



Council for Curriculum and Instruction (CCI) Minutes

February 16, 2021

15:00 – 16:35

<https://cccconfer.zoom.us/j/93712730290>

Meeting ID: 937-1273-0290

Dial in: (669) 900-6833

CCI Discussion Statement:

Is the proposed course:

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

Members: James Almy, Jennifer Bailly, Jodie Butler, Jerry Castillo, Kristine Clancy, Rebecca Hernandez, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Diep Pham, Yvonne Portillo, Cristian Racataian, Meridith Randall, Sergio Sanchez, Cristina Tiernes Cruz, Michael Valinluck, Ayesha Zia

Curriculum Support: Charissa McCord

Non-Voting Attendee: ~~Christy Banales~~, Mitchell Jimenez Hernandez

Guests: Bern Baumgartner, Ju-An Broyles, Nicole Diamond, Melissa Jauregui, Barbara Miyadi, Eva Potts, Alice Rivera, Amy Thach,

Approval of Agenda and Minutes:

Approval of the February 16, 2021 Agenda **Approved**

Approval of the February 2, 2021 Minutes **Approved**

Announcements:

New CCI Representatives

- Nicole Diamond – Counseling & EOPS (pending Academic Senate approval on February 23, 2021)
- Mitchell Jimenez Hernandez – Associated Student Representative (nonvoting member)

CurricUNET login procedure [Charissa will create access for new full-time faculty that are Board approved, remove retired faculty, and create access for part-time faculty with a one-year end date per the Department Chair’s request.](#)

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

Approval of the Consent Items Approved

Discussion Items:

1. Articulation Report (Jerry Castillo) Business Administration ADT. In Fall 2021 we can submit for Area F and they will be backdated for effective Fall 2021. Results are in April to May 2021. The Business Department is working on the Business Administration ADT.

Memorandum EES 21-300-001: Impact of AB 1460 – Ethnic Studies Transfer Alignment, requires colleges to create fall catalog updates/catalog addendums and revise GE advising sheets.

2. Suspend Computer Business Applications noncredit programs and courses effective Fall 2021. Noncredit CBA curriculum plans to be updated in the near future. Sunshine moved to approve, Jodie seconded; motion approved. **CBA noncredit programs and courses suspended.**
 - a. Business Information Worker I, Part I Certificate of Competency
 - b. Business Information Worker I, Part 2 Certificate of Competency
 - c. BUS G130N, CBA G101N, CBA G145N, CBA G149N, CBA G152N, CBA G155N, CBA G160N, MGMT G155N
3. Process for auditing courses and approval form. Title 5 requires language and process for auditing courses. Counselors would like a list to reference to when students inquire approved courses. The committee is being asked for recommendations for procedures. Having a list of approved courses may be problematic for the college to maintain and update. An appropriate approach may be to have students complete an electronic form or petition. The form will include the audit language from Title 5, justification for the request to take the course by audit, rather than enrolling in the course, and the approval of the discipline faculty, Division Dean, and Vice President of Instruction. Students who audit a course occupies a seat in the classroom, which impacts other students and FTES is not generated. Faculty should be made aware of the limited circumstances under which these requests should be approved.

Curriculum Items:

		Effective
ACCT G211 – Intermediate Accounting 1	3 units	Fall 2022
Revisions: units, lecture hours, contact hours, study non-contact hours, catalog description, SLOs, course objectives, course content, methods of instruction, instructional techniques, course assignments, and textbooks. Includes updated DE addendum. To 2nd reading.		
ACCT G212 – Intermediate Accounting 2	3 units	Fall 2022
Revisions: units, lecture hours, contact hours, study non-contact hours, SLOs, course objectives, course content, methods of instruction, instructional techniques, course assignments, and textbooks. Includes updated DE addendum. To 2nd reading.		
MGMT G152 – Starting a Business – Entrepreneurial Small Business	3 units	Fall 2022
Revisions: SLOs, lecture content, methods of instruction, instructional techniques, course assignments, and textbooks. Includes updated DE addendum. 1st reading 11/17/20. Cristian moved to approve,		

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

Leilani seconded; motion approved. Course revisions approved. Cristian moved to approve, Leilani seconded; motion approved. Updated DE addendum approved.

MGMT G115 – Essentials of Organizational Behavior 3 units Fall 2022
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, methods of instruction, instructional techniques, course assignments, and textbooks. **Includes updated DE addendum.** To 2nd reading.

BUS G108 – Legal Environment of Business 3 units Fall 2022
Revisions: required for degree or certificate, SLOs, lecture content, lab content, methods of instruction. **Includes updated DE addendum.** 1st reading 10/20/20. Cristian moved to approve, John K. seconded; motion approved. Course revisions approved. Cristian moved to approve, John K. seconded; motion approved. Updated DE addendum approved.

ART G109 – Color and Design: 3D 3 units Fall 2022
Revisions: TOP code, catalog description, SAM code, SLOs, course objectives, lecture content, lab content, instructional techniques, course assignments, methods of evaluation, and textbooks. To 2nd reading.

ART G119 – Life Drawing 2 3 units Fall 2022
Revisions: catalog description, prerequisites, SLOs, course objectives, lecture content, lab content, instructional techniques, course assignments, methods of evaluation, textbooks, and library. To 2nd reading.

NURS G160 – Fundamentals of Nursing 4 units Fall 2021
Revisions: title change formerly Health and Illness 1, units, lecture hours, lab hours, contact hours, study non-contact hours, catalog description, prerequisites, advisories, **material fee**, SLOs, course objectives, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes new DE addendum.** To 2nd reading.

NURS G160C – Fundamentals of Nursing Clinical Practicum 5 units Fall 2021
New course. To 2nd reading.

NURS G170 – Medical-Surgical Nursing I 3 units Fall 2021
New course. **Includes new DE addendum.** To 2nd reading.

NURS G170C – Medical-Surgical Nursing I Clinical Practicum 3 units Fall 2021
New course. To 2nd reading.

NURS G175 – Women’s Health and Newborn Nursing 2 units Fall 2021
New course. **Includes new DE addendum.** To 2nd reading.

NURS G175C – Women’s Health and Newborn Nursing 1-unit Fall 2021
Clinical Practicum
New course. To 2nd reading.

Jerry will collaborate with Nursing and discuss course numbering.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

SPAN G285 – Intermediate Spanish 2 4 units Fall 2022
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, methods of evaluation, and textbooks. **Includes updated DE addendum. To 2nd reading.**

GEOG G100 – World Regional Geography 3 units Fall 2022
Revisions: catalog description, required for degree or certificate, SLOs, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. **Includes updated DE addendum. To 2nd reading.**

Consent Items: Approved.

ART G117 – Life Drawing 2 3 units Fall 2021
Revisions: catalog description, SAM code, SLOs, course objectives, lecture content, lab content, course assignments, and textbooks.

ART G102 – Art Museum and Gallery Field Studies 1.5 units Fall 2021
Retire

ART G105H – Art History and Appreciation 1 – Prehistoric To Renaissance, Honors 3 units Fall 2021
Retire

ART G106H – Art History and Appreciation 2 – Renaissance To Present, Honors 3 units Fall 2021
Retire

ART G174P – Perspective Drawing 2 units Fall 2021
Retire

ART G820 – So Cal Art Museum and Gallery Studies 0 units Fall 2021
Retire

MUS G068 – Commercial Arranging & Orchestration I 4 units Fall 2021
Retire

Next CCI meeting: March 2, 2021