



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, April 20, 2023

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2022 - 2023

Dave Barrett – Noncredit & ESL	Natalie Stone - Mathematics & Engineering
Amanda Best - Art	Criss Vo - Part-time Faculty At-large
Dawn Brooks - Performing Arts	Leah Walden-Hurtgen - Liberal Arts & Culture
Ruth Calcanas - Social Sciences	Rachel Wegter - Communication Studies
Keisha Cosand - English	RC Wilkinson - World Languages & Sign Language
Kate Green - IPD Chair, Physical Sciences	VACANT - Auto Tech, Digital Arts, Drafting
Monique Henderson - Kinesiology, Health Ed, Athletics	VACANT – Business, Accounting, Computer Science,
Amy Jennings - Psychology	Management, Marketing
Alana Krause - Library	VACANT - Cosmetology
MaryLynne LaMantia - Biological Sciences	VACANT – Criminal Justice
Jimmy Nguyen - Counseling & EOPS	[Patty Fonseca - Recorder]
Phuong Nguyen – Nursing/Health Professions	

1. ANNOUNCEMENTS

2. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – April 20, 2023
- B. Minutes – April 6, 2023

3. CONTINUING & UNFINISHED BUSINESS:

- A. [Progress Report](#) - 2021-25 Strategic Plan – Areas of Focus for IPD: Goal #6 Professional Development: GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of College Goals.
- B. Conference presenter funding 2023-24

4. NEW BUSINESS

- A. Consent item: 2023-2025 IPD Chair – Kate Green (nominee)
- B. 2022-2023 IPD Budget update
- C. Call for Fall 2023 Department Symposiums
- D. DISCIPLINE FUND - Conference/Travel/Workshops/Prof Meetings/Classes – Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Criss Vo	English (Part-time)	\$3,000	The 13th International Milton Symposium CAR 52783	July 10-14, 2023	Toronto, Ontario, Canada	\$175

2	Avery Caldwell	Digital Arts	\$3,000 + additional presenter fund	Presenter: American Institute of Graphic Arts (AIGA) Conference 2023 CAR 89437	Oct 12-14, 2023	New York, NY	\$549
3	MaryLynne LaMantia	Biology	\$3,000	2023 California Science Education Conference CAR 89938	Oct 20-22, 2023	Palm Springs, CA	\$325

E. GENERAL EDUCATION/TEACHING FUND- Conference/Travel/Workshops/Prof Meetings/Classes

1. Proposal for Preapproved General Education/Teaching Conferences

- a. [2023 STEM/STEAM Education Conference](#), June 7-9, 2023 in Honolulu, Hawaii
 - Does this count for either general education/discipline or just discipline conference funds?

- b. [2024 Arts, Humanities, Social Sciences & Education Conference \(AHSE\)](#), January 4-6, 2024 in Honolulu, Hawaii

2. Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
a	Monica Jovanovich	Art History	\$3,000	National Conference on Race & Ethnicity in Higher Education CAR 82202	May 30 – June 3, 2023	New Orleans, LA Travel Ban statement on file	\$895
b	Matthew Shimazu	Chemistry	TBD: \$1,000 discipline \$3,000 gen ed	STEM/STEAM & Education Conference CAR 89931	June 6-9, 2023	Honolulu, Hawaii	\$450
c	Kay Dutz	Chemistry	\$3,000	STEM/STEAM & Education Conference CAR 89939			

F. Alternative Methods

1. Proposal <https://acue.org/faculty/fostering-a-culture-of-belonging/>

a. Topic 1

Pre-approve ACUE course **Fostering a Culture of Belonging for Alternative methods**. This microcredential equips administrators, faculty, and staff with actionable practices they can immediately implement to contribute to whole-campus reform and ensure all students and colleagues feel seen, heard, and valued. T

- The 8-week (40 hour) course is offered online either starting May 20 or July 19. You could get 2-units of Alternative methods pay (36 hours) for taking this course. (Max currently defined by IPD)

b. Topic 2

However, you would have to pay for the course fee yourself, \$675, so can IPD discuss whether or not to also allow payment of fee for this class in addition to the 2 unit stipend? Reason: Steep Fee prevents folks from attending. Course Specifically Aligns with Strategic Plan Goals and encourages more senior faculty on Column 5 to complete diversity training, fostering a more friendly campus.

2. Review application:

	FACULTY	DISCIPLINE	SEMESTER	PROJECT	REQUESTED UNITS	PROJECT HOURS
1	Katherine Green	Chemistry	Fall 2023	Create educational chemistry and physics displays for two empty cabinets in the 3rd floor Math-Science building.	2	36

G. Salary Advancement Credits – Review applications

	FACULTY	DISCIPLINE	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Farzane Farazdaghi	Global Studies	3	56	Educational Materials	2nd Edition of her book "Rumi on Peace"	7/15/2023
2	Farzane Farazdaghi	Global Studies	2	40	Educational Materials	Presenting to Classified Academy: Role of Gratitude & Mindfulness for Success and Well-being	5/30/2023

5. INFORMATION ITEMS

A. ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES FUND-Conference/Travel/Workshops/Prof Meetings/Classes – Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Nicole Diamond	Counseling	\$450	Curriculum Institute	2023-24 BUDGET	Virtual	\$450
2	Jennifer Bailly	Economics		CAR 86125 CAR 71062	July 12-15, 2023		
3	Jennifer Bailly	Economics	\$3,000	Faculty Leadership Institute CAR 89555	June 15-17, 2023	San Francisco, CA	\$650
4	Amy Thach	Nursing	\$2,500	Curriculum Institute CAR 89927	2023-24 BUDGET July 12-15, 2023	Riverside, CA	\$650

B. GENERAL EDUCATION/TEACHING FUND- Conference/Travel/Workshops/Prof Meetings/Classes – Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Alana Krause	Librarian	\$3,000	Hawaii International Conference on Education CAR 89432 CAR 89433 CAR 89434 CAR 89435 CAR 89436	2023-24 BUDGET Jan 3-6, 2024	Waikoloa, Hawaii	\$485 before May 31 \$565 after Oct 31
2	Cathy Le	Librarian					
3	Matthew Shimazu	Chemistry					
4	Damien Jordan	Counseling					
5	Phien Tran	Counseling (Part-time)					
6	Pete Bouzar	Math	\$750 (attending preconference)	Online Teaching Conference CAR 89438 CAR 89934 CAR 89932 CAR 89928 CAR 89929	June 21-23, 2023	Long Beach, CA	\$399 regular \$548 incl preconference
7	Jennifer Hall	Psychology (Part-time)					
8	Heather Antunez	Counselor					
9	Diem Nancy Nguyen	Counselor					
10	Sima Manafi	Math (Part-time)	\$500				
11	Teresa Nguyen	ELL	\$150	Women Hold Up Half the Sky CAR 89926	May 19, 2023	Cerritos, CA	\$108.55

C. IPD Elections for terms starting Fall 2023. Click [HERE](#) to submit your nomination to renew your term or encourage a colleague to apply if you are no longer able to serve. Open until filled. Three-year term (F2023-SP2026) unless otherwise indicated.

- Automotive Technology, Digital Arts, Drafting (SP2023 - SP2024)
- Computer Science
- Cosmetology (SP2023-SP2025)
- Criminal Justice (SP2023-SP2025)

D. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications
Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, A. Rivera, N. Stone, and R. Wegter
2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Jennings, J. Nguyen, and L. Walden-Hurtgen
3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
List of faculty [2023-2024 Academic Rank](#)
Members: A. Krause, M. LaMantia, J. Nguyen, R. Wegter, L. Walden-Hurtgen
Task: Encourage faculty to apply for Academic Rank. Create a promotion in AR announcement for the IPD website.

4. CIL Workgroup (Sept-Dec):
Members: R. Calcanas, K. Cosand, A. Jennings, N. Stone
(Are also members of the CIL's IPD Workgroup: to provide PD opportunities to faculty).
Tasks:
 - Review proposals for SAC Recommend List and report initiatives to the IPD
 - Promote CIL and encourage faculty to apply for SAC

5. Faculty Excellence Awards Work Group (Sept-Dec)
Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo
Task: Create a FEA procedure, timeline, and schedule for nominations & awards

D. [2023-23 Meeting schedule](#)

E. E-links

- [IPD website](#)
- [Academic Senate website](#)
- [CCI website](#)
- [DEAC SharePoint](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff webpage](#)
- [GWC Academic Programs](#)