



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, November 3, 2022

1:15PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://ccd-edu.zoom.us/j/85336531400>

Meeting ID: 853 3653 1400 ■ Refer to the last page for further details.

[IPD Microsoft Teams](#) – employee log-in required to access agenda documents

IPD MEMBERS 2022 - 2023

Dave Barrett – Noncredit & ESL	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Art	Edward Reyna - Cosmetology
Dawn Brooks - Performing Arts	Alice Rivera – Business, Accounting, Computer Science, Management, Marketing
Ruth Calcanas - Social Sciences	Natalie Stone - Mathematics & Engineering
Avery Caldwell - Auto Tech, Digital Arts, Drafting	Criss Vo - Part-time Faculty At-large
Keisha Cosand - English	Leah Walden-Hurtgen - Liberal Arts & Culture
Kate Green - IPD Chair, Physical Sciences	Derrick Watkins - Criminal Justice
Monique Henderson - Kinesiology, Health Ed, Athletics	Rachel Wegter - Communication Studies
Amy Jennings - Psychology	RC Wilkinson - World Languages & Sign Language
Alana Krause - Library	[Patty Fonseca - Recorder/Administrative Assistant]
MaryLynne LaMantia - Biological Sciences	
Jimmy Nguyen - Counseling & EOPS	

1. ANNOUNCEMENTS
2. APPROVAL OF THE AGENDA AND MINUTES
 - A. Agenda – November 3, 2022
 - B. [Minutes](#) – October 20, 2022
3. CONTINUING & UNFINISHED BUSINESS
 - A. Conference Funding – Increase to \$3,000 annual allowance
 - B. Alternative Methods
 - a. Review funding allowance
 - b. Review [Ideas List](#)
4. NEW BUSINESS
 - A. Strategic Plan – Areas of Focus for IPD [[Memo from Planning Council](#)] [[Strategic Plan 2021-25](#)]
 - B. Conference/Travel/Workshops/Prof Meetings/Classes – Review applications

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Amy Runyen	Art	\$2,500	College Art Association (CAR-85647)	Feb 15-18, 2023	New York, NY	\$324
2	Diep Pham	Nursing	\$2,500	Update in Sports Med, Chest, Wellness, and GI ... (CAR-85648)	Jan 2-5, 2023	Honolulu, HI	\$695

3	Michael Tran	Counselor	\$1,400 IPD to subsidize balance. CCCO primary funding source.	CCCO Transfer Director Training (CAR-85648)	Dec 7-8, 2023	Sacramento, CA	\$0
4	Amanda Best	Art	\$2,500	National Conference for the Advancement of Ceramic Art	March 15-18, 2023	Cincinnati, OH	\$220
5	Teresa Nguyen	ELL	\$2,500 + \$100 presenter	TedxBachKhoa [presenter]	Jan 8, 2022	Hanoi Univ of Science & Tech, Vietnam	\$0
6	Cecelia Galassi	English	\$2,500	Association of Writers and Writing Programs	March 8 – 11, 2023	Seattle, WA	\$300

C. Salary Advancement Credits – Review applications

	FACULTY	DISCIPLINE	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Farzane Farazdaghi	Global Studies	1.33	24	CONF/WKP	2022 Forge Center Peacebuilding Conference	Dec 15, 2022

5. INFORMATION ITEMS

A. Salary Advancement Credits – Preapproved/Recommended List

	FACULTY	DISCIPLINE	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Jeanette Adame	History (new hire)	2.78	50	CONF/WKP	Canvas Level 1	Oct 2022
2	Jeanette Adame	History (new hire)	3.33	60	CONF/WKP	Canvas Level 2	Oct 2022

B. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications
Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R. Wegter
2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen
3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
List of faculty [2022-23 Academic Rank](#)
Members: A. Krause, J. Nguyen, E. Reyna, R. Wegter, L. Walden-Hurtgen.
Task: Encourage faculty to apply for Academic Rank
4. CIL Workgroup (Sept-Dec): (3)
Members: R. Calcanas, A. Caldwell, K. Cosand, A. Jennings, N. Stone
(Are also members of the CIL’s IPD Workgroup: to provide PD opportunities to faculty).
Tasks:
 - o Review proposals for SAC Recommend List and report initiatives to the IPD

- Promote CIL and encourage faculty to apply for SAC
- 5. Faculty Excellence Awards Work Group (Sept-Dec)
 Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo
 Task: Create a FEA procedure, timeline, and schedule for nominations & awards
- 7. [2023-23 Meeting schedule](#)
- 8. E-links
 - [IPD website](#)
 - [Academic Senate website](#)
 - [GWC Canvas Support Site](#)
 - [Faculty & Staff landing page](#)

ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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