

## Distance Education Advisory Committee, Agenda

<b>DATE</b> 5-12-'25	<b>TIME</b> 2:30 – 4:00 PM	<b>LOCATION</b> Zoom
<b>Co-Chair '24-'25</b> Alex Miranda (Administration), Vacant (Faculty)		
<b>Guest(s)</b> Jason Sheley, Alex Miranda		
<b>Recorder</b> Jason Ward, Alex Miranda		
<b>Read/Prepare</b> N/A		

### Agenda Items

DISCUSSION ITEMS	PRESENTER/LEAD	TIME (Est.)	Notes
<b>ONGOING BUSINESS/TOPIC</b>			
Welcome. Review of minutes, 4-28-'25	Alex M.	10	
Accessibility Check	Sheryl H. Julie N.	5	
Knowledge Exchange	Jason S.	5	
<b>NEW BUSINESS/TOPIC</b>			
<b>Reports</b> Sheryl Hathaway Accessibility Review POCR	Canvas District Sheryl H., Julie N. Michelle V.	15	
DEAC Faculty Coordinator	Alex M.	15	
Other	Everyone	20	

**Notes**

## DEAC - Minutes, 4-28-'25

### 1. Welcome

The meeting began at 2:32 PM. Alex M. welcomed the DEAC members.

### 2. Review of the Minutes, 4-14-'25.

Minutes from the 4-14-'25 were reviewed and one item was corrected. Item 3, Erin C.'s presentation about the liquid syllabus. Corrected that Claudia A. stated that the liquid syllabus may not be ideal for evaluations. With the correction, the DEAC members voted to approve the minutes. Katie B. abstained, as she was absent from the 4-14-'25 meeting.

### 3. Reports

#### A. Accessibility Check – Sheryl H.

Sheryl H. shared the invitation extended to the selected participants. Also, Sheryl mentioned that the Distance Education Department was holding open lab hours to address the faculty members' needs to attend to the selected courses. The DE Department may hold Zoom meetings, F2F, or group or individual meetings with faculty members. The general sentiment was that courses have singularities that may require specific attention to solve the identified "problems."

#### B. POCR, Michelle V.

Michelle mentioned that the Fall '25 training courses are realistic, and not the summer trainings.

#### C. Knowledge Exchange, Jason S.

Jason S. shared information about the Knowledge Exchange – a gathering of GWC staff, faculty, and students who will present projects that may improve some aspect of GWC.

### 4. Mandatory District 2-hour training

Alex M. mentioned that during the Fall '25 is when the Mandatory District training, or an alternative, will take place. Barbara Cooper (OCC) has submitted a model, and Dr. Serban approved it for implementation.

**Meeting adjourned at 3:22 PM. Next meeting 5-12-'25**