



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, October 20, 2022

1:15PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://cccd-edu.zoom.us/j/83556495496>

Meeting ID: 835 5649 5496 ■ Refer to the last page for further details.

[IPD Microsoft Teams](#) – employee log-in required to access agenda documents

IPD MEMBERS 2022 - 2023

| | |
|---|--|
| Dave Barrett – Noncredit & ESL | Phuong Nguyen – Nursing/Health Professions |
| Amanda Best - Art | Edward Reyna - Cosmetology |
| Dawn Brooks - Performing Arts | Alice Rivera – Business, Accounting, Computer Science, |
| Ruth Calcanas - Social Sciences | Management, Marketing |
| Avery Caldwell - Auto Tech, Digital Arts, Drafting | Natalie Stone - Mathematics & Engineering |
| Keisha Cosand - English | Criss Vo - Part-time Faculty At-large |
| Kate Green - IPD Chair, Physical Sciences | Leah Walden-Hurtgen - Liberal Arts & Culture |
| Monique Henderson - Kinesiology, Health Ed, Athletics | Derrick Watkins - Criminal Justice |
| Amy Jennings - Psychology | Rachel Wegter - Communication Studies |
| Alana Krause - Library | RC Wilkinson - World Languages & Sign Language |
| MaryLynne LaMantia - Biological Sciences | [Patty Fonseca - Recorder/Administrative Assistant] |
| Jimmy Nguyen - Counseling & EOPS | |

1. ANNOUNCEMENTS

2. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – October 20, 2022
- B. [Minutes](#) – October 6, 2022

3. CONTINUING & UNFINISHED BUSINESS

- A. Mentoring Update for Sara Ghadami, Computer Science (1-yr temp)
- B. Conference Funding – Discipline Conferences
 - a. Encourage faculty to apply. Discuss methods to promote funding.
 - b. Assist faculty with the application approval process. Found on [IPD website](#)
- C. Conference Funding - Teaching Conferences

The IPD provides a **separate** funding source that supports faculty attendance of *Teaching Conferences*. This fund is in addition to the \$2,500 annual allowance to attend discipline-related conferences.

- The IPD Office offers to prepay the registration fee if applications are submitted a minimum of 6-weeks prior to the event date.
- Follows the same conference application process
- Recommended Teaching Conferences (preapproved):
 - a. [Online Teaching Conference](#)
 - b. [state Academic Senate conferences](#)
 - c. [@One Institutes](#)
 - d. [California Great Teachers Conference](#)
 - e. [OnCourse Workshops](#)
 - f. [OnCourse National Conferences](#)

4. NEW BUSINESS

- A. CONFERENCE-TRAVEL/WORKSHOPS/MEETINGS/CLASSES – Review applications

| | FACULTY | DISCIPLINE | AMOUNT REQUESTED | CONFERENCE | DATES | LOCATION | REG FEE |
|---|-------------|------------|------------------|---|-----------------|---|---------|
| 1 | Dawn Brooks | Music | \$2,500 | Jazz Education Network Annual Conference (CAR-85646) | Jan 4 – 7, 2023 | Orlando, FL *includes signed Travel Ban Memo | \$250 |

B. WORKGROUP UPDATES

1. Academic Rank/Professor Emeritus
 - a. Review AR faculty list
 - b. Confirm # of submitted applications
2. Alternative Methods
 - a. How to promote?
 - b. Review AM Recommended List
 - c. Contact eligible faculty (those on Column V of the salary schedule)
3. Center for Innovation and Learning (CIL)
 - a. Enrollment status of CIL classes?
 - b. How many SAC applications received for CIL classes?
 - c. Inform faculty they may apply for SAC for CIL preapproved classes
 - d. Future class offerings?
4. Faculty Excellence Awards
 - a. Update on the ASGWC nomination process
 - b. Prize Patrol coordination
 - c. Social media and marquee
 - d. TOY - status of proposed campus “prize” (e.g., parking stall)

5. INFORMATION ITEMS

A. Salary Advancement Credits – Preapproved/Recommended List

| | FACULTY | DISCIPLINE | CREDIT | HOURS | PROGRAM | PROJECT | COMPLETE BY |
|---|---------------|------------|--------|-------|----------|--------------------------------|-------------|
| 1 | Kyle Smith | Psychology | 3.33 | 60 | CONF/WKP | Canvas Level 2 | Aug 2023 |
| 2 | Ruth Calcanas | Sociology | 2.78 | 50 | CONF/WKP | Canvas Level 1 | Aug 2023 |
| 3 | Ruth Calcanas | Sociology | 3.33 | 60 | CONF/WKP | Canvas Level 2 | Aug 2023 |

B. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications
Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R. Wegter
2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen
3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
List of faculty [2022-23 Academic Rank](#)
Members: A. Krause, J. Nguyen, E. Reyna, R. Wegter, L. Walden-Hurtgen.
Task: Encourage faculty to apply for Academic Rank

- 4. CIL Workgroup (Sept-Dec): (3)
 Members: R. Calcanas, A. Caldwell, K. Cosand, A. Jennings, N. Stone
 (Are also members of the CIL’s IPD Workgroup: to provide PD opportunities to faculty).
 Tasks:
 - o Review proposals for SAC Recommend List and report initiatives to the IPD
 - o Promote CIL and encourage faculty to apply for SAC
- 5. Faculty Excellence Awards Work Group (Sept-Dec)
 Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo
 Task: Create a FEA procedure, timeline, and schedule for nominations & awards

C. [2023-23 Meeting schedule](#)

D. E-links

- [IPD website](#)
- [Academic Senate website](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff landing page](#)

ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

****** IPD MEETINGS WILL BEGIN AT 1:15PM ******

Join Zoom Meeting
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