



# INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, February 2, 2023

1:15PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://ccd-edu.zoom.us/j/85336531400>

Meeting ID: 853 3653 1400 ■ Refer to the last page for further details.

[IPD Microsoft Teams](#) – employee log-in required

IPD MEMBERS 2022 - 2023	
Dave Barrett – Noncredit & ESL	Edward Reyna - Cosmetology
Amanda Best - Art	Alice Rivera – Business, Accounting, Computer Science,
Dawn Brooks - Performing Arts	Management, Marketing
Ruth Calcanas - Social Sciences	Natalie Stone - Mathematics & Engineering
Keisha Cosand - English	Criss Vo - Part-time Faculty At-large
<b>Kate Green - IPD Chair, Physical Sciences</b>	Leah Walden-Hurtgen - Liberal Arts & Culture
Monique Henderson - Kinesiology, Health Ed, Athletics	Derrick Watkins - Criminal Justice
Amy Jennings - Psychology	Rachel Wegter - Communication Studies
Alana Krause - Library	RC Wilkinson - World Languages & Sign Language
MaryLynne LaMantia - Biological Sciences	VACANT - Auto Tech, Digital Arts, Drafting
Jimmy Nguyen - Counseling & EOPS	[Patty Fonseca - Recorder]
Phuong Nguyen – Nursing/Health Professions	

## 1. ANNOUNCEMENTS

- A. Meeting modality.

## 2. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – February 2, 2023
- B. [Minutes](#) – December 15, 2022

## 3. CONTINUING & UNFINISHED BUSINESS:

- A. 2021-25 Strategic Plan – Areas of Focus for IPD: Goal #6 Professional Development  
GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of College Goals.

1. Strategy #2 - Provide new Professional Development Opportunities for all college personnel including workshops that unite the campus community (Faculty, Staff and Administration), mentoring and leadership opportunities.
2. Strategy #3 - Increase awareness of funding opportunities available and seek additional funding sources for those opportunities.

## 4. NEW BUSINESS

- A. [Fall 2022 Sabbatical Report](#) – Jennifer Bailly, Economics
- B. Academic Rank – Proposed example of Campus announcement of promotions to Professor. [\[LINK\]](#)
- C. Conference/Travel/Workshops/Prof Meetings/Classes –
  1. [Travel Ban Statement](#) – Request for approval of travel to a prohibited state under AB 1887
  2. ASCCC Conferences – The Academic Senate and IPD encourages eligible faculty to attend conferences offered by the state Academic Senate. Apply at least six weeks in advance to have your registration prepaid. Funding is provided separately from the faculty’s discipline conferences allowance and the general education/teaching conferences allowance.

- a. [Spring Virtual Part-time Faculty Regional Meeting](#) – Free-Virtual. February 24, 2023
- b. [Curriculum Institute](#), July 12-15, 2023
- c. [Faculty Leadership Institute](#), July 15-17, 2023
- d. Spring Plenary, held in April

3. Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Heather Antunez	Counseling	\$3,000	The American College Personnel Association Convention <a href="#">ACPA23</a>  <a href="#">CAR# 89402</a>	March 26-29, 2023	New Orleans, LA  Travel Ban statement signed	\$910
2	Damien Jordan	Counseling	\$3,000	The American College Personnel Association Convention <a href="#">ACPA23</a>  <a href="#">CAR# 89400</a>	March 26-29 2023	New Orleans, LA  Travel Ban statement signed	\$910
3	Michael Tran	Counseling / Transfer Center Coord	\$3,000	The American College Personnel Association Convention <a href="#">ACPA23</a>  <a href="#">CAR# 89401</a>	March 26-29, 2023	New Orleans, LA  Travel Ban statement signed	\$910
4	Nick Mitchel	Athletics	\$3,000	<a href="#">Minnesota Football Coaches Association Clinic</a>  <a href="#">CAR# 89404</a>	March 30 – April 1, 2023	Minneapolis, MN	\$100
5	Aleksandra Uchlik	Accounting	\$575	<a href="#">Teachers of Accounting at Two Year Colleges</a>  <a href="#">CAR# 89403</a>	May 18-20, 2023	Virtual	\$575

D. Alternative Methods – Review Applications

	FACULTY	DISCIPLINE	SEMESTER	PROJECT	REQUESTED UNITS	PROJECT HOURS
1	Katherine Green	Chemistry	Spring 2023	<a href="#">CCCCO: ACUE – Inspiring Inquiry and Preparing Lifelong Learners</a>	2	40

5. INFORMATION ITEMS

A. SALARY ADVANCEMENT CREDITS – Preapproved from SAC Recommended List

	FACULTY	DISCIPLINE	PROJECT	SAC CREDITS	PROJECT HOURS	PROGRAM	COMPLETE BY
1	Heather Kelley	Comm Studies	<a href="#">Gale – Teaching Adult Learners</a>	1.33	24	CONF/WKSHP	2/3/2023
2	Heather Kelley	Comm Studies	<a href="#">Gale – Creating the Inclusive Classroom</a>	1.33	24	CONF/WKSHP	1/27/2023

B. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications  
Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R. Wegter
2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.  
Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen
3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)  
List of faculty [2023-2024 Academic Rank](#)  
Members: A. Krause, M. LaMantia, J. Nguyen, E. Reyna, R. Wegter, L. Walden-Hurtgen.  
Task: Encourage faculty to apply for Academic Rank
4. CIL Workgroup (Sept-Dec): (3)  
Members: R. Calcanas, A. Caldwell, K. Cosand, A. Jennings, N. Stone  
(Are also members of the CIL’s IPD Workgroup: to provide PD opportunities to faculty).  
Tasks:
  - o Review proposals for SAC Recommend List and report initiatives to the IPD
  - o Promote CIL and encourage faculty to apply for SAC
5. Faculty Excellence Awards Work Group (Sept-Dec)  
Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo  
Task: Create a FEA procedure, timeline, and schedule for nominations & awards

C. [2023-23 Meeting schedule](#)

D. E-links

- [IPD website](#)
- [Academic Senate website](#)
- [CCI website](#)

- [DEAC SharePoint](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff landing page](#)

**ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair**

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

Join Zoom Meeting  
<https://cccd-edu.zoom.us/j/85336531400>

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