



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, March 16, 2023

1:15PM – 2:00PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2022 - 2023	
Dave Barrett – Noncredit & ESL	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Art	Natalie Stone - Mathematics & Engineering
Dawn Brooks - Performing Arts	Criss Vo - Part-time Faculty At-large
Ruth Calcanas - Social Sciences	Leah Walden-Hurtgen - Liberal Arts & Culture
Avery Caldwell - Auto Tech, Digital Arts, Drafting	Derrick Watkins - Criminal Justice
Keisha Cosand - English	Rachel Wegter - Communication Studies
Kate Green - IPD Chair, Physical Sciences	RC Wilkinson - World Languages & Sign Language
Monique Henderson - Kinesiology, Health Ed, Athletics	VACANT – Business, Accounting, Computer Science,
Amy Jennings - Psychology	Management, Marketing
Alana Krause - Library	VACANT - Cosmetology
MaryLynne LaMantia - Biological Sciences	[Patty Fonseca - Recorder]
Jimmy Nguyen - Counseling & EOPS	

1. ANNOUNCEMENTS

2. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – March 16, 2023.
- B. [Minutes](#) – March 2, 2023

3. CONTINUING & UNFINISHED BUSINESS:

- A. 2021-25 Strategic Plan – Areas of Focus for IPD: Goal #6 Professional Development
GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of College Goals.
 - 1. Strategy #2 - Provide new Professional Development Opportunities for all college personnel including workshops that unite the campus community (Faculty, Staff and Administration), mentoring and leadership opportunities.
 - 2. Strategy #3 - Increase awareness of funding opportunities available and seek additional funding sources for those opportunities.

4. NEW BUSINESS

- A. DISCIPLINE - Conference/Travel/Workshops/Prof Meetings/Classes – Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Annette Park	Math	\$3,000	2023 STEM/STEAM & Education Conference CAR 89421	June 7-9, 2023	Waikiki Village, HI	\$450

2	Wayne Chang	Biology (Part-time)	\$2,250	2023 Human Anatomy & Physiology Society Annual Conference CAR 89422	May 24-28, 2023	Albuquerque, NM	\$435
3	Wayne Chang	Biology (Part-time)	\$750	Southern California Academy of Sciences 2023 Annual Meeting CAR 89423	May 5, 2023	Santa Barbara, CA	\$65

B. GENERAL TEACHING - Conference/Travel/Workshops/Prof Meetings/Classes

1. Review application.
2. Proposal to include the conference on the General Teaching preapproved list:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Veronica Pizano	Spanish	\$500	Women Hold Up Half the Sky CAR 89916	May 19, 2023	Cerritos, CA	\$109

C. Salary Advancement Credits

1. Review Applications (Courses not listed on IPD’s Recommended List require IPD review.)

	FACULTY	DISCIPLINE	PROJECT	SAC CREDITS	PROJECT HOURS	PROGRAM	COMPLETE BY
1	Fran Farazdaghi	Global Studies	Partner with the Euphrates Institute Global Peace Leadership Education Write a module on Advancing Positive Change Through Global Resiliency	3	56	Professional Organization Activities	Aug 31,2023
2	Fran Farazdaghi	Global Studies	Partner with ASGWC, Boys & Girls Club, United Nations Sustainability Development Goals, and Echochallenge. org. PDF Coordination of Earth Day Essay and Art Contest	5.28	95	Professional Organization Activities	Aug 31,2023

- D. Faculty Excellence Awards Prize Patrol Coordinator
- E. Professional Development Advisory Committee (PDAC) update – Amy Jennings, IPD designee
- F. Call for Nominations 2023-24 PDAC IPD designee

5. INFORMATION ITEMS

A. Preapproved General Teaching Conferences = Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Kate Green	Chemistry	\$3,000	Hawaii International Conference on Education CAR 89416	Jan 3-6,2024	Waikoloa Village, HI	\$485

B. Salary Advancement Credits – Preapproved from SAC Recommended List. (Faculty may begin the course once the application has been confirmed received by the IPD Office).

	FACULTY	DISCIPLINE	PROJECT	SAC CREDITS	PROJECT HOURS	PROGRAM	COMPLETE BY
1	Herman Singh	Economics	GWC – Canvas Level 1	2.78	50	CONF/WKSP	Completed
2	Herman Singh	Economics	GWC – Canvas Level 2	3.33	60	CONF/WKSP	Completed
3	Phuong Nguyen	Nursing (1-yr temp FT faculty)	GWC – Canvas Level 1	2.78	50	CONF/WKSP	Completed
4	Phuong Nguyen	Nursing (1-yr temp FT faculty)	GWC – Canvas Level 2	3.33	60	CONF/WKSP	Completed

C. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications
Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, A. Rivera, N. Stone, and R. Wegter
2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Jennings, J. Nguyen, and L. Walden-Hurtgen
3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
List of faculty [2023-2024 Academic Rank](#)
Members: A. Krause, M. LaMantia, J. Nguyen, R. Wegter, L. Walden-Hurtgen, D. Watkins.
Task: Encourage faculty to apply for Academic Rank. Create a promotion in AR announcement for the IPD website.
4. CIL Workgroup (Sept-Dec):
Members: R. Calcanas, K. Cosand, A. Jennings, N. Stone
(Are also members of the CIL’s IPD Workgroup: to provide PD opportunities to faculty).
Tasks:
 - o Review proposals for SAC Recommend List and report initiatives to the IPD
 - o Promote CIL and encourage faculty to apply for SAC

5. Faculty Excellence Awards Work Group (Sept-Dec)

Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo

Task: Create a FEA procedure, timeline, and schedule for nominations & awards

D. [2023-23 Meeting schedule](#)

E. E-links

- [IPD website](#)
- [Academic Senate website](#)
- [CCI website](#)
- [DEAC SharePoint](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff webpage](#)
- [GWC Academic Programs](#)