



Council for Curriculum & Instruction Minutes

December 2, 2025

3:00 p.m. – 4:04 p.m.

Meeting location Learning Resource Center 250

Meeting documents are available on [CCI SharePoint](#) (CCCD login required) and [CCI website](#)

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

Curriculum Representatives (strikethrough = absent; italicize = virtual)

Representative Name	Area / Position Title
Art	Liz Wells
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	Michael Russell
Biological Sciences	Michael Valinluck
Business, Accounting, Management	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Tiffany Ruggeri-Dilello
Computer Science	Cristian Racataian
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord

English	Mujib Tahir
English Language Learning & English as a Second Language	Tiffany Lao
History & Education	Jeanette Adame
Kinesiology, Health Education, and Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Gary Kirby
Nursing & Health Professions	Berlynn Ching
Part-time Faculty	Vacant
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano
Associated Students Representative (non voting)	Vacant

Guests: Dorsie Brooks, Doreen Fioretto, Samantha Harris, Sheila Hudson, Melissa Jauregui, Justin Moore, Amy Thach

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the December 2, 2025 Agenda **Approved**
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
 - a. Curriculum items approved in February will have an effective term Fall 2027 including nonapproved items after today's meeting.
 - b. Ensure all active curriculum carried over from Curricunet to Courseleaf.
 - c. 2026 Curriculum Institute on July 15-18, 2026 in Sacramento.
 - d. Department faculty are responsible for archiving curriculum. Curricunet will not be accessible after December 30, 2025.

REPORTS & UPDATES (maximum of five minutes per report)

Articulation report (Nicole Diamond)

All approved courses will be submitted to assist by December 12.

CONSENT ITEMS **Approved**

BUS G152 – Entrepreneurship – Starting a Business (3 units) Fall 2026
Revisions: **formerly MGMT Starting a Business – Entrepreneurial Small Business.**

Liberal Arts: Emphasis in Science, Associate in Arts Fall 2026
Revision: add NURS G103.

Associate degrees and certificates impacted by course prefix change. Fall 2026

Change course numbers in programs.

- Business & Management, Associate in Arts
- Business & Management, Certificate of Achievement
- Entrepreneurship I – Small Business Startup Essentials, Certificate of Achievement
- Marketing, Associate in Arts
- Retail Management, Certificate of Achievement

Associate degrees and certificates impacted by common course numbers (CCN).

Fall 2026

Change course numbers in programs.

- Business Administration, Certificate of Achievement
- Global Studies, Certificate of Achievement
- Liberal Arts: Emphasis in Arts and Humanities, Associate in Arts
- Liberal Arts: Emphasis in Business and Public Administration, Associate in Arts
- Liberal Arts: Emphasis in Social and Behavioral Science, Associate in Arts
- Liberal Studies for Elementary Education, Associate in Arts
- LVN to RN, Associate in Science
- Registered Nurse, Associate in Science
- University Core, Certificate of Achievement

PROGRAM PROPOSALS (maximum of 10 minutes total)

None

DISCUSSION ITEMS

None

CURRICULUM – SECOND READINGS

Elementary Teacher Education, Associate in Arts Degree for Transfer (33-35 units)

Fall 2026

Revisions: updated to Cal-GETC TMC, PLOs, and courses. [\(11-18-25\)](#)

[Return to faculty for edits.](#)

Anthropology, Associate in Arts Degree for Transfer (21-24 units)

Fall 2026

Revisions: updated to Cal-GETC TMC, catalog description, and courses. [\(11-18-25\)](#)

[Tiffany motioned to approve; Matt seconded. Motion approved. Program revision approved](#)

ENGL G110 – Critical Thinking and Writing through Literature (3 units)

Fall 2026

Revisions: **CCN ENGL C1003**, formerly Critical Thinking Reading and Writing through Literature, catalog description, SLOs, course objectives, content, course assignments, methods of evaluation, and resources. [\(11-18-25\)](#). [Jeanette motioned to approve; Dawn seconded. Motion approved. Course revision approved.](#)

ENGL G112 – Introduction to Literature (3 units)

Fall 2026

Revisions: **CCN ENGL C1002**, formerly Appreciation of Literature, catalog description, SLOs, course objectives, content, course assignments, methods of evaluation, and resources. [\(11-18-25\)](#)

[Matt motioned to approve; Ruth seconded. Motion approved. Course revision approved.](#)

MATH G100 – Liberal Arts Mathematics (3 units)

Fall 2026

Revisions: catalog description, course objectives, content, methods of evaluation, and resources. [\(11-18-25\)](#)

[Matt motioned to approve; Kristy seconded. Motion Approved. Course revision approved.](#)

ECON G115 – Mathematical Game Theory (3 units) Fall 2026
Revisions: **formerly Game Theory**, catalog description, course objectives, course assignments, and resources. (11-18-25)
Matt motioned to approve; Tiffani seconded. Motion approved. Course revision approved.

AFS G100 – Introduction to African American Studies (3 units) Fall 2026
Revisions: **formerly ETHS G136 Introduction to Black and African American Studies**, catalog description, SLOS, course objectives, content, assignments, methods of evaluation, and resources. (11-18-25)
Tiffany motioned to approved; Cathy seconded. Motion approved. Course revision approved.

COUN G100 – Career Exploration (1 unit) Fall 2026
Reactivate: formerly Career Planning, catalog description, methods of instruction, units and hours, SLOs, course objectives, content, remove advisory, course assignments, resources, and new DE. (11-18-25)

COUN G101 – Orientation to College (1 unit) Fall 2026
Reactivate: formerly Career Internship, catalog description, units and hours, SLOs, course objectives, content, course assignments, resources, and new DE. (11-18-25)

Ruth motioned to approve; Tiffani seconded. Motion approved. COUN G100 and COUN G101 course revisions approved as a block.

Environmental Studies and Policy, Associate in Arts Degree (18-25 units) Fall 2026
New program. (11-18-25)

Law Enforcement Option, Certificate of Completion (755-1091 hours) Fall 2026
New program. (11-18-25)
Tiffani motioned to approve; Cathy seconded. Motion approved. New program approved.

DANC G102 – Dance Appreciation (3 units) Fall 2027
New course and DE. (11-18-25)
Return to faculty for edits.

DANC G001N – Dance Performance and Production for Lifelong Learners (108 hours) Fall 2026
New course. (11-18-25)
Return to faculty for edits.

CURRICULUM – FIRST READINGS

Environmental Science, Associate in Science Degree for Transfer (39-45 units) Fall 2027
Revisions: division, department, subject, updated Cal-GETC TMC, catalog description, PLOs, courses, and units.
Move to 2nd reading.

MUS G003N – Piano for Lifelong Learners (18 hours) Fall 2027
New course and DE.
Move to 2nd reading.

MUS G004N – Guitar for Lifelong Learners (18 hours) Fall 2027
New course and DE.

Move to 2nd reading.

MUS G005N – Choral Singing for Lifelong Learners (54 hours)

Fall 2027

New course and DE.

Move to 2nd reading.

ADJOURNMENT

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.