



**Council for Curriculum and Instruction (CCI) Minutes**

**April 6, 2021**

**15:00 – 16:23**

<https://cccconfer.zoom.us/j/93712730290>

**Meeting ID: 937-1273-0290**

**Dial in: (669) 900-6833**

**CCI Discussion Statement:**

*Is the proposed course:*

- *Appropriate to our mission?*
- *Meeting a demonstrable need?*
- *Compliant with current practices of CCI and the college?*
- *A “fit” with other classes in the department? At GWC?*
- *Feasible within available resources?*
- *Taught with the appropriate rigor?*
- *Compliant with existing laws and regulations?*

**Members:** James Almy, Jennifer Bailly, Jodie Butler, Jerry Castillo, ~~Kristine Clancy~~, Nicole Diamond, Rebecca Hernandez, Jon Holland, Leilani Johnson, Monica Jovanovich, John Kasabian, Gary Kirby, Cathy Le, Hector Madrigal, Sunshine McClain, Diep Pham, Cristian Racataian, Meridith Randall, Sergio Sanchez, Cristina Tiernes Cruz, Michael Valinluck, Ayesha Zia

**Curriculum Support:** Charissa McCord

**Non-Voting Attendee:** ~~Christy Banales, Mitchell Jimenez Hernandez~~

Guests: Robyn Brammer, Ed Harris, Melissa Jauregui, Alice Martanegara, Martie Ramm Engle, Tammie Tran

**Approval of Agenda and Minutes:**

Approval of the April 6, 2021 Agenda. **Approved.**

Approval of the March 16, 2021 Minutes. **Approved.**

**Announcements:**

New program proposal volunteers. [Monica, Leilani, and Jennifer will create a new program proposal form for faculty to submit. This form is to allow CCI to informally review new programs’ plans – intent of the program, courses, and resources needed.](#)

2021 Curriculum Institute

**Approval of the Consent Items. **Approved.****

**Discussion Items:**

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

1. Articulation Report (Jerry Castillo). AB-928 Student Transfer Achievement Reform Act of 2021 – there is legislation considering to CSUGE and IGETC - into one that will meet admission requirements at both the CSU and UC. Automate the placement of all community college students onto an ADT pathway intended for their major. AB-1111 Postsecondary education: common course numbering system – common course numbering for the community colleges. They may decide to have a new numbering system in order for colleges to retain historical data.
2. Policies on course revisions
  - Non-CTE curriculum should be revised/reviewed every 5-6 years and CTE every 3 years.
  - Revisions should not be submitted until previous revisions have been effective for at least 1 year.
  - CORs will only need to list GWC prerequisites and not include OCC or CCC courses.
  - Formerly known as course numbers and titles can be removed from the COR after 5 years.  
Sunshine moved to approve, Gary seconded; motion approved. **Course Revision Policies approved.**
3. Course substitution procedure effective July 1, 2021.
  - Associate degrees for transfer
    - Transfer Center initiates the course substitution request(s)
    - Articulation Officer assures the request is allowed
    - Department Chair reviews
    - Discipline faculty reviews and approve or deny request with justification
  - Associate degrees and certificates
    - Counselors initiates the course substitution request(s)
    - Department Chair reviews
    - Discipline faculty reviews and approve or deny request with justification
  - Automatic approvals for substitutions
    - Equivalent courses within CCCD
    - C-ID equivalent courses
    - Honors courses designated as equivalent

## Curriculum Items:

		Effective
VIET G185 – Elementary Vietnamese 2	5 units	Fall 2022
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, and textbooks. <b>Includes new DE addendum.</b> 1 <sup>st</sup> reading 03/16/21. Hector moved to approve, Cathy seconded; motion approved. <b>Course revisions approved.</b> Hector moved to approve, Cathy seconded; motion approved. <b>New DE addendum approved.</b>		
VIET G280 – Intermediate Vietnamese 1	4 units	Fall 2022
Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum.</b> 1 <sup>st</sup> reading 03/16/21. To 3 <sup>rd</sup> reading.		
VIET G285 – Intermediate Vietnamese 2	4 units	Fall 2022
Revisions: catalog description, required degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, course assignments, methods of evaluation, and textbooks. <b>Includes new DE addendum.</b> 1 <sup>st</sup> reading 03/16/21. To 3 <sup>rd</sup> reading.		

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ART G140 – Life Painting 1 3 units Fall 2022  
Revisions: catalog description, prerequisites, SLOs, course objectives, lecture content, lab content, instructional techniques, course assignments, methods of student evaluation, and textbooks. [1<sup>st</sup> reading 03/16/21](#). [John K. moved to approve](#), [Sunshine seconded](#); [motion approved](#). [Course revisions approved](#).

BUS G158 – Raising Money to Start or Grow  
a Business 1.5 units Fall 2022

Revisions: catalog description, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, methods of evaluation, and textbooks. **Includes updated DE addendum.** [1<sup>st</sup> reading 03/16/21](#). [Faculty did not attend](#).

CMST G220 – Essentials of Argumentation 3 units Fall 2022  
Revisions: course prefix change from COMM G220, catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, course assignments, methods of student evaluation, and textbooks. [1<sup>st</sup> reading 03/16/21](#). [Faculty did not attend](#).

CMST G255 – Intercultural Communication 3 units Fall 2022  
Revisions: course prefix change from COMM G255, catalog description, assigned disciplines, required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, course assignments, and textbooks. **Includes new DE addendum.** [1<sup>st</sup> reading 03/16/21](#). [Faculty did not attend](#).

MGMT G140 – Business and Organizational Ethics 3 units Fall 2022  
Revisions: required for degree or certificate, SLOs, course objectives, lecture content, methods of instruction, instructional techniques, and textbooks. **Includes updated DE addendum.** [1<sup>st</sup> reading 03/16/21](#). [Faculty did not attend](#).

DRAF G105 – Basic Engineering Drafting I, Computer  
Aided Drafting 4 units Fall 2022

Revisions: units, lecture hours, lab hours, contact hours, study non-contact hours, catalog description, required for degree or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, textbooks, and library. [To 2<sup>nd</sup> reading](#).

DRAF G110 – Basic Engineering Drafting II, Computer  
Aided Drafting 4 units Fall 2022

Revisions: units, lecture hours, lab hours, contact hours, study non-contact hours, catalog description, required for degrees or certificate, SLOs, course objectives, lecture content, lab content, methods of instruction, instructional techniques, course assignments, methods of evaluation, textbooks, and library. [To 2<sup>nd</sup> reading](#).

MUS G105 – Beginning Guitar 1 1 unit Fall 2022  
Revisions: catalog description, SLOs, course objectives, course assignments, methods of student evaluation, and textbooks. [To 2<sup>nd</sup> reading](#).

MUS G106 – Beginning Guitar 2 1 unit Fall 2022

Revision: catalog description, SLOs, course objectives, course assignments, methods of student evaluation, and textbooks. [To 2<sup>nd</sup> reading.](#)

Business Administration 2.0, Associate in Science Degree 27 – 28 units Fall 2022  
for Transfer

Revisions: catalog description, PLOs, remove CS G130 and add ECON G160. [Faculty did not attend.](#)

**Consent Items: [Approved.](#)**

ENGL G160 – Masterpieces of World Literature I (From 3 units Fall 2022  
Antiquity to the Mid-17<sup>th</sup> Century)

Revisions: prerequisites, SLOs, methods of instruction, instructional techniques, and textbooks.

**Includes new DE addendum.**

*Next CCI meeting: April 20, 2021*