INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, November 17, 2022
1:15PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS
https://cccd-edu.zoom.us/j/83556495496
Meeting ID: 835 5649 5496 ■   Refer to the last page for further details.
IPD Microsoft Teams – employee log-in required to access agenda documents

IPD MEMBERS 2022 - 2023	
Dave Barrett – Noncredit & ESL	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Art	Edward Reyna - Cosmetology
Dawn Brooks - Performing Arts	Alice Rivera – Business, Accounting, Computer Science,
Ruth Calcanas - Social Sciences	Management, Marketing
Avery Caldwell - Auto Tech, Digital Arts, Drafting	Natalie Stone - Mathematics & Engineering
Keisha Cosand - English	Criss Vo - Part-time Faculty At-large
Kate Green - IPD Chair, Physical Sciences	Leah Walden-Hurtgen - Liberal Arts & Culture
Monique Henderson - Kinesiology, Health Ed, Athletics	Derrick Watkins - Criminal Justice
Amy Jennings - Psychology	Rachel Wegter - Communication Studies
Alana Krause - Library	RC Wilkinson - World Languages & Sign Language
MaryLynne LaMantia - Biological Sciences	[Patty Fonseca - Recorder/Administrative Assistant]
Jimmy Nguyen - Counseling & EOPS	

1. ANNOUNCEMENTS

2. APPROVAL OF THE AGENDA AND MINUTES
    A. Agenda – November 17, 2022
    B. Minutes – November 3, 2022

3. CONTINUING & UNFINISHED BUSINESS:
    A. Strategic Plan – Areas of Focus for IPD [Memo from Planning Council] [Strategic Plan 2021-25]
        1. CIL Workgroup update – Goal #6, Strategy #2
        2. Alternative Methods Workgroup update – Goal #2, Strategy #5
    B. Conferences (Linked items below are available to faculty on the IPD website's Conference section)
        1. Budget Update
        2. AP 7400 Travel PDF (District policy for all conference/travel)
        3. CAR Instructions
        4. CAR Example
        5. List of Teaching Conferences

4. NEW BUSINESS
    A. Proposed Preapproved Teaching Course:
        1. InstructureCon (next one July 2023) is the conference hosted by the makers of Canvas LMS.

    B. Conference/Travel/Workshops/Prof Meetings/Classes – Review applications

	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Sara Ghadami	Computer Science	$1,495	Certified Scrum Professional ScrumMaster Course CAR 85653	Dec 28, 2022	Online	$1,495

2	Sarah Ghadami	Computer Science	$995	Certified ScrumMaster Course CAR 85654	Nov 29 – Dec 30, 2022	Online	$995

5. **INFORMATION ITEMS**
   A. Salary Advancement Credits – Preapproved/Recommended List

	FACULTY	**DISCIPLINE**	**CREDIT**	**HOURS**	**PROGRAM**	**PROJECT**	**COMPLETE BY**
1	**Heather Kelley**	**Comm Studies**	1.33	24	CONF/WKP	Gale – Teaching Adult Learners	Feb 3, 2023

   B. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)
      1. ALTERNATIVE METHODS - ongoing applications
         Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R. Wegter

      2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.
         Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen.

      3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)
         List of faculty 2022-23 Academic Rank
         Members: A. Krause, J. Nguyen, E. Reyna, R. Wegter, L. Walden-Hurtgen.
         Task: Encourage faculty to apply for Academic Rank

      4. CIL Workgroup (Sept-Dec): (3)
         Members: R. Calcanas, A. Caldwell, K. Cosand, A. Jennings, N. Stone
         (Are also members of the CIL's IPD Workgroup: to provide PD opportunities to faculty).
         Tasks:
         ○ Review proposals for SAC Recommend List and report initiatives to the IPD
         ○ Promote CIL and encourage faculty to apply for SAC

      5. Faculty Excellence Awards Work Group (Sept-Dec)
         Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo
         Task: Create a FEA procedure, timeline, and schedule for nominations & awards

   C. 2023-23 Meeting schedule
   D. E-links
      ▪ IPD website
      ▪ Academic Senate website
      ▪ GWC Canvas Support Site
      ▪ Faculty & Staff landing page

ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair
The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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