gary Kirby Curriculum Alignment Taskforce met and discussed Title 5 changes to general education pattern. The taskforce will meet again and bring back information to CCI in the spring semester.
3. VPI report – Kay Nguyen None to report
4. Special reports

CONTINUING DISCUSSION ITEMS (*maximum of 15 minutes total; 5 minutes per item; * = voting item*)

1. Listing equivalent courses in degrees and certificates - Monica Jovanovich and Gary Kirby (11-07-23). * If a course is denied C-ID or has reached its phase out period, any existing ADT with that course will be removed when the degree comes through CCI; students completing while the course is pending C-ID approval will still receive credit. Leilani moved to approve the Adding Equivalent Courses to Programs document; Jodie seconded; motion approved. Adding Equivalent Courses to Programs document approved; Veronica abstained.

NEW DISCUSSION ITEMS (** = voting item*)

PROGRAM PROPOSALS (*maximum of 10 minutes total*)

1. C++ Programming, Certificate of Achievement
2. Java Programming, Certificate of Achievement
3. Python Programming, Certificate of Achievement

CS G102 is currently an advisory for CS G175 and the proposed pathway lists both courses in the same semester. The department is comfortable to remove CS G102 from the certificates. Software Development, Certificate of Achievement may be retiring and the corresponding associate in arts will be updated in the future.

CURRICULUM – SECOND READINGS (*Voting items*)

Jeanette motioned to approve ACCT G101, ACCT G102, ACCT G110, ART G138, MATH G098N, MATH G099N, and PSCI G185 DE addendum as a block, Cristian seconded; motion approved. DE addendum approved.

ACCT G101 – Financial Accounting (4 units) Fall 2024
Updated DE addendum.

ACCT G102 – Managerial Accounting (4 units) Fall 2024
Updated DE addendum.

ACCT G110 – Payroll Accounting and Taxation (3 units) Fall 2024
Updated DE addendum.

ART G138 - Women in Art (3 units) Fall 2024 2025
New DE addendum.

MATH G098N – Support for Calculus 1 (36 hours) Fall 2024
New DE addendum.

MATH G099N – Support for Calculus 2 (36 hours)

Fall 2024

New DE addendum.

PSCI G185 – Comparative Politics (3 units)

Fall 2024

Updated DE addendum.

Child and [Adolescent](#) Development, Associate in Arts Degree for Transfer (18 – 22 units)

Fall 2024

Revisions: catalog description, PLOs, career opportunities, added courses MATH G160S, SOC G125, ECON G160, and EDUC G180, units increase from 19. [\(10-03-23; 10-17-23\)](#). [It is understood ECON G160 will not be offered until it receives C-ID approval. It is also understood the college cannot control what courses the students choose and cannot control if students do not finish the degree requirements. The course is approved for major prep at some of the CSUs already and is already approved for CSU GE B4 and IGETC 2A. Matt motioned to approve, Leilani seconded; motion approved. Revisions approved; Nicole abstained.](#)

DANC G235 – Modern Dance Ensemble (2 units)

Fall 2024

Revisions: [units](#), lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks. [\(1st reading 10-17-23\)](#).

DANC G245 – Performance Ensemble (2 units)

Fall 2024

Revisions: [units](#), lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, course assignments, methods of evaluation, and textbooks. [\(1st reading 10-17-23\)](#).

DANC G260 – Dance Production and Performance (2 units)

Fall 2024

Revisions: **formerly Dance Production And Performance (capitalized "A")**, [units](#), lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, general education status, support course status, required for degree or certificate, SLOs, course objectives, methods of instruction, course assignments, methods of evaluation, and textbooks. [\(1st reading 10-17-23\)](#).

[John motioned to approve DANC G235, DANC G245, and DANC G260 as a block, Jodie seconded; motion approved. Course revisions approved.](#)

KIN G281 – Prevention and Care of Athletic Injuries (3 units)

Fall 2024

Revisions: catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, reading assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** [\(1st reading 10-17-23\)](#). [Amy motioned to approve, Cristian seconded; motion approved. Course revisions approved. Jeanette motioned to approve the new DE addendum, John seconded; motion approved. New DE addendum approved.](#)

LIBR G120 – Researching in the Digital Age (1 unit)

Fall 2024

Revisions: formerly known as Libraries and the Internet, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [\(1st reading 10-17-23\)](#). [To 3rd reading.](#)

ESL G086 – Academic Writing for Multilingual Students 1 (4 units)

Fall 2024

Revisions: formerly ESL G095, catalog description, basics skills, levels below transfer, course objectives, and methods of evaluation. Includes updated DE addendum [\(1st reading 11-07-23\)](#). [To 3rd reading.](#)

ESL G087 – Academic Writing for Multilingual Students 2 (5 units)

Fall 2024

Revisions: formerly ESL G105, catalog description, grading policy, transfer status, basic skills, levels below transfer, required for degree or certificate, course objectives, lecture content, reading assignments, methods of evaluation, and textbooks. Includes updated DE addendum [\(1st reading 11-07-23\)](#). [To 3rd reading.](#)

ESL G088 – Academic Writing for Multilingual Students 3 (5 units)

Fall 2024

Revisions: formerly ESL G115, catalog description, credit status, transfer status, basic skills, levels below transfer, required for

degree or certificate, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. Includes updated DE addendum (1st reading 11-07-23). To 3rd reading.

ESL G078 – Academic Reading for Multilingual Students 3 (3 units) Fall 2024 New
course. Includes new DE addendum. (1st reading 11-07-23). To 3rd reading.

ENGL G275 – British Literature Since 1800 (3 units) Fall 2024
Revisions: catalog description, prerequisites, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, textbooks, and library. Includes new DE addendum. (1st reading 11-07-23). HOLD – faculty not present.

INTR G100 – Introduction To Sign Language Interpreting (3 units) Fall 2024
Revisions: catalog description, general education status, support course status, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes new DE addendum. (1st reading 11-07-23). Add submit CSU GE Area C2, UCTCA, and IGETC Area 3B. Cathy motioned to approve, Jodie seconded; motion approved. Course revisions approved.

NURS G060N – Certified Nurse Assistant (60 hours) Fall 2024
New noncredit course. Includes new DE addendum. (1st reading 11-07-23). To 3rd reading.

NURS G061N – Certified Nurse Assistant Lab (100 hours) Fall 2024 New
noncredit course. (1st reading 11-07-23). To 3rd reading.

Certified Nurse Assistant, Certificate of Completion (160 hours) Fall 2024 New
noncredit certificate. (1st reading 11-07-23). To 3rd reading.

Automotive HVAC Specialist, Certificate of Achievement (18 units) Fall 2024
New certificate of achievement. (1st reading 11-07-23).

Powertrain Specialist, Certificate of Achievement (22 units) Fall 2024
New certificate of achievement. (1st reading 11-07-23).

Cristian motioned to approve Automotive HVAC Specialist and Powertrain Specialist, Certificate of Achievements, Cathy seconded; motion approved. New certificate of achievements approved.

PSCI G150 – Political Theory (3 units) Fall 2024
Revisions: formerly Political Philosophy, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Resubmit C-ID. Includes updated DE addendum. (1st reading 11-07-23).

Political Science, Associate in Arts Degree for Transfer Fall 2024
Revisions: catalog description, PLOs, career opportunities, required core add PSCI G181, ETHS G181, PSCI G150, PHIL G150, PSCI G110, PSCI G185, remove List A PSCI G150, PSCI G185, PSCI G110, add List A PSCI G101, PSCI G103, ETHS G103, PSCI G130, MATH G160S, SOC G125, ECON G160, and SOC G200, remove List B PSCI G101, PSCI G130, GLST G101, HIST G180, HIST G181, ECON G170, ADD List B ECON G110, ECON G130, ECON G135, GLST G130, ETHS G130, GLST G150, and ETHS G111, and units increase from 18-19 to 21-24. (1st reading 11-07-23).

CURRICULUM – FIRST READINGS

Utilize CurricUNET comments section for all spelling and grammatical errors to allow for a more streamlined curriculum review.

GLST G100 – Global Citizenship (3 units) Fall 2024
Revisions: catalog description, resubmit for CSU GE Area D and IGETC Area 4, required for degrees and certificates, SLOs, course

objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

CMST G255 – Intercultural Communication (3 units) Fall 2024
Revisions: catalog description, submit for CSU GE Area C2 and F; IGETC Area 7, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [Add submit IGETC 3B. To 2nd reading.](#)

Communication Studies 2.0, Associate in Arts Degree for Transfer (18 units) Fall 2024 Revisions: catalog description, PLOs, and add List B ETHS G255. [To 2nd reading.](#)

Engine Performance and Emissions Specialist, ~~Certificate of Achievement~~–Associate in Science Degree (32 units) Fall 2024
New certificate of achievement. [To 2nd reading.](#)

Smog Technician Specialist, Certificate of Achievement (24 units) Fall 2024 New certificate of achievement. [To 2nd reading.](#)

MUS G145 – Basic Voice (2 units) Fall 2024
Revisions: catalog description, required for degrees or certificates, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. [Hold.](#)

MUS G146 – Intermediate Voice (2 units) Fall 2024
Revisions: catalog description, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. [Hold.](#)

MUS G147 – Advanced Voice (2 units) Fall 2024
Revisions: catalog description, advisories, grading policy, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. [Hold.](#)

PHIL G100 – Introduction to Philosophy (3 units) Fall 2024
Revisions: catalog description, required for degrees and certificates, SLOs, course objectives, course assignments, methods of instruction, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

PHIL G115 – Logic and Critical Thinking (3 units) Fall 2024
Revisions: catalog description, submit for CSU Area A3 and C2, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [Add submit IGETC 3B. To 2nd reading.](#)

BUS G130 – Introduction to Business Writing (3 units) Fall 2024
Revisions: catalog description, remove advisory, required for degrees and certificates, SLOs, course objectives, lecture content, course assignments, and textbooks. Includes updated DE addendum. [Hold.](#)

MKTG G135 – Retail Management (3 units) Fall 2024
Revisions: catalog description, required for degrees and certificates, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

SPAN G280 – Intermediate Spanish 1 (4 units) Fall 2024
Revisions: catalog description, resubmit for CSU GE Area C2; UCTCA; IGETC 3B, 6A, remove prerequisites, SLOs, course objectives, lecture content, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

SPAN G285 – Intermediate Spanish 2 (4 units) Fall 2024
Revisions: catalog description, resubmit for CSU GE Area C2; UCTCA; IGETC 3B, 6A, added prerequisite, SLOs, lecture content, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

World Language, Associate in Arts Degree (18 – 20 units) Fall 2024 Revisions: catalog description, PLOs, add SIGN G010, SPAN

G160, SPAN G165, and SPAN G200, decrease total units from 19 – 21. [To 2nd reading.](#)

Art, Associate in Arts Degree (18 units) Fall 2024
Revisions: catalog description, PLOs, career opportunities, add electives ART G123, ART G138, and ART G139. [To 2nd reading.](#)

Art History, Associate in Arts Degree for Transfer (18 units) Fall 2024
Revisions: catalog description, PLOs, career opportunities, add required core ART G103, ART G127, ART G128; add List A ART G104, ART G105, ART G106, ART G123, ETHS G123, ART G128, ART G129, ART G138, ART G139; add List B ART G108, ART G160; remove List C ART G104, ART G129. [To 2nd reading.](#)

Studio Arts, Associate in Arts Degree for Transfer (18 units) Fall 2024 Revisions: PLOs, career and opportunities, List B add ART G143. [To 2nd reading.](#)

Support for Calculus, Certificate of Competency (72 hours) Fall 2024 New noncredit certificate. [To 2nd reading.](#)

MATH G295 – Introduction to Abstract Mathematics (4 units) Fall 2025 New course. Submit for AAM, Local GE Area B4, CSU GE Area B4; UCTCA; IGETC Area 2A. [To 2nd reading.](#)

ACCT G120 – QuickBooks Accounting I (2 units) Fall 2025
Revisions: formerly ACCT G235; QuickBooks Pro for Accountants, units, lecture hours, total contact hours, study non-contact hours, total hours, catalog description, SAM, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, methods of evaluation, and textbooks. Includes updated DE addendum. [To 2nd reading.](#)

ACCT G121 – QuickBooks Accounting II (2 units) Fall 2025
New course. Includes new DE addendum. [To 2nd reading.](#)

HIST G145 – History of Africa (3 units) Fall 2025
New course. Includes new DE addendum. Submit for Local GE Area C and D; CSU GE Area C2 and D; UCTCA; IGETC Area 3B and 4. [To 2nd reading.](#)

HIST G190 – Black and African American History (3 units) Fall 2025
New course. Includes new DE addendum. Submit for Local GE Area C and D; CSU GE Area US1, D, and F; UCTCA; IGETC Area 4 and 7. [To 2nd reading.](#)

TABLED / ON HOLD ITEMS

1. Offering outdated courses – Kay Nguyen ([10-03-23](#); [10-17-23](#)).
2. Process of adding courses to local GE pattern* – Nicole Diamond ([10-03-23](#); [10-17-23](#); [11-07-23](#)).
3. Qualifications for 2nd readings in technical review* - Gary Kirby ([11-07-23](#)).

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.