

## Distance Education Advisory Committee, Agenda

DATE	TIME	LOCATION
2-26-'24	2:30 – 4:00 PM	Zoom
<b>Co-Chairs '23-'24</b> Jason Sheley, Alex Miranda		
<b>Guest(s)</b> N/A Jason Sheley, Alex Miranda		
<b>Recorder</b> Jason Ward		
<b>Read/Prepare</b> N/A		

### Agenda Items

DISCUSSION ITEMS	PRESENTER/LEAD	TIME (Est.)	Notes
<b>ONGOING BUSINESS/TOPIC</b>			
Welcome	Jason S., Alex M.	5	
Review of Minutes, 2-12-'24	All	5	
Canvas Training	Jason S., Alex M., Reza M., Sheryl H.	50	1. Sheryl H. – research. 2. Alex M. – Level I reimagined. 3. Reza M. – Level II. 4. All - Discussion
<b>NEW BUSINESS/TOPIC</b>			
Online Instruction Faculty Coordinator - MOU	Jason S., Alex M., All	25	
Other	All	5	

**Notes**

## Distance Education Advisory Committee Minutes, 2-12-'24

### **1. Welcome – Jason S, Alex M.**

The DEAC members were welcomed to the Committee's first meeting of the Spring '24 semester.

### **2. Report, District's Canvas Group – Jorge A., Sheryl H., and Jason S.**

Jorge, A., Sheryl H., and Jason S. reported that Dr. Serban suspended all required/mandatory Canvas trainings at the Coast Community College District's Colleges. The rationale reported is that the training hours were excessive and unacceptable by a few faculty members.

Jason S. reported on the history of the Canvas trainings at GWC and the DEAC discussed the CVC rubric for evaluation of online courses. Kay N. indicated that Dr. Serban shared a few suggestions for Canvas trainings and that all CCCD colleges are working on a two-hour training. Selected members of the DEAC opine that two hours may be insufficient to cover the complexities of Canvas and the factors that may lead to effective teaching online. Michelle P. suggested that the District and GWC may consider outsourcing the Canvas trainings.

Reza M. shared the current Canvas training structure at GWC, especially the rubric used to assess the Level II training. Jason S. shared the rubric created by the District's Canvas group and the DEAC members shared their experiences related to the trainings and what constitutes effective online teaching practices.

Jorge A. shared the way faculty members are supported by the Online Instruction Department at GWC and the process to support faculty members who teach online at GWC.

The DEAC recommends that the subject of Canvas trainings return to the DEAC meeting for further discussion.

### **3. Faculty Coordinator – Existing MOU and direction – Jason Sheley**

Tabled

### **4. Meeting adjourned at 4:02 PM.**