



**DISTANCE EDUCATION ADVISORY COMMITTEE  
MINUTES  
September 26, 2022  
Zoom, 2:30pm-4pm**

<b>INVITED ATTENDEES</b>	Claudia Alcala, Jorge Ascencio, Krissy Barone, <b>Leslie Bitong</b> , Jodie Butler, <b>Guy Buker</b> , Alana Krause, <b>Alex Miranda</b> , Reza Mirbolooki, Michelle Palma, Annette Park, Franklin Ragg, Meridith Randall, Shatarupa Ray, <b>Evangelina Rosales</b> , Amy Runyen, Herman Singh, Justin Smith, <b>Paul Tayyar</b> , Tien Tran, Juli Van Dorn, David Vasquez, <b>RC Wilkinson</b>
	<b>Bolded members not in attendance</b>
<b>CHAIR(S)</b>	Alex Miranda, Dean; Faculty chair: Jodie Butler
<b>RECORDER</b>	Amy Runyen

**Approval of the Minutes from Sept. 12, 2022**

- Review of last meeting’s minutes
- Review of visiting speaker Laura Duvall’s discussion of the role and use of SIA’s, ET’s, and TA’s.
- Review of works in progress:
  - Attrition and retention
  - Academic integrity
  - Student training module
  - DE website
- Assigned committee members to working groups
- Breakout sessions of working groups 45 minutes:
  - Evaluation of Canvas Training
  - DE Handbook
  - Academic Integrity
- General meeting reconvened at 3:45pm
- Discussions
  - Academic integrity workgroup presented a list of websites and applications that facilitate student dishonesty
  - Canvas training evaluation workgroup stated goals for the upcoming year including gathering information from the deans and the union regarding how training requirements affect hiring.
  - DE handbook work group presented their predicted directions
- Meeting adjourned at 3:55