INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, September 15, 2022
1:00PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS
https://cccd-edu.zoom.us/j/83556495496
Meeting ID: 835 5649 5496 ■   Refer to the last page for further details.
IPD Microsoft Teams – employee log-in required to access agenda documents in SharePoint

IPD MEMBERS 2022 - 2023	
Dave Barrett – Noncredit & ESL	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Arts *(pending AS consent 9/13/2022)*	Edward Reyna - Cosmetology
Dawn Brooks - Performing Arts	Alice Rivera – Business, Accounting, Computer Science,
Ruth Calcanas - Social Sciences	Management, Marketing
Avery Caldwell - Auto Tech, Digital Arts, Drafting	Natalie Stone - Mathematics & Engineering
Keisha Cosand - English	Criss Vo - Part-time Faculty At-large
Kate Green - IPD Chair, Physical Sciences	Leah Walden-Hurtgen - Liberal Arts & Culture
Monique Henderson - Kinesiology, Health Ed, Athletics	Derrick Watkins - Criminal Justice
Amy Jennings - Psychology	Rachel Wegter - Communication Studies
Alana Krause - Library	RC Wilkinson - World Languages & Sign Language
MaryLynne LaMantia - Biological Sciences	[Patty Fonseca - Recorder/Administrative Assistant]
Jimmy Nguyen - Counseling & EOPS	

1.   ANNOUNCEMENTS

2.   APPROVAL OF THE AGENDA AND MINUTES
   A.   Agenda – September 15, 2022
   B.   Minutes – September 1, 2022

3.   CONTINUING & UNFINISHED BUSINESS
   A.   Conference/Travel/Meetings/Classes
       1.   2022-23 Funding allowance

   B.   Mentoring Update

NEW FACULTY	DISCIPLINE	MENTOR	DISCIPLINE	AGREEMENT	SAC APPLICATION
Jeanette Adame	History	**Leah Walden-Hurtgen**	Anthropology	X	X
Ruth Calcanas	Sociology				
Matthew Carlson	Chemistry	**Matthew Shimazu**	Chemistry	X	X
Doreen Fioretto	Education				
Anh Nguyen	Nursing	**Berlynn Ching**	Nursing		
Shatarupa Ray	Biology	**Michael Valinluck**	Biology	X	
Herman Singh	Economics				
Kyle Smith	Psychology				
Michael Tran	Counselor				
Aleksandra Uchlik	Accounting				
Rachel Zacharia	Business				
Maria Tran (1-yr temp)	Counselor	**Nicole Diamond**	Counseling	X	
Sara Ghadami (1-yr temp)	Computer Science				
Phuong Nguyen (1-yr temp)	Nursing	**Diep Pham**	Nursing		

C. Salary Advancement Credits
　　　1. Canvas (summer trained) – follow-up with New Faculty to submit applications
　　　2. Review tabled applications:

	DISCIPLINE	FACULTY	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Global Studies	**Farzane Farazdaghi**	TBD	TBD	TBD	EPIC Fellowship	5/30/2023
2	Global Studies	**Farzane Farazdaghi**	TBD	TBD	TBD	EPIC Fellowship	5/30/2023

D. Academic Rank – Proposal for automatic change of rank after receiving Tenured status

4. **NEW BUSINESS**
　　A. CONFERENCE/TRAVEL/MEETINGS/CLASSES:
　　　　1. Review applications:

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Denise Bon (PT)	Counseling	$2,000	CAPED (California Association for Postsecondary Education & Disability	Oct 23-26, 2022	Marina Del Rey, CA	$625

B. SALARY ADVANCEMENT CREDITS
　　　1. Review applications:

	DISCIPLINE	FACULTY	CREDIT	SAC PERIOD	PROGRAM	MENTEE
1	Anthropology	**Leah Walden-Hurtgen**	2	2022-2023	Mentoring	Jeanette Adame, History
2	Counseling	**Nicole Diamond**	2	2022-2023	Mentoring	Maria Tran, Counseling (1-yr temp)

C. WORKGROUPS
　　　1. Academic Rank/Professor Emeritus (A. Krause, J. Nguyen, E. Reyna)
　　　　　a. Determine the application deadline
　　　　　b. List of faculty 2022-23 Academic Rank

　　　2. Center for Innovation & Learning (CIL) – (A. Caldwell, K. Cosand, A. Jennings, N. Stone)
　　　　　a. Proposal: new CIL class for SAC Recommended List
　　　　　　　■ How to Read Your Load Sheet and Paycheck, Friday October 7th, 10:00 - 11:30 am
　　　　　　　Facilitator: Betty Rodriguez. Location: Zoom. *Sign Up: TBD.*
　　　　　　　Faculty: we know you have questions about out your load sheet, LHE, paychecks, pay dates, overload pay, and more! Betty Rodriguez will lead this session to help faculty understand the details, schedules, and everything else related to your load sheet and pay. Please bring your questions!

　　　3. Faculty Excellence Awards (FEA) – (D. Brooks, K. Green, A. Jennings, P. Nguyen, C. Vo)
　　　　　a. FEA nomination and award procedures

5. **INFORMATION ITEMS**
    A. SALARY ADVANCEMENT CREDITS – Preapproved/Recommended List

	DISCIPLINE	FACULTY	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
4	Psychology	**Kyle Smith**	2.78	50	CONF/WKP	Canvas Level l	10/7/2022
5	Comm Studies	**Heather Kelley**	1.33	24	CONF/WKP	Gale – Get Assertive	12/30/22
	Comm Studies	**Heather Kelley**	1.33	24	CONF/WKP	Gale – Leadership	10/28/2022
	Comm Studies	**Heather Kelley**	1.33	24	CONF/WKP	Gale – Keys to Effective Communication	11/25/2022

    B. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)
        1. ALTERNATIVE METHODS - ongoing applications
            Members: K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R.Wegter

        2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
            Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen

        3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
            List of faculty 2022-23 Academic Rank
            Members: A. Krause, J. Nguyen, E. Reyna
            ▪ Task: Encourage faculty to apply for Academic Rank

        4. CIL Workgroup (Sept-Dec): (3)
            Members: A. Caldwell, K. Cosand, A. Jennings, N. Stone
            Are also members of CIL's IPD Workgroup: to provide PD opportunities to faculty.
            ▪ Tasks:
                o Review proposals for SAC Recommend List and report initiatives to the IPD
                o Promote CIL and encourage faculty to apply for SAC

        5. Faculty Excellence Awards Work Group (Sept-Dec)
            Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo
                ▪ Task: Create a FEA procedure, timeline, and schedule for nominations & awards

    F. 2023-23 Meeting schedule
    G. E-links
        ▪ IPD website
        ▪ Academic Senate website
        ▪ GWC Canvas Support Site
        ▪ Faculty & Staff landing page

ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair
The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

 ***   IPD MEETINGS WILL BEGIN AT 1:15PM   ***
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